

Appendix “B”

Bill No. _____
2023

By-law No. - _____

A by-law to provide for the Licensing and Regulation of Various Businesses.

WHEREAS subsection 5(3) of the *Municipal Act, 2001* provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act, 2001* or any other Act;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001* provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001* provides that a municipality may pass by-laws respecting: in paragraph 5, Economic, social and environmental well-being of the municipality; in paragraph 6, Health, safety and well-being of persons; in paragraph 7, Services and things that the municipality is authorized to provide under subsection (1); in paragraph 8, Protection of persons and property; in paragraph 11 Business Licensing;

AND WHEREAS pursuant to the provisions of Part IV of the *Municipal Act, 2001*, as amended, a municipality may pass by-laws for licensing, regulating and governing businesses;

AND WHEREAS subsection 151(1) of the *Municipal Act, 2001* provides that, without limiting sections 9 and 10 of the Act, a municipality may provide for a system of licences with respect to a business and may:

- (a) prohibit the carrying on or engaging in the business without a licence;
- (b) refuse to grant a licence or to revoke or suspend a licence;
- (c) impose conditions as a requirement of obtaining, continuing to hold or renewing a licence;
- (d) impose special conditions on a business in a class that have not been imposed on all the businesses in that class to obtain, continue to hold or renew a licence;
- (e) impose conditions, including special conditions, as a requirement of continuing to hold a licence at any time during the term of the licence;

- (f) license, regulate or govern real and personal property used for the business and the persons carrying it on or engaged in it; and,
- (g) require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with any part of a system of licenses established by the municipality.

AND WHEREAS the Municipal Council for The Corporation of the City of London considers it necessary and desirable for the public to exercise its licensing powers for the purposes of:

- (a) Health and safety including health and safety of service providers, consumers, and patrons; and/or
- (b) Nuisance control; and/or
- (c) Consumer protection; and/or
- (d) Suppressing conditions conducive to crime;

AND WHEREAS section 23.2 of the *Municipal Act, 2001* permits a municipality to delegate certain legislative and quasi-judicial powers;

AND WHEREAS the Municipal Council for The Corporation of the City of London is of the opinion that the delegation of legislative powers under this by-law to the Licence Manager and the Hearings Officer including without limitation the power to issue, revoke, suspend and impose conditions on a licence and prescribe operational standards to be imposed on licensees, including without limitation operational standards such as signage requirements, advertising requirements, hours of operation and records that are to be kept by licensees and the form and content thereof, are powers of a minor nature having regard to the number of people, the size of geographic area and the time period affected by the exercise of the power in accordance with subsection 23.2(4) of the *Municipal Act, 2001*;

AND WHEREAS subsection 391(1) of the *Municipal Act, 2001* provides that a municipality may impose fees and charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and,
- (c) for the use of its property including property under its control.

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following amendments to the Business Licensing By-law:

PART 1 – DEFINITIONS

1) Replace the definition of “Police Record Check” with:

“Criminal Record and Judicial Matters Check” (CRJMC) means a Criminal record and judicial matters check under the Police Record Checks Reform Act, 2015, which has been obtained directly from the local police service where the person resides, the Ontario Provincial Police (OPP), or an RCMP accredited third party agency.

2) Add the following definition for “Vulnerable Sector Check”

“Vulnerable Sector Check” means a “Vulnerable sector check” under the Police Record Checks Reform Act, 2015, which has been obtained directly from the local police service where the person resides, the Ontario Provincial Police (OPP), or an RCMP accredited third party agency.

PART 3 – PROHIBITIONS

3) Replace Prohibitions, Subsections 3.2 through 3.5 as follows:

3.2 No person shall operate a business that requires a licence under this By-law while a licence issued under this By-law for the same premises, person or persons, corporation, or officers of a corporation is under suspension, has been withheld, or is under review.

3.3 No person shall operate a business that requires a licence under this By-law at a location other than the location for which a valid licence has been issued.

3.4 No person shall operate a business that requires a licence under this By-law under any name other than the name on the licence issued under this By-law.

PART 4 – EXEMPTIONS

4) *Replace Subsection 4.1 with the following:*

4.1 Any exemptions regarding specific classes of licences or businesses shall be listed in the corresponding Schedules to this By-law, if applicable.

PART 6 – APPLICATION FOR LICENCES AND RENEWALS

5) *Replace the Section Title with: PART 6 – NEW LICENCE APPLICATION AND LICENCE RENEWAL*

6) *Replace Part 6, Subsections 6.1 through 6.3 with:*

6.1 Every application for a new licence, or renewal of an existing licence shall be made to the Licence Manager in the format specified herein. Without limitation every application for a new licence or licence renewal shall include the following:

Replace the following clauses:

- (d) the municipal address of the premises where the business is located, if applicable;
- (h) proof satisfactory to the Licence Manager that the premises where the business is located is permitted and/or conforms with the uses and regulations as per the City of London's Z.-1 Zoning By-law, or its successor.

6.2 Every person applying for or renewing a business licence shall provide in full at the time the application is submitted all the information requested on the application form as well as:

- (a) payment of the fee(s) prescribed in "Part 10 – Fees" of this By-law.
- (b) proof satisfactory to the Licence Manager that the Applicant or Licensee has contractual or proprietary interest in the land(s), building(s), vehicle(s), or other property, equipment, training, etc. which are, in the opinion of the Licence Manager, necessary to sufficiently carry on the business.
- (c) if the Applicant or Licensee is a corporation, provide:
 - i) a copy of the articles of incorporation when applying for new licence applications;
 - ii) at the time of licence renewal, a "Corporation Profile Report" dated no later than fifteen (15) days prior to the date of the licence renewal application.

6.3 The Licence Manager may require affidavits in support of an application for a new business licence or the renewal of a business licence.

8) Amend PART 7 – ISSUANCE OF LICENCES, Section 7.1 subsection (d) as follows:

7.1 (d) the municipal address of the premises where the business is located, if applicable.

7.2 Every licence that is issued for the first time, and every renewal thereof, is subject to the following conditions for obtaining, continuing to hold, and renewing a licence, all of which shall be performed and observed by the Owner, Applicant, or the Licensee as required:

- (a) pay all licence fees prescribed in Section 10 of the By-law;

- (b) pay all fees, fines, and penalties owed by the Owner, Applicant, or Licensee to the City;
- (c) allow, at any reasonable time, the city to inspect the premises used for the business;
- (d) ensure that the premises and equipment used for the business are not constructed, installed, or equipped to hinder enforcement of this By-law;
- (e) ensure that their conduct, or the conduct of any partner, officer, director, employee, or agent for the Applicant or Licensee, shall not afford reasonable cause to believe that the operation of the business shall not be undertaken in accordance with all applicable laws, with honesty, and integrity;
- (f) maintain the premises where the business is located or operates, including all equipment used for the business, in accordance with the requirements of, but not limited to, the *Building Code Act* and its Regulations, the *Fire Protection and Prevention Act, 1997* and its Regulations, the City's Property Standards By-law No. CP-16, or any successor legislation or by-laws;
- (g) ensure that any alteration to the premises where the business is located or equipment used by the business is done in accordance with the *Building Code Act* and its Regulations, the *Fire Protection and Prevention Act, 1997* and its Regulations, and the City's Property Standards By-law No. CP-16, or any successor legislation or By-laws;
- (h) ensure that the Zoning By-law permits the use at the location that the business is licenced for, or that it is operating from;
- (i) ensure that the operation of any business licensed under this By-law complies with all federal and provincial laws and municipal By-laws;
- (j) be able to demonstrate contractual or proprietary interest in the premises where, or within which, the business is to be operated that is sufficient, in the opinion of the Licence Manager, for the Applicant or Licensee to carry on the business;
- (k) meet all requirements of this By-law.

7.3A licence issued under this By-law shall be valid only for the period for which it is issued. Unless expressly stated on the face of the licence, all licences issued under this By-law shall expire annually on January 31 at 11:59 pm. An application for business license renewal shall submitted on or before the expiry date of the licence being requested for renewal.

7.4 The issuance of a licence or renewal thereof under this By-law is not intended and shall not be construed as permission or consent by the City for the Licensee to contravene or fail to observe or comply with any Federal, Provincial or Municipal law or By-law.

7.7 The Licensee shall notify the Licence Manager of any change to the name of the owner, the business name, or any information relating to their licence within fifteen (15) days following such change. Licences may be required to be returned to the City for amendment, at the discretion of the Licence Manager.

7.8 Where the Licensee is a corporation, the Licensee shall notify the Licence Manager of any changes to the names or addresses of the business offices, officers or directors, the ownership of shares, or any other information relating to the corporation or the licence within fifteen (15) days following such change by providing an updated Corporation Profile Report. Licences may be required to be returned to the City for amendment, at the discretion of the Licence Manager.

7.9 Where the Licensee is a partnership, an updated partnership agreement shall be provided to the Licence Manager if changes to the names or addresses of the partners, the composition of the partnership, or any information relating to the partnership occur by providing an updated partnership agreement within fifteen (15) days following such change. Licences may be required to be returned to the City for amendment, at the discretion of the Licence Manager.

9) Amend PART 8 – POWERS OF THE LICENCE MANAGER as follows;

8.2 The Licence Manager shall issue a new licence or renew a licence when they are satisfied that all the requirements, terms, and/or conditions of this By-law have been fulfilled.

8.3 The Licence Manager may refuse to issue or renew, or revoke, or suspend a licence, and/or impose terms or conditions on a licence on the following grounds:

- (b) an Applicant or Licensee is carrying on activities that are in contravention of this, or any other Federal, Provincial, or Municipal Law or By-law;
- (c) there is reason to believe that the application or any documents provided to the Licence Manager by, or on behalf of, the Owner, Applicant, or Licensee contains false information.
- (d) that any information provided to the Licence Manager has ceased to be accurate and the Licensee has not provided current, accurate information to allow the Licence Manager to conclude that the licence should be issued or renewed;

- (e) If at any time an Applicant or Licensee does not meet all the requirements of this By-law, or any conditions imposed on the licence;
- 8.4 Notwithstanding any other provision of this By-law, the Licence Manager may impose terms and conditions on any licence at issuance, renewal, or any time during the term of the licence, including special conditions, as deemed necessary in the opinion of the Licence Manager to give effect to this By-law.
- 8.6 Where the Licence Manager has made a decision under section 8.5 of this By-law, the Licence Manager's written notice of that decision shall be given to the Applicant or the Licensee by regular or electronic mail sent to the last address provided by the Applicant or Licensee and written notice of the decision shall be deemed to have been given on the third day after it is mailed. Service on a corporation may be affected by registered mail to the address of the corporation's registered head office.
- 8.10 In addition to any other power, duty or function prescribed in this By-law or any Schedule to this By-law, the Licence Manager may make regulations under this By-law including:
 - (b) prescribing the form of and minimum requirements for Criminal Record and Judicial Matters Checks (CRJMC), Vulnerable Sector Checks (VSC), and insurance policies as applicable; and

SCHEDULE 2 – ADULT ENTERTAINMENT BODY-RUB PARLOUR

The following amendments to this Schedule are recommended. All other Subsections remain:

5.0 APPLICATION FOR LICENCES AND RENEWALS

5.1 In addition to all the requirements of Part 6 of this By-law, every application for a new Adult Entertainment Body-Rub Parlour Owner and/or Operator licence and/or application for licence renewal shall include the following:

- (g) the municipal address of the location where the proposed Adult Entertainment Body-Rub Parlour will operate;
- (h) a Criminal Record and Judicial Matters Check dated within sixty (60) days of the application for licence for the Applicant, for any partner if the Applicant is a partnership, and - in the case of an Adult Entertainment Body-rub Parlour Owner licence - for any officer(s), director(s), or shareholder(s) of the corporation if the Applicant is a corporation; and,
- (i) in the case of an Adult Entertainment Body-rub Parlour Owner licence, a floor plan, drawn to scale, of the premises, confirmed by inspection by the Manager, Municipal Compliance & Animal Welfare Services and approved by the Licence Manager, that clearly shows that the Adult Entertainment Body-Rub Parlour, including any common areas, is not more than 225m² in size.

6.0 POWERS OF THE LICENCE MANAGER

- 6.1
- (a) prescribing operational standards for Adult Entertainment Body-Rub Parlour Owners and Operators
 - (d) prescribing the manner, form, and content of records to be kept by Adult Entertainment Body-Rub Parlour Owners and Operators under subsection 8.1(f) of this Schedule.

8.0 REGULATIONS

8.1 Every Owner of an Adult Entertainment Body-Rub Parlour shall:

- (b) post within, and keep posted in a prominent location, at every entrance to the Adult Entertainment Body-Rub Parlour, signs satisfactory to the Licence Manager which indicate clearly to any person entering, or already within the building, that no person under the age of eighteen (18) is permitted to enter or remain within the building or any part thereof.
- (f) maintain a detailed record of all Attendants employed by or within the Adult Entertainment Body-Rub Parlour as prescribed by the Licence Manager.

9.0 LOCATION REQUIREMENTS

- 9.2(1) (a) An Adult Entertainment Body-Rub Parlour shall not be located in a premises where residential uses are permitted, according to the City of London's Z.-1 Zoning By-law, or its successor;
- (b) An Adult Entertainment Body-Rub Parlour shall not be located within one hundred metres (100m) of lands which permit residential uses according to the City of London's Z.-1 Zoning By-law, or its successor;
- (c) Where an application for amendment to this Schedule has been made which seeks to add a new Adult Entertainment Body-Rub Parlour location to the Schedule, the location shall not be located within one-hundred metres (100m) of a school, a day-care centre, or a place of worship, existing on the date the application for amendment is accepted as complete as per Section 5.0 of this Schedule;
- 9.2(2) Separation distances prescribed in subsections 9.2(1)(b) and (c) of this Schedule shall be measured in any direction by a straight line from the closest point on the perimeter of the lot of the proposed Adult Entertainment Body-Rub Parlour to the nearest point on the perimeter of the lot where the residential uses are permitted, of the school, of the day-care centre, or of the place of worship.
- 9.3 Any request under section 9.1 of this Schedule shall be made to the Licence Manager and shall be accompanied by a complete application for an Adult Entertainment Body-Rub Parlour Owner licence.
- 9.4 The Licence Manager shall give notice of the application by mail to landowners and tenants within 120 meters of the proposed new location. A Notice of Application shall also be posted on the proposed premises. Public comments and recommendations shall be received by the Licence Manager in respect of the requested amendment. The public shall be granted a minimum of 30 (thirty) calendar days from the date of the notice to comment on the application.
- 9.5 Comments and recommendations received by the Licence Manager in response to the notice in section 9.4 of this Schedule, together with the application material prescribed in Section 9.3, and any additional information that the Licence Manager considers necessary or useful to Council, shall be submitted to the Community and Protective Services Committee for use at the public participation meeting described Section 9.6 for the Committee's recommendation to Council as per Section 9.7, and Council's decision.
- 9.6 Before the Community and Protective Services Committee makes a recommendation as per Section 9.7 regarding the request to amend Schedule 2A of this By-law, the Committee shall hold at least one public meeting to allow the

proponent, and any member of the public, to make written or oral submissions regarding the application.

- 9.7 Following the public meeting described in Section 9.6, the Community and Protective Services Committee shall make a recommendation to Council regarding the amendment application. The City Council shall make the final decision regarding amending Schedule 2A of this By-law.

SCHEDULE 3 – ADULT LIVE ENTERTAINMENT PARLOUR

The following amendments to this Schedule are recommended. All other Subsections remain:

5.0 APPLICATION FOR LICENCES AND RENEWALS

5.1 In addition to all the requirements of Part 6 of this By-law, every application for a new Adult Live Entertainment Parlour Owner and/or Operator licence and/or application for licence renewal shall include the following:

- (g) the municipal address of the location where the proposed Adult Live Entertainment Parlour will operate;
- (h) a Criminal Record and Judicial Matters Check dated within sixty (60) days of the application for licence for the Applicant, for any partner if the Applicant is a partnership, and - in the case of an Adult Live Entertainment Parlour Owner licence - for any officer(s), director(s), or shareholder(s) of the corporation if the Applicant is a corporation; and,
- (i) in the case of an Adult Live Entertainment Parlour Owner licence a floor plan drawn to scale of the premises, confirmed by inspection by the Manager, Municipal Compliance & Animal Welfare Services and approved by the Licence Manager, that clearly shows all patron area(s), walls, curtains, or other enclosures, and (maximum 2) designated Entertainment Areas.

9.0 LOCATION REQUIREMENTS:

- 9.2(1) (a) An Adult Live Entertainment Parlour shall not be located in a premises where residential uses are permitted, according to the City of London's Z.-1 Zoning By-law, or its successor;
- (b) An Adult Live Entertainment Parlour shall not be located within one hundred metres (100m) of lands which permit residential uses according to the City of London's Z.-1 Zoning By-law, or its successor;
- (c) Where an application for amendment to this Schedule has been made which seeks to add a new Adult Live Entertainment Parlour location to the Schedule, the location shall not be located within one-hundred metres (100m) of a school, a day-care centre, or a place of worship, existing on the date the application for amendment is accepted as complete as per Section 5.0 of this Schedule
- 9.2(2) Separation distances prescribed in subsections 9.2(1)(b) and (c) of this Schedule shall be measured in any direction by a straight line from the closest point on the perimeter of the lot of the proposed Adult Live Entertainment Parlour to the nearest point on the perimeter of the lot where the residential uses are permitted, of the school, of the day-care centre, or of the place of worship.

- 9.3 Any request under section 9.1 of this Schedule shall be made to the Licence Manager and shall be accompanied by a complete application for an Adult Live Entertainment Parlour Owner licence.
- 9.4 The Licence Manager shall give notice of the application by mail to landowners and tenants within 120 meters of the proposed new location. A Notice of Application shall also be posted on the proposed premises. Public comments and recommendations shall be received by the Licence Manager in respect of the requested amendment. The public shall be granted a minimum of 30 (thirty) calendar days from the date of the notice to comment on the application.
- 9.5 Comments and recommendations received by the Licence Manager in response to the notice in section 9.4 of this Schedule, together with the application material prescribed in Section 9.3, and any additional information that the Licence Manager considers necessary or useful to Council, shall be submitted to the Community and Protective Services Committee for use at the public participation meeting described Section 9.6 for the Committee's recommendation to Council as per Section 9.7, and Council's decision.
- 9.6 Before the Community and Protective Services Committee makes a recommendation as per Section 9.7 regarding the request to amend Schedule 3A of this By-law, the Committee shall hold at least one public meeting to allow the proponent, and any member of the public, to make written or oral submissions regarding the application.
- 9.7 Following the public meeting described in Section 9.6, the Community and Protective Services Committee shall make a recommendation to Council regarding the amendment application. The City Council shall make the final decision regarding amending Schedule 3A of this By-law.

SCHEDULE 4
AUTOMOTIVE SERVICE BUSINESS

The following amendment to this Schedule is recommended. All other Subsections remain as is:

2.0 PROHIBITIONS

2.2 No Automotive Service Business shall charge any fee to an owner or for any motor vehicle that is kept, parked, or stored for the purposes of evaluation, repair, salvage, or other service(s) being performed, or to be performed, on a vehicle.

SCHEDULE 5 COMMERCIAL PARKING FACILITY

The following amendment to this Schedule is recommended. All other Subsections remain as is:

1.0 DEFINITIONS

1.1 In this Schedule:

“Commercial Parking Facility” means a non-accessory parking area or structure, other than a street, used for the temporary parking of two or more vehicles for profit or gain. This does not include a parking facility used exclusively for the parking of motor vehicles of customers, visitors, patrons, employees, students, clients, or patients of a business, educational facility, hospital, medical clinic, nor dental clinic.

**SCHEDULE 7
DONATION BIN BUSINESS**

The following amendment to this Schedule is recommended. All other Subsections remain:

2.0 APPLICATIONS FOR LICENCES AND RENEWAL

2.1 (b) a plan or drawing of the property which clearly depicts where the bin(s) will be located on the premises, to the satisfaction of the Licence Manager, and;

SCHEDULE 8 DOOR TO DOOR SALES

The following amendments to this Schedule are recommended. All other Subsections remain:

3.0 APPLICATIONS FOR LICENCES AND RENEWALS

3.1 In addition to all of the requirements set out in this By-law, every application or renewal for a Door-to-Door Sales licence shall include the following:

- (a) a Criminal Record and Judicial Matters Check for the Applicant, any partner if the Applicant is a partnership, or any officer and/or director of the corporation if the Applicant is a corporation dated no later than sixty (60) days prior to the application for a licence.

6.0 REGULATIONS

6.1 (c) obtain a Criminal Record and Judicial Matters Check each year for every person conducting Door to Door Sales on behalf of the Licensee;

6.1 (d) produce the Criminal Record and Judicial Matters Check required under subsection 6.1(c) of this Schedule to the Licence Manager or an Enforcement Officer immediately upon request.

6.1 (e) ensure that every person conducting Door to Door Sales on behalf of the business carries with them proof of the corresponding City of London business licence including information on how to contact the Door-to-Door Sales Licensee, and that the information is made available to anyone who requests it.

SCHEDULE 9
ELECTRONIC CIGARETTE AND TOBACCO RETAIL BUSINESS

The following amendments to this Schedule are recommended. All other Subsections remain:

1.0 DEFINITIONS

1.1 In this Schedule:

“Electronic cigarette” has the same meaning as in the Smoke Free Ontario Act, 2017 S.O. 2017, c.26, Sched. 3

“Electronic Cigarette Retail Business” means any person engaged in the business of selling electronic cigarettes, and/or e-substances;

“e-substance” has the same meaning as in the Smoke Free Ontario Act, 2017 S.O. 2017, c.26, Sched. 3 as amended, or any successor legislation.

“Tobacco retail business” means any person engaged in the business of selling tobacco products; and/or tobacco product accessories;

“Tobacco product” has the same meaning as in the Smoke Free Ontario Act, 2017 S.O. 2017, c.26, Sched. 3 or any successor legislation;

“Tobacco product accessories” has the same meaning as in the Smoke Free Ontario Act, 2017 S.O. 2017, c.26, Sched. 3 or any successor legislation;

SCHEDULE 10 FOOD PREMISES

The following amendments to this Schedule are recommended. All other Subsections remain:

- Amend the title of the Schedule, adding an 'S' to the end of 'PREMISE'
- Replace every instance of the word "premise" in the schedule with "premises."

1.0 DEFINITIONS

1.1 In this Schedule:

Replace the definition of "Food Premise" with:

"Food Premises" means any place where food or drink intended for human consumption is prepared for sale, offered for sale, sold, or stored, for immediate consumption within, on, or off the premises.

SCHEDULE 13
PERSONAL SERVICES BUSINESS

The following amendment to this Schedule is recommended. All other Subsections remain:

1.0 DEFINITIONS

1.1 In this Schedule

"Personal Services" means any service where substances, instruments, tools or other equipment are applied to, any part of the human body for purposes of aesthetic, cosmetic or therapeutic treatment, where there is a risk of exposure to blood, or a public health risk including, but not limited to, hairdressing haircutting and barbering, tattooing and micropigmentation, body piercing, manicures, pedicures, tanning, hair removal, and;

SCHEDULE 18

SECOND-HAND GOODS AND SALVAGE YARD BUSINESSES

The following amendments to this Schedule are recommended. All other Subsections remain:

3.0 APPLICATION OF THIS SCHEDULE

3.1 This Schedule does not apply to:

- (a) The sale of goods for charitable purposes;
- (b) The sale of goods as part of a Household Sale/Garage Sale.

3.2 This Schedule does not apply to a business that primarily sells any of the following second-hand goods:

- (a) auto parts other than vehicle stereo systems;
- (b) books, magazines, comics, or other similar publications
- (c) clothing;
- (d) household goods, appliances, or furnishings;
- (e) music or movie media such as vinyl records, compact discs (CDs), digital video discs (DVDs) cassettes, or other formats of music or movies;
- (f) rugs or carpets;
- (g) sports, or non-sports, trading cards, collectibles, or memorabilia

4.0 APPLICATIONS FOR LICENCE AND RENEWALS

4.1 In addition to the licensing requirements of Part 6 of this By-law, every Salvage Yard and Second-hand Goods Business Licence application and application for Licence renewal shall include a Criminal Record and Judicial Matters Check for each officer if the applicant is a Corporation, each partner if the applicant is a Partnership, or the proprietor of a Sole Proprietorship, dated no more than sixty (60) days prior to the licence application.

6.0 PROHIBITIONS

6.3 No holder of a Salvage Yard or Second-hand Goods Business licence, or their employee(s), shall Acquire any goods, articles, or objects;

- (a) on which the serial number has been obliterated, altered, mutilated, or removed without the prior written approval of the London Police Service;
- (b) from any person without first verifying their identity using two pieces of authentic, valid, current, government-issued identification, one of which shall include a photograph, in the presence of the person being verified;
- (c) from any person who is, or who appears to be, under the age of eighteen (18) years of age, or;
- (d) from any person who appears to be under the influence of drugs or alcohol.

6.6 No person shall be employed by a Salvage Yard or Second-hand Goods business for the purpose of acquiring or disposing of goods or materials without the Licensee acquiring a Criminal Record and Judicial Matters Check related to that employee. The Licensee shall keep a record of all persons acquiring or disposing of second-hand goods, and a copy of their most recent CRJMC. The CRJMC shall be updated annually at the time of licence renewal.

Schedule 21
SHORT-TERM ACCOMMODATIONS

The following amendment to this Schedule is recommended. All other Subsections remain:

- 5.0 (h) an insurance certificate demonstrating general liability insurance for the operations of the proposed Short-term Accommodation against claims filed against the applicant with respect to bodily injury, including personal injury and death, and property damage with a per occurrence limit of at least \$2,000,000;