

Corporate Services Committee

Report

7th Meeting of the Corporate Services Committee
April 11, 2023

PRESENT: Councillors S. Lewis (Chair), H. McAlister, S. Stevenson, S. Trosow, D. Ferreira, Mayor J. Morgan

ALSO PRESENT: Councillors J. Pribil and S. Franke; A. Barbon, I. Collins, J. Dann, M. Galczynski, J. Millman, S. Mollon, A. Rammeloo, S. Stafford, J. Taylor, B. Warner, B. Westlake-Power

Remote Attendance: B. Card, S. Corman, J. Davies, K. Dickins, S. Mathers, T. Pollitt, M. Schulthess, C. Smith

The meeting is called to order at 12:00 PM.

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: S. Stevenson
Seconded by: D. Ferreira

That Consent Items 2.1 to 2.7 BE APPROVED, excluding item 2.4.

Yeas: (6): S. Lewis, H. McAlister, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Motion Passed (6 to 0)

2.1 2022 Year-End Operating Budget Monitoring Report

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the 2022 Year-End Operating Budget Monitoring Report:

a) the 2022 Operating Budget Year-end Monitoring Report for the Property Tax Supported Budget, Water Budget, and Wastewater and Treatment Budget BE RECEIVED for information; an overview of the net corporate positions are outlined below:

- i) Property Tax Supported Budget surplus of \$12.3 million;
- ii) Water Rate Supported Budget surplus of \$6.6 million;
- iii) Wastewater and Treatment Rate Supported Budget surplus of \$2.0 million;

it being noted that Property Tax, Water, and Wastewater and Treatment Budget surplus will be allocated in accordance with the Council Approved Surplus/Deficit Policy;

b) the presentation as appended to the staff report dated April 11, 2023 as Appendix "C", providing an overview of 2022 Year-End Budget Monitoring BE RECEIVED for information.

Motion Passed

2.2 2022 Year-End Capital Budget Monitoring Report

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the 2022 Year-End Capital Budget Monitoring Report:

- a) the 2022 Year-End Capital Budget Monitoring Report BE RECEIVED for information, it being noted that the life-to-date capital budget represents \$2.8 billion with \$1.7 billion committed and \$1.1 billion uncommitted; it being further noted that the City Treasurer, or designate, will undertake the housekeeping budget adjustments identified in the Report, in accordance with the Multi-Year Budget Policy adopted by amending by-law No. CPOL.-45(b)-239;
- b) the status updates of active 2019 life-to-date capital budgets (2019 and prior) having no future budget requests, as appended to the staff report dated April 11, 2023 as Appendix "B", BE RECEIVED for information;
- c) the following actions be taken with respect to the completed capital projects identified in Appendix "C" of the above-noted staff report, which have a total of \$1.3 million of net surplus funding:
 - i) the capital projects included in Appendix "C" BE CLOSED;
 - ii) the following actions be taken with respect to the funding associated with the capital projects approved for closure in part c) i), above:

Rate Supported

- A) pay-as-you-go funding of \$7 thousand BE TRANSFERRED to capital receipts;
- B) uncommitted reserve fund drawdowns of \$97 thousand BE RELEASED back into the reserve funds which originally funded the projects;

Non-Rate Supported

- C) uncommitted reserve fund drawdowns of \$1.0 million BE RELEASED back into the reserve funds which originally funded the projects; and
- D) other net non-rate supported funding sources of \$164 thousand BE ADJUSTED in order to facilitate project closings.

Motion Passed

2.3 Court Security and Prisoner Transportation Program Transfer Payment Agreement

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, the proposed by-law as appended to the staff report dated April 11, 2023 as Appendix "A" BE INTRODUCED at the Municipal Council meeting on April 25, 2023 to:

- a) approve the Ontario Transfer Payment Agreement between His Majesty the King in right of Ontario as represented by the Solicitor General and The Corporation of the City of London for the provision of funding for the Court Security and Prisoner Transportation Program ("Agreement") attached as Schedule "1" to the staff report dated April 11, 2023;

- b) authorize the Mayor and Clerk to execute the above-noted Agreement;
- c) authorize the Deputy City Manager, Finance Supports to approve any future amending agreements between His Majesty the King in Right of Ontario as represented by the Solicitor General and The Corporation of the City of London with respect to the Court Security and Prisoner Transportation Program (“CSPT”);
- d) authorize the Mayor and Clerk to execute any future amending agreements between His Majesty the King in Right of Ontario as represented by the Solicitor General and The Corporation of the City of London with respect to the Court Security and Prisoner Transportation Program (“CSPT”) approved by the Deputy City Manager, Finance Supports; and,
- e) authorize the Deputy City Manager, Finance Supports (or designate) to execute any reports required by the province under the Agreement.

Motion Passed

2.5 2022 Compliance Report in Accordance with the Procurement of Goods and Services Policy

Moved by: S. Stevenson
 Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the 2022 Compliance Report, in accordance with the Procurement of Goods and Services Policy;

- a) as per the Procurement of Goods and Services Policy, Section 8.11 (c), an annual report of total payments where a supplier has invoiced the City a cumulative total value of \$100,000 or more in a calendar year, BE RECEIVED for information, as appended to the staff report dated April 11, 2023 as Appendix “A”;
- b) the administrative contract awards for Professional Consulting Services with an aggregate total greater than \$100,000, as per Section 15.1 (g) of the Procurement of Goods and Services Policy, decentralized from Purchasing and Supply that have been reported to the Manager of Purchasing and Supply and have been reviewed for compliance to the Procurement of Goods and Services Policy, BE RECEIVED for information, as appended to the staff report dated April 11, 2023 as Appendix “B”;
- c) the list of administrative contract awards for Tenders with a value up to \$6,000,000 that do not have an irregular result, as per Section 13.2 (c) of the Procurement of Goods and Services Policy, BE RECEIVED for information, as appended to the staff report dated April 11, 2023 as Appendix “C”;
- d) the City Treasurer, or delegate, BE DELEGATED authority to, at any time, refer questions concerning compliance with the Procurement of Goods and Services Policy to the City’s internal auditor; and,
- e) the City Treasurer, or delegate, BE AUTHORIZED to ratify and confirm completed awards or purchases between \$15,000 and \$50,000 where the City Treasurer or delegate is of the opinion that the awards or purchases were in the best interests of the Corporation.

Motion Passed

2.6 Year 2023 Tax Policy

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to property taxation for 2023:

- a) the proposed by-law as appended to the staff report dated April 11, 2023 as Appendix "A" being a by-law setting tax ratios for property classes in 2023, in accordance with Sub-sections 308(4) and 308.1(4) of the *Municipal Act, 2001* BE INTRODUCED at the Municipal Council meeting to be held on April 25, 2023, it being noted that the 2023 Municipal Tax Ratio By-Law has been prepared reflecting the equalization of the average property tax increase in residential and multi-residential classes with no change to other tax ratios; and,
- b) the proposed by-law as appended to the staff report dated April 11, 2023 as Appendix "B" being a by-law levying tax rates for property classes in 2023, in accordance with Sections 307 and 312 of the *Municipal Act, 2001* BE INTRODUCED at the Municipal Council meeting to be held on April 25, 2023.

Motion Passed

2.7 Year 2023 Education Tax Rates

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, the proposed by-law as appended to the staff report dated April 11, 2023 as Appendix "A" being a by-law levying rates for 2023 for school purposes in the City of London BE INTRODUCED at the Municipal Council meeting to be held on of April 25, 2023.

Motion Passed

2.4 Delegation of Authority By-law: Environment and Infrastructure Approvals and Agreements

Moved by: S. Trosow
Seconded by: S. Stevenson

That the staff report regarding Delegating of Authority By-law: Environment and Infrastructure Approvals and Agreements BE REFERRED to the May 1, 2023 Corporate Services Committee for consideration; it being noted that additional work on the proposed by-law is required.

Yeas: (6): S. Lewis, H. McAlister, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Motion Passed (6 to 0)

2.8 Members of Council Proof of COVID-19 Vaccination Policy

Moved by: S. Stevenson
Seconded by: H. McAlister

That on the recommendation of the City Clerk, the by-law as appended to the staff report dated April 11, 2023 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on April 25, 2023 to repeal By-law No. CPOL.-407-321, and any amendments thereto, being "A by-law to adopt Members of Council Proof of COVID-19 Vaccination Policy".

Yeas: (5): S. Lewis, H. McAlister, S. Stevenson, D. Ferreira, and Mayor J. Morgan

Nays: (1): S. Trosow

Motion Passed (5 to 1)

2.9 Standing Committee Meetings and Annual Meeting Calendar

Moved by: S. Lewis

Seconded by: H. McAlister

That the 2024 Standing Committee Meetings and Annual Meeting Calendar Report BE REFERRED to the Governance Working Group for consideration of moving standing committee meetings to regular City Hall business hours for all standing committees, effective December 1, 2023.

Yeas: (6): S. Lewis, H. McAlister, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Motion Passed (6 to 0)

3. Scheduled Items

None.

4. Items for Direction

Moved by: S. Stevenson

Seconded by: D. Ferreira

That Items 4.1 to 4.4 BE APPROVED, as submitted.

Yeas: (6): S. Lewis, H. McAlister, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Motion Passed (6 to 0)

4.1 Application - Issuance of Proclamation - World Press Freedom Day

Moved by: S. Stevenson

Seconded by: D. Ferreira

That based on the application dated March 18, 2023 from ink-stainedwretches.org, May 3, 2023 BE PROCLAIMED World Press Freedom Day.

Motion Passed

4.2 Application - Issuance of Proclamation - Day of Remembrance of our London Family

Moved by: S. Stevenson

Seconded by: D. Ferreira

That based on the application dated March 28, 2023 from London Muslim Mosque, June 6, 2023 BE PROCLAIMED Day of Remembrance of our London Family.

Motion Passed

- 4.3 Application - Issuance of Proclamation - National Day of Awareness for Missing & Murdered Indigenous Women & Girls & Two-Spirit People

Moved by: S. Stevenson
Seconded by: D. Ferreira

That based on the application dated March 28, 2023 from The City of London's Indigenous Employee Resource Group (ERG), May 5, 2023 BE PROCLAIMED National Day of Awareness for Missing & Murdered Indigenous Women & Girls & Two Spirit People.

Motion Passed

- 4.4 Application - Issuance of Proclamation - 2023 31st Falun Dafa Day

Moved by: S. Stevenson
Seconded by: D. Ferreira

That based on the application dated April 3, 2023 from Falun Dafa Association Canada, May 13, 2023 BE PROCLAIMED 2023 31st Falun Dafa Day.

Motion Passed

- 4.5 Board of Directors - Federation of Canadian Municipalities (FCM)

Moved by: Mayor J. Morgan
Seconded by: H. McAlister

That the following actions be taken with respect to the communication dated March 29, 2023 from Councillor S. Franke regarding standing for election to the Federation of Canadian Municipalities' Board of Directors and her associated expenses:

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual General Meeting will be held in conjunction with the Annual Conference and Trade Show, May 25 to 28, 2023, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that the Council of The Corporation of the City of London endorses Councillor Skylar Franke to stand for election on FCM's Board of Directors for the 2023/2024 term;

BE IT FURTHER RESOLVED that Councillor S. Franke be reimbursed by The Corporation of the City of London, outside her annual expense allocation, for his campaign expenses in seeking election to the Board of Directors, in an amount of up to \$750, upon submission of eligible receipts; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Councillor Skylar Franke attending FCM's Board of Directors meetings, and the FCM Annual Conference and AGM and the Trade Show, during the 2023/2024 term.

Yeas: (6): S. Lewis, H. McAlister, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Motion Passed (6 to 0)

5. Deferred Matters/Additional Business

None.

6. Confidential (Enclosed for Members only.)

Moved by: S. Stevenson

Seconded by: D. Ferreira

That the Corporate Services Committee convenes In Closed Session to consider the following:

6.1 Land Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.3 Litigation/Potential Litigation/Matters Before Administrative Tribunals / Solicitor-Client Privileged Advice

A matter pertaining to litigation with respect to the full expropriation of property located at 73 Wharncliffe Road South, including matters before administrative tribunals, affecting the municipality or local board, namely a claim filed with the Ontario Land Tribunal, file #OLT-22-002478; advice that is subject to solicitor-client privilege, including communications necessary for that purpose, in connection with the expropriation of property located at 73 Wharncliffe Road South; and directions and instructions to officers and employees or agents of the municipality regarding settlement negotiations and conduct of litigation or potential litigation in connection with the expropriation of a property located at 73 Wharncliffe Road South.

Yeas: (6): S. Lewis, H. McAlister, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Motion Passed (6 to 0)

The Corporate Services Committee convenes In Closed Session from 12:27 PM to 12:37 PM.

7. Adjournment

Moved by: S. Stevenson
Seconded by: H. McAlister

That the meeting BE ADJOURNED.

Motion Passed

The meeting adjourned at 12:40 PM.