



July 26, 2013

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Councillor W.J. Armstrong
Councillor J. L. Baechler
Councillor J.P. Bryant
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Councillor D. Brown
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Councillor J.L. Swan
Councillor H.L. Usher
Councillor P. Van Meerbergen
Councillor S. White

Re: London Public Library- Update on Glanworth Branch Library

The purpose of this letter is to provide the City of London with an update about progress on the Glanworth Branch Library Revitalization Project and the status of the fund development to secure the \$230,000 required for the capital work.

LPL is in readiness to begin a construction phase; however, next steps are pending the availability of sufficient funding being available for the project. To date, \$154,770 has been raised. At this time, the Library Board is facing timeline pressures due to the March 31, 2014 timeframe required to complete the project and use the Federal Community Infrastructure Fund (CIIF) money it has been awarded for the project.

Background

The Glanworth Branch Library Revitalization Project involves major capital upgrades to the existing library building which has no water, washroom or air conditioning and an outdated heating system. Work includes adding a water service and septic system, installing a new heating and ventilation system along with completing renovations so the building will be in compliance with the City of London's Facility Accessibility Design Standards (FADS) as well as the Accessibility for Ontarians with Disabilities Act (AODA) for public buildings. The estimated capital cost for the project is \$230,000. A significant portion of the costs is the water service and septic system.

The City of London was apprised of the condition of Glanworth and need for capital upgrades in 2011 and referred the matter back to the Library Board with a request that the Board consider keeping the branch open and that it undertake community consultation in this regard.

Project Progress

In September 2011, by direction of the Library Board, a Glanworth Library Task Team consisting of representatives from the community and the Library was established and began work on the branch redevelopment project. To date, the team has made significant progress and has:

- Gathered community input and feedback;
- Developed a functional program which identifies library service and functional requirements of the building;
- Developed a conceptual model for a renovated branch and
- Undertaken fund development activities.

As well, the following has been completed:

- Design and drafting of preliminary building plans;
- City of London variance allowing for street parking;
- Soil testing, designated substances survey and other due diligence work; and
- Heritage designation for the Glanworth Branch Library building.

LPL is in readiness to begin a construction phase; however, next steps are pending the availability of sufficient funding being available for the project work.

Funding Progress

Funding for the Glanworth Branch Library renovation is being sought through fund development. The challenge in raising money this way has been that a significant portion of the funding is required for the septic system and other capital infrastructure and many sources of funding, such as foundation grants, do not provide for this type of cost.

LPL was successful in securing \$98,025 from Federal Community Infrastructure Fund (CIIF). This amount was the maximum that the Library was eligible for – CIIF is a 50% matching fund capital grant and \$30,000 in specific costs were not eligible. In January 2013, in response to this allocation, London City Council at its session held on January 15, 2013 resolved that the Civic Administration be directed to find a source of financing for \$1,975.00, in order to “top up” the CIIF awarded to the Glanworth Library Branch to \$100,000. The city contribution that could have been made was up to \$30,000. Therefore, the City has the ability to directly contribute an additional \$28,025 to this project.

Table 1: Funding to Date

Funder/Donor	Amount
Federal Community Infrastructure Fund (CIIF) (2012)	\$98,025
City of London by motion of Council (Jan. 15, 2013)	\$1,975
W12A - Community Mitigative Measures Fund (2013)	\$15,000
Glanworth Community Association	\$5,180
Foundations	\$10,000
Individual Gifts	\$9,590
Corporate Gifts (verbal commitment)	\$15,000
Total:	\$154,770

It is important to note that Library Board needs to raise sufficient funds and complete the construction project by March 31, 2014, the timeframe required for the use of the CIIF funding, by the terms of the awarding of the grant.

London Public Library will continue to keep the City of London apprised of progress on this project.

Yours truly,



Josh Morgan
Chair, London Public Library Board

CC: Art Zuidema, City Manager
Martin Hayward, Managing Director, Corporate Services and City Treasurer, Chief Financial Officer