

Corporate Services Committee

Report

4th Meeting of the Corporate Services Committee
February 21, 2023

PRESENT: Councillors S. Lewis (Chair), S. Stevenson, S. Trosow, D. Ferreira, Mayor J. Morgan

ABSENT: H. McAlister

ALSO PRESENT: Councillor J. Pribil; L. Livingstone, A. Barbon, I. Collins, S. Corman, A. Job, J. McMillan, M. Schulthess, J. Taylor

Remote Attendance: B. Card, M. Daley, J. Dann, D. Hack, M. Feldberg, R. Morris, E. Skalski, M. Stone, B. Warner, B. Westlake-Power

The meeting is called to order at 12:00 PM.

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: S. Stevenson

Seconded by: D. Ferreira

That Consent Items 2.1 to 2.9 BE APPROVED, with the exception of item 2.8.

Yeas: (4): S. Lewis, S. Stevenson, S. Trosow, and D. Ferreira

Absent: (2): H. McAlister, and Mayor J. Morgan

Motion Passed (4 to 0)

2.1 Amendment to the Service Manager Administration Agreement for the 2016 Social Infrastructure Fund By-law and the Investment in Affordable Housing Program (2014 Extension) Agreement By-law

Moved by: S. Stevenson

Seconded by: D. Ferreira

That, on the recommendation of the City Clerk, the following actions be taken:

a) the proposed by-law as appended to the staff report dated February 21, 2023 as Appendix "A" to amend By-law No. A.-7431-196 being "a by-law to approve the Service Manager Administration Agreement for the 2016 Infrastructure Fund (SIF) with the Minister of Housing and to authorize the Mayor and the City Clerk to execute the Agreement" BE INTRODUCED at the Municipal Council Meeting to be held on March 7, 2023 to authorize the Mayor and the City Clerk to execute reports required under the Agreement; and,

b) the proposed by-law as appended to the staff report dated February 21, 2023 as Appendix "B" to amend By-law No. A.-7181-333 being "a by-law to approve an agreement between The Corporation of the City of London (the City) and the Minister of Municipal Affairs and Housing for the City to administer the Investment in Affordable Housing Program (2014 Extension); and to authorize the Mayor and the City Clerk to execute the

agreement” BE INTRODUCED at the Municipal Council Meeting to be held on March 7, 2023 to authorize the Mayor and the City Clerk to execute reports required under the Agreement.

Motion Passed

2.2 Appointment of Hearings Officers to Conduct Hearings under Various City of London By-laws

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the City Clerk, the proposed by-law as appended to the staff report dated February 21, 2023 as Appendix “A” being “A by-law to approve the appointments of Hearings Officers in accordance with By-law A.-6653-121, as amended”, BE INTRODUCED at the Municipal Council meeting to be held on March 7, 2023.

Motion Passed

2.3 Contract Award: Tender No. RFT-2022-247 - Solarwinds Orion Network Performance Monitoring System Licensing, Warranty and Technical Support Services – Irregular Result

Moved by: S. Stevenson
Seconded by: D. Ferreira

That on the recommendation of the Director, Information Technology Services (ITS), and with the concurrence of the City Manager, the following actions be taken with respect to the Irregular Result RFT-2022-247-Solarwinds Orion Network Performance Monitoring System Licensing, Warranty and Technical Support Services single bid award recommendation, as per City of London Procurement of Goods and Services Policy Section 19.4 “Only One Bid Received”, that;

a) the Request for Tender (RFT 2022-247) submitted by Softchoice LP for an initial cost of \$103,738.87, excluding HST, for perpetual licensing and for a one (1) year term of software support, with ongoing annual software support in the amount of \$1,909.70, excluding HST, BE ACCEPTED;

b) the funding for this project BE APPROVED as set out in the Source of Financing Report as appended to the staff report dated February 21, 2023 as Appendix "A";

c) the Civic Administration BE AUTHORIZED to undertake all administrative acts which are necessary in relation to this project; and,

d) the approvals hereby given BE CONDITIONAL upon the Corporation entering into a formal contract or having a purchase order relating to the subject matter of this approval.

Motion Passed

2.4 SS22-284 Single Source Personal Computing and Services

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Director, Information Technology Services and with the concurrence of the City Manager, the following

actions be taken, with respect to desktop computing and related technologies:

- a) approval hereby BE GIVEN to enter into a three (3) year Single Source contract with an optional two (2) additional, one (1) year extensions for Personal Computing Devices and Services from CompuCom Canada Co., 1830 Matheson Boulevard, Unit 1, Mississauga, ON, Canada L4W 0B3 at a planned cost of \$991,841.64 in 2023, \$1,368,025.42 in 2024 and \$1,091, 680.00 in 2025;
- b) the financing for this project BE APPROVED as set out in the “Sources of Financing Report” as appended to the staff report dated February 21, 2023 as Appendix "A";
- c) the proposed by-law as appended to the staff report dated February 21, 2023 as Appendix "B" BE INTRODUCED at the Municipal Council meeting to be held on Tuesday, March 7th, 2023 to:
 - i) approve the Master Agreement Adoption Agreement between CompuCom Canada Co. (the “Supplier”) and The Corporation of the City of London (the “Buyer”) for the “RFB Agreement #14952” for Personal Computing Devices and Services, forming a part of the By-law and attached as Appendix B; and
 - ii) authorize the Mayor and City Clerk to execute the Agreement;
- d) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this matter;
- e) the approval hereby given BE CONDITIONAL upon the Corporation negotiating the maintaining of satisfactory prices, terms and conditions with CompuCom Canada Co. to the satisfaction of the Director, Information Technology Services and the City Solicitor’s Office and subject to future budget approval; and,
- f) the approval hereby given BE CONDITIONAL upon the Corporation entering into a formal contract, agreement or having a purchase order relating to the subject matter of this approval.

Motion Passed

2.5 Cemetery Assumption - Scottsville Cemetery and North Street United Church Cemetery

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, on the advice of the Director, Realty Services, with respect to two cemeteries known as the Scottsville Cemetery and the North Street United Church Cemetery, in the City of London, County of Middlesex, the following actions be taken:

- a) the subject cemetery property located at 5190 Colonel Talbot Road, shown as Property Number One on Appendix "A" as appended to the staff report, known as the Scottsville Cemetery, BE ASSUMED by The Corporation of the City of London;
- b) the subject cemetery property located at 5825 Colonel Talbot Road, shown as Property Number Two on Appendix "B" as appended to the staff report, known as the North Street United Church Cemetery, BE ASSUMED by The Corporation of the City of London; and,
- c) that all administrative acts BE APPROVED to allow for the assumption of each of the two subject properties, inclusive of a future land transfer, on

an amicable basis as prescribed by legislation informed by the Bereavement Authority of Ontario (BAO).

Motion Passed

- 2.6 Licence Amending Agreement - Heritage London Foundation - Elsie Perrin Williams Estate 101-137 Windermere Road

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, on the advice of the Director, Realty Services, the proposed by-law as appended to the staff report dated February 21, 2023 BE INTRODUCED at the Municipal Council meeting to be held on March 7, 2023, to authorize and approve the Licence Amending Agreement between The Corporation of the City of London and Heritage London Foundation (HLF), for the licenced use of the City-owned lands known municipally as 101-137 Windermere Road, in the City of London, and to authorize the Mayor and the City Clerk to execute the Agreement.

Motion Passed

- 2.7 Single Source Procurement SS-2023-031: Cognos Modernization Phase Two

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the Deputy City Manager, Finance Supports, and with the concurrence of the Director, Information Technology Services, Enterprise Supports the following actions be taken with respect to the Cognos Modernization Phase Two:

- a) the single proposal submitted by Newcomp Analytics, 161 Bay St Suite 2700, Toronto, ON M5J 2S1, for Cognos Modernization for a total cost of \$554,640 (excluding taxes) BE ACCEPTED in accordance with section 14.4 (e) of the Procurement of Goods and Services Policy;
- b) the funding for this procurement BE APPROVED as set out in the Source of Financing Report as appended to the staff report dated February 21, 2023 as Appendix "A";
- c) subject to approval of a) above, the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this contract;
- d) the approval and authorization provided for in a) above, BE CONDITIONAL upon the Corporation entering into a formal contract or having a Purchase Order, or contract record relating to the subject matter of this approval; and,
- e) the Mayor and City Clerk BE AUTHORIZED to execute any contract or other documents, if required, to give effect to the actions set out in a) above.

Motion Passed

2.9 2023 Accessibility Compliance Report

Moved by: S. Stevenson
Seconded by: D. Ferreira

That, on the recommendation of the City Manager, the report dated February 21, 2023 with respect to the 2023 Accessibility Compliance BE RECEIVED for information purposes.

Motion Passed

2.8 2023 Tax Policy Expectations

Moved by: S. Stevenson
Seconded by: S. Lewis

That, the following actions be taken with respect to the 2023 Tax Policy:

a) on the recommendation of the Deputy City Manager, Finance Supports, the report dated February 21, 2023, regarding the 2023 Tax Policy Expectations BE RECEIVED for information; and

b) the Mayor BE DIRECTED to continue advocacy to the Province, on behalf of the City of London, with respect to Municipal Property Assessment Corporation (MPAC) and the freezing/unfreezing of tax class valuations.

Yeas: (5): S. Lewis, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Absent: (1): H. McAlister

Motion Passed (5 to 0)

3. Scheduled Items

None.

4. Items for Direction

Moved by: S. Stevenson
Seconded by: D. Ferreira

That Items for Direction 4.1 to 4.3 BE APPROVED.

Yeas: (5): S. Lewis, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Absent: (1): H. McAlister

Motion Passed (5 to 0)

4.1 Application - Issuance of Proclamation - International Francophonie Day

Moved by: S. Stevenson
Seconded by: D. Ferreira

That based on the application dated February 7, 2023 from Carrefour Communautaire Francophone de London, March 20, 2023 BE PROCLAIMED International Francophonie Day.

Motion Passed

4.2 (ADDED) Application - Issuance of Proclamation - Save Soil Day

Moved by: S. Stevenson
Seconded by: D. Ferreira

That based on the application dated February 16, 2023 from Conscious Planet, March 21, 2023 BE PROCLAIMED Save Soil Day.

Motion Passed

4.3 (ADDED) Application - Issuance of Proclamation - Trans Day of Visibility

Moved by: S. Stevenson
Seconded by: D. Ferreira

That based on the application dated February 16, 2023 from the Diversity, Inclusion and Anti-Oppression Community Advisory Committee (DIACAC), March 31, 2023 BE PROCLAIMED Trans Day of Visibility.

Motion Passed

5. Deferred Matters/Additional Business

None.

6. Confidential (Enclosed for Members only.)

Moved by: S. Trosow
Seconded by: S. Stevenson

That the Corporate Services Committee convenes In Closed Session to consider the following:

6.1 Land Acquisition/Solicitor-Client Privileged Advice/Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

Yeas: (5): S. Lewis, S. Stevenson, S. Trosow, D. Ferreira, and Mayor J. Morgan

Absent: (1): H. McAlister

Motion Passed (5 to 0)

The Corporate Services Committee convenes In Closed Session from 1:50 PM to 1:53 PM.

7. Adjournment

Moved by: S. Stevenson
Seconded by: D. Ferreira

That the meeting BE ADJOURNED.

Motion Passed

The meeting adjourned at 12:57 PM.