

City of London - Application for Appointment to a City of London Board or Commission

Application

Please choose the Board or Commission you are interested in serving on: **LMCH**

Contact Information

Name: **Damian Buckley**

City: **London**

Province: **ON**

Postal Code: **N5Y2S4**

Experience and Qualifications

If you have experience on a London Board or Commission, please provide dates and details. (max. 3000 characters):

Currently, I have yet to gain any experience on a London Board or Commission.

What do you hope to contribute or learn as part of a Board or Commission? (max. 3000 characters):

Any & all that I can contribute or learn is acceptable by me. I have a passion & willingness to learn new positions & continually update my education & knowledge on life skills in general. Hopefully my eagerness for learning & community involvement will be an asset to the Board or Commission.

How will you support the work of a Board or Commission? (max. 3000 characters):

Becoming an asset of the Board of Directors as an individual who has had experiences living as a tenant & non-tenant of my community. I can help better identify issues & concerns that are familiar to the challenges I've faced growing up in low income neighborhoods. Engaging & challenging other members to leave lasting impressions on the community for taking wealthy measures of producing improvements where there are areas of lack & attention that need to be addressed accordingly.

Please describe additional experience, training, or community involvement that will help you in your role as a Board or Commission Member. (max. 3000 characters):

I may be unaware of any other credentials that would boost my eligibility for this position, but I am always interested in learning & earning any additional training or community involvement credits that would add to my experiences working within the community.

Please tell us about your interest in being a part of the London Middlesex Community Housing board. Why are you interested in this particular opportunity? What do you hope to contribute, and how would you support the work of the London Middlesex Community Housing board?(max. 3000 characters):

I have always been involved in my community in some aspect or another. I have an eagerness & passion for listening to tenants & non-tenants alike about how to improve our community & initiating plans of action that will accommodate all individuals effectively. It's an opportunity to network with like-minded volunteers & board members whom have extensive knowledge & experience in this particular field that can assist in my fulfilling the position to the best of my abilities.

Please tell us about your educational background, professional credentials, or any other training which is relevant to this position. (max. 3000 characters):

I earned my Customer Service Training certification through Regent Park Community Health Centre in 2016. In late 2022, I also volunteered completing an online course for Entrepreneurship at the Ivy League School of Western University in London, Ontario.

Please describe any relevant work and/or lived experience you have. (max. 3000 characters):

Volunteered on the farm at Black Creek Pioneer Village during the spring through fall season of 2022. Though extremely physicality demanding, it was a great experience to catch up with other volunteers & staff whom are also of the community. Working together to achieve the goals of producing healthy fruits & vegetables from the garden while learning about agriculture & its importance to any environment.

Tell us about your involvement in any public or private sector boards, community involvement, or other experiences that are relevant to this position. Please describe the roles you played and the period of time you were involved.(max. 3000 characters):

I have had the opportunity today volunteer as an administrator assistant at Doorsteps Neighborhood Services after my senior year in high school. I had gained valuable insight on how to be engaging with individuals of my community with the hopes of allowing residents seeking help to experience being well received from those within & outside the office setting. I was involved in Chalkfarm's Boys & Girls Club for a summer. I had the pleasure of being involved with other staff members & volunteers, brainstorming ideas for back-to-school initiatives for pre-teen students within the area.

If necessary, please provide any additional relevant information that is not captured in your previous answers.(max. 3000 characters):

No. I believe the answers to these past questions have been thoroughly detailed. There are no other additional information to add currently.

Attach resume or other document here, if needed: **73F82568-C0AC-45C0-90D8-0B47D1C67898.png**

Attach more files here, if needed:

Confirmations

I declare the following: **I am a resident of London. ; I am at least 18 years old.; I am not a City employee or Council member.; I understand that my application will be included on a public agenda that is published on the City website.**

For members of the public applying to serve as Tenant Directors on the London Middlesex Community Housing Board. I declare the following: **I understand that should I no longer be a LMCH tenant due to transfer of property or moving out, I will need to resign this position.**

To help inform our outreach activities, please tell us how you heard about this opportunity: (optional): **Other**

If you selected 'Other', please specify: **Email message.**

Submitted on: **1/20/2023 8:58:15 AM**

Damian Buckley

EXECUTIVE SUMMARY

Over 5 years of experience in fast-paced, customer service environments. Effectively communicate & work within an team setting. Ability to receive feedback & take action that drives revenue & increases customer loyalty. Adept at multitasking & handling workplace responsibilities with accuracy & efficiency.

SKILLS & QUALIFICATIONS

- Excellent listening skills when performing administrative functions, such as; phone-calls & face-to-face interactions.
- Respond in a professional manner, whether in writing or orally with clients, customers, community partners, all levels of staff & general public
- Proficient in Microsoft Office, including; Word, Excel, PowerPoint & Outlook
- Capacity to execute tasks & meeting deadlines independently or as an team with minimal supervision
- Considerate in identifying, analyzing & resolving issues or concerns

Administration

- Assisted with organizing fundraising events to encourage community engagement & ensure public safety
- Responded to queries by way of phone & email regarding events, programs & appointments while maintaining an clean environment
- Scheduled appointments for residents to attend meetings with community outreach workers
- Processed payments via cash, debit & credit in an efficient & courteous manner, adding to customer retention
- Ability to learn & operate other data entry systems such as; Point of Sales System

EMPLOYMENT HISTORY

Concrete Restorer | *Brooke Restoration* | *Etobicoke, ON* | Jul '21-Jan '22

Road Traffic Control | *Coreydale Co.* | *Brampton, ON* | Nov '16-Feb '17

Maintenance | *B.I.A.* | *Toronto, ON* | Mar '16-Oct '16

Retail/Sales | *Fairview Trading Company* | *Toronto, ON* | 2014-2016

EDUCATION & TRAINING

Entrepreneurship Credentials | *Western University, 2022*

Pre-Apprenticeship Program | *Brooke Restoration, 2022*

Health & Safety Awareness for Supervisors/Customer Service

Training Certification | *Regent Park Community Health Centre, 2016*