



MEMO TO : City of London – Audit Committee
FROM : MNP LLP
SUBJECT : Briefing Note From Internal Auditor
DATE : February 15, 2023

- Based on discussions with City Management, a revised scope for the Talent Management Audit was identified to better assist the City with the challenges emerging from a post-covid environment. This revised scope will now focus on an evaluation of the City's sourcing and recruitment policies, procedures, and processes to help assess if the City has the talent to deliver on the Council's strategic direction and operational requirements and the identification of leading practices to support the City with succession planning. This audit report will be presented at the next Audit Committee meeting in June 2023.
- Given ongoing required time commitments for both City staff and Management to effectively support ongoing operations and organizational change, implementation of internal audit management action items and supporting ongoing internal audit activities, Internal Audit in conjunction with City Management delayed the start of the Asset Retirement Audit until January 2023. This audit report will be presented at the next Audit Committee meeting in June 2023. The Asset Retirement Audit will look to provide an assessment of the processes and controls in place related to the identification, monitoring and reporting of environmental and financial asset retirement obligations, specifically considering compliance with requirements under Section PS 3280 – Asset Retirement Obligations.
- MNP is in the planning stages of the Vendor Management Audit. This audit will look to evaluate the mechanisms and processes in place to manage vendor risk (third party), with a focus on governance, compliance and risk management including assessment of materiality and due diligence performed prior to commencement of services and the monitoring and reporting of performance with SLA's and contractual terms. This audit report will be presented at the next Audit Committee meeting in June 2023.