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TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON AUGUST 19, 2013
FROM:	LYNNE LIVINGSTONE MANAGING DIRECTOR, NEIGHBOURHOOD, CHILDREN & FIRE SERVICES
SUBJECT:	NEIGHBOURHOOD WATCH LONDON

RECOMMENDATION

That, on the recommendation of the Managing Director of Neighbourhood, Children and Fire Services Civic Administration **BE DIRECTED** to provide funding in the amount of \$19,105 from the remaining 3rd instalment of funds to Neighbourhood Watch London for the 2013 budget year.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Strategic Funding Framework: City Council Directed Funding to Non-Profit Organizations (April 30, 2012)
- Neighbourhood Watch London (July 22, 2013, July 30, 2013)

BACKGROUND

On July 30, 2013, City Council directed Civic Administration report back to the next Community and Protective Services Committee (CPSC) meeting any relevant information provided by Neighbourhood Watch London Board of Directors that materially impacts their current funding agreement with the City of London.

The purpose of this report is to update CPSC regarding additional information that impacts the City of London's current grant agreement with Neighbourhood Watch London and request the release of the remaining 3rd instalment of funds.

Funding Relationship with Neighbourhood Watch London

The City of London has provided annual core funding to Neighbourhood Watch London (NWL) since its inception in 1983. In 2013, the total amount of core funding approved for the organization is \$96,417.

NWL Additional Information

Civic Administration has been provided documents from the Executive Director of NWL and an email from a current Board member that outlines the updated information provided below:

- A list of 5 NWL Board members was provided by the Executive Director. According to the NWL By-Laws, *the Corporation shall be managed by a board of directors which will have no less than 5 and no greater than 12 members.*
- A NWL Board Meeting was held on July 30, 2013. At this meeting motions were passed to accept Board members as the following officers: President, Treasurer and Secretary.
- A staff from Pillar Nonprofit Network attended the July 30th Board meeting and shared information about the Board Governance training offered this fall. Civic Administration has offered to cover the cost of all Board members and the Executive Director to attend this training. The Board members and Executive Director have expressed interest in attending. The training cost is minimal.

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- NWL midyear outcome report outlining the progress in the first 6 months including results, highlights and trends the organization is experiencing was received and reviewed by Civic Administration. The midyear report reflected an organization in transition.
- Civic Administration provided \$5,000 from the 3rd instalment of funding to assist NWL in supporting staff wages through to September, 2013.
- The 4th instalment of funding will not be released until 3rd quarter financial monitoring report due 9 months after the funded activity start date has been received and reviewed. The 3rd quarter financial monitoring includes a 9 month revenue and expenditure statement, to be signed by the Board Chair and a designated accountant (CA/CMA/CGA).
- Civic Administration will continue to support Neighbourhood Watch London to help build organizational capacity in order to develop clear measurable outcomes that best meet the needs of the community and demonstrate an effective use of resources. In addition, Civic Administration will meet with the full Board to make sure they clearly understood their accountability with respect to the City of London funding they receive.

Recommendation

Based on our review of the above information, Civic Administration therefore, recommends that Civic Administration **BE DIRECTED** to provide funding in the amount of \$19,105 from the remaining 3rd instalment of funds to Neighbourhood Watch London for the 2013 budget year.

FINANCIAL IMPACT

Through the 2013 budget process, City Council endorsed core funding in the amount of \$96,417. To date, \$53,209 has been allocated to Neighbourhood Watch London to support agreed upon activities. Civic Administration will provide the remaining 3rd installment of funds in the amount of \$19,105 to NWL.

The 4th instalment of funding will not be released until 3rd quarter financial monitoring report due nine months (September 30, 2013) after the funded activity start date has been received and reviewed.

PREPARED BY:	RECOMMENDED BY:
CHERYL SMITH MANAGER, COMMUNITY DEVELOPMENT & FUNDING	LYNNE LIVINGSTONE, MANAGING DIRECTOR, NEIGHBOURHOOD, CHILDREN & FIRE SERVICES

- C. M. Hayward, Managing Director, Corporate Services, City Treasurer and Chief Financial Officer
 L. Marshall, Solicitor II, City of London
 A.L. Barbon, Manager, Financial & Business Services
 Neighbourhood Watch London, Board of Directors