

Bill No. 29  
2023

By-law No. A.- \_\_\_\_\_ - \_\_\_\_

A by-law to raise the amount required for the purposes of the Argyle Business Improvement Area Board of Management for the year 2023 in accordance with section 208 of the *Municipal Act, 2001*.

WHEREAS subsection 5(3) of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001* as amended provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001* as amended provides that a municipality may pass by-laws respecting; the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS By-law A.-6873-292, as amended, provides for an improvement area to be known as the Argyle Business Improvement Area and establishes a Board of Management for it known as the Argyle Business Improvement Area Board of Management;

AND WHEREAS subsection 208(1) of the *Municipal Act, 2001* provides that the municipality shall annually raise the amount required for the purposes of the board of management (of a business improvement area);

AND WHEREAS section 23 of the *Municipal Act, 2001* provides that without limiting sections 9, 10 and 11 those sections authorize a municipality to delegate its powers under the *Municipal Act, 2001*;

AND WHEREAS it is deemed expedient to pass this by-law;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. That the budget for the 2023 fiscal year submitted by the Argyle Business Improvement Area Board of Management attached as Schedule "A" is approved.
2. The amount to be raised by the Corporation for the 2023 fiscal year for the purposes of The Argyle Business Improvement Area Board of Management and pursuant to subsection 208(1) of the *Municipal Act, 2001* is \$215,000.
3. A special charge is established for the amount referred to in section 2 of this by-law by a levy in accordance with By-law A.-6873-292, as amended.
4. The special charge referred to in section 3 of this by-law shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*.

5. The administration of this by-law is delegated to the City Treasurer who is hereby authorized and directed to do such things as may be necessary or advisable to carry out fully the provisions of this by-law.

6. This by-law comes into force and effect on the day it is passed.

PASSED in Open Council on January 24, 2023

Josh Morgan  
Mayor

Michael Schulthess  
City Clerk

First Reading – January 24, 2023  
Second Reading – January 24, 2023  
Third Reading – January 24, 2023

## Schedule "A"

### Argyle Business Improvement Area 2023 Proposed Budget with 2022 Comparators

#### Revenue Overview

Revenue Detail:	2021 Audited Actuals	2022 Approved Budget	2022 Projected Actuals	2022 Projected Variance	2023 Proposed Budget	Percentage of Total Revenue	Increase/ Decrease over 2022	Percentage Budget Change over 2022
Municipal Special Levy	215,000	215,000	215,000	0	215,000	72.7%	0	N/A
Tax Write Offs/Allowance	0	0	0	0	0	0.0%	0	N/A
<b>Net Municipal Special Levy</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>0</b>	<b>215,000</b>	<b>72.7%</b>	<b>0</b>	<b>N/A</b>
Draw from Operating Fund	0	50,000	7,820	-42,180	56,820	19.2%	6,820	13.6%
Digital Main Street	14,608	0	0	0	0	0.0%	0	N/A
Santa Clause Parade Sponsorship	2,000	2,700	2,500	-200	3,500	1.2%	800	29.6%
Government Student Funding	4,320	10,000	7,525	-2,475	15,000	5.1%	5,000	50.0%
City of London Patio Grant	7,844	0	16,500	16,500	0	0.0%	0	N/A
Argyle Currency Grant	0	0	28,000	28,000	0	0.0%	0	N/A
Argyle Community Well-Being Grant	0	0	1,345	1,345	0	0.0%	0	N/A
Interest Income	373	300	600	300	300	0.1%	0	N/A
HST Rebate	0	5,000	5,000	0	5,000	1.7%	0	N/A
Miscellaneous Income	450	0	0	0	0	0.0%	0	N/A
<b>Total Revenue</b>	<b>244,595</b>	<b>283,000</b>	<b>284,290</b>	<b>1,290</b>	<b>295,620</b>	<b>100.0%</b>	<b>12,620</b>	<b>4.5%</b>

## Expenditure Overview

Expenditure Detail:	2021 Audited Actuals	2022 Approved Budget	2022 Projected Actuals	2022 Projected Variance	2023 Proposed Budget	Percentage of Total Revenue	Increase/ Decrease over 2022	Percentage Budget Change over 2022
<b>Administration</b>								
Wages and Benefits	91,118	82,000	73,000	9,000	89,000	30.1%	7,000	8.5%
Student Wages and Benefits	0	10,000	7,525	2,475	15,000	5.1%	5,000	50.0%
Seasonal/ PT Wages	0	10,000	10,000	0	7,000	2.4%	-3,000	(30.0%)
EI and CPP	0	6,000	6,000	0	6,500	2.2%	500	8.3%
Telephone and Internet	1,049	1,200	1,000	200	1,200	0.4%	0	N/A
Banking Charges	0	100	0	100	100	0.0%	0	N/A
Stationery and Supplies	119	0	0	0	0	0.0%	0	N/A
Insurance	1,714	1,900	1,750	150	2,000	0.7%	100	5.3%
Repairs and Maintenance	0	2,500	1,200	1,300	1,500	0.5%	-1,000	(40.0%)
Travel and Transportation	0	200	20	180	200	0.1%	0	N/A
Bookkeeping, Audit and Professional Fees	6,412	9,000	9,000	0	9,000	3.0%	0	N/A
Training/ Conferences	1,350	1,700	1,700	0	2,100	0.7%	400	23.5%
Subscriptions/ Memberships	590	700	600	100	700	0.2%	0	N/A
Utilities	1,629	2,000	2,300	-300	2,500	0.8%	500	25.0%
Cleaning	1,148	0	0	0	0	0.0%	0	N/A
Website Hosting and Domain	0	1,000	550	450	120	0.0%	-880	(88.0%)
Office Supplies	2,060	3,000	2,500	500	3,000	1.0%	0	N/A
Postage and Courier	0	200	0	200	200	0.1%	0	N/A
Miscellaneous Expense	0	1,000	1,000	0	0	0.0%	-1,000	(100.0%)
<b>Total Administration</b>	<b>107,189</b>	<b>132,500</b>	<b>118,145</b>	<b>14,355</b>	<b>140,120</b>	<b>47.4%</b>	<b>7,620</b>	<b>5.8%</b>

Expenditure Detail:	2021 Audited Actuals	2022 Approved Budget	2022 Projected Actuals	2022 Projected Variance	2023 Proposed Budget	Percentage of Total Revenue	Increase/ Decrease over 2022	Percentage Budget Change over 2022
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Rent								
Rent	19,732	20,000	20,000	0	20,000	6.8%	0	N/A
<b>Total Rent</b>	<b>19,732</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>6.8%</b>	<b>0</b>	<b>N/A</b>

Business Development								
Special Events	4,044	10,000	2,000	8,000	7,000	2.4%	-3,000	(30.0%)
Communications & Marketing	19,348	25,000	25,000	0	25,000	8.5%	0	N/A
Clean Streets Program	0	5,000	2,000	3,000	5,000	1.7%	0	N/A
Planters/Hanging Baskets	17,952	20,000	22,800	-2,800	20,000	6.8%	0	N/A
Santa Claus Parade	15,957	20,000	20,000	0	20,000	6.8%	0	N/A
Digital Main Street	14,608	0	0	0	0	0.0%	0	N/A
Safety and Security	6,838	12,000	10,000	2,000	20,000	6.8%	8,000	66.7%
Cleaning and Maintenance	1,550	0	0	0	0	0.0%	0	N/A
Social Improvement Program	0	10,000	0	10,000	10,000	3.4%	0	N/A
Signage and Banners	0	2,500	2,500	0	2,500	0.8%	0	N/A
Streetscape Improvement Program	0	4,000	4,000	0	4,000	1.4%	0	N/A
Patio Improvement Program	0	0	16,500	-16,500	0	0.0%	0	N/A
Argyle Community Well-Being Recovery Grant	0	0	1,345	-1,345	0	0.0%	0	N/A
Argyle Currency Program	0	0	28,000	-28,000	0	0.0%	0	N/A
Façade Improvement Grant	0	10,000	0	10,000	10,000	3.4%	0	N/A
<b>Total Business Development</b>	<b>80,297</b>	<b>118,500</b>	<b>134,145</b>	<b>-15,645</b>	<b>123,500</b>	<b>41.8%</b>	<b>5,000</b>	<b>4.2%</b>

Expenditure Detail:	2021 Audited Actuals	2022 Approved Budget	2022 Projected Actuals	2022 Projected Variance	2023 Proposed Budget	Percentage of Total Revenue	Increase/ Decrease over 2022	Percentage Budget Change over 2022
<b>Other</b>								
Harmonized Sales Tax	1,135	2,000	2,000	0	2,000	0.7%	0	N/A
Amortization	2,650	0	0	0	0	0.0%	0	N/A
Tax Write Offs	23,229	10,000	10,000	0	10,000	3.4%	0	N/A
Miscellaneous	0	0	0	0	0	0.0%	0	N/A
<b>Total Other</b>	<b>27,014</b>	<b>12,000</b>	<b>12,000</b>	<b>0</b>	<b>12,000</b>	<b>4.1%</b>	<b>0</b>	<b>N/A</b>
<b>Total Expenditure</b>	<b>234,232</b>	<b>283,000</b>	<b>284,290</b>	<b>-1,290</b>	<b>295,620</b>	<b>100.0%</b>	<b>12,620</b>	<b>4.5%</b>
<b>Net Surplus/ Deficit</b>	<b>10,363</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Draw from / (Contribution to) Operating Fund</b>	<b>-10,363</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Net</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			

All figures subject to audit.

All figures subject to rounding.