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TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON JULY 30, 2013
FROM:	LYNNE LIVINGSTONE MANAGING DIRECTOR, NEIGHBOURHOOD, CHILDREN & FIRE SERVICES
SUBJECT:	NEIGHBOURHOOD WATCH LONDON

RECOMMENDATION

That, on the recommendation of the Managing Director of Neighbourhood, Children and Fire Services:

- a) Civic Administration **BE DIRECTED** to withhold the 3rd instalment of funds to Neighbourhood Watch London for the 2013 budget year;
- b) Civic Administration **BE DIRECTED** to report back to Community and Protective Service Committee on August 19, 2013 to provide further information provided by Neighbourhood Watch London Board of Directors that materially impacts their current funding agreement with the City of London; and,
- c) Civic Administration **BE DIRECTED** to allocate funding in the amount of \$5,000 to Neighbourhood Watch London to support the payment of staff wages.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Strategic Funding Framework: City Council Directed Funding to Non-Profit Organizations (April 30, 2012)
- Neighbourhood Watch London (July 22, 2013)

BACKGROUND

On July 22, 2013, Community and Protective Services Committee (CPSC) requested Civic Administration report back prior to the next City Council meeting any relevant information provided by Neighbourhood Watch London Board of Directors that materially impacts their current funding agreement with the City of London.

The purpose of this report is to update CPSC regarding any additional information that impacts the City of London's current grant agreement with Neighbourhood Watch London.

Funding Relationship with Neighbourhood Watch London

The City of London has provided annual core funding to Neighbourhood Watch London (NWL) since its inception in 1983. In 2013, the total amount of core funding approved for the organization is \$96,417.

NWL Additional Information

Civic Administration has been provided documents from the Executive Director of NWL and an email from a current Board member that outlines the updated information provided below:

- A NWL Board Meeting has been scheduled for July 30, 2013. The remaining Board member advised us that a vote will take place on July 30th by the area coordinators present at the meeting in order for the Board to become fully operational.
- A list of individuals who are to be appointed was provided by the Executive Director. According to the NWL By-Laws, *the Corporation shall be managed by a board of directors which will have no less than 5 and no greater than 12 members.*

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- NWL midyear outcome report outlining the progress in the first 6 months including results, highlights and trends the organization is experiencing is due by July 31, 2013. This report must be signed off by both the Executive Director of the organization and the current Board Chair.
- Civic Administration has encouraged the current Board member to invite Pillar Nonprofit Network to the July 30th Board meeting to learn about the resources that Pillar offers to the non-profit community. In addition, Civic Administration has offered to support all Board members and the Executive Director to attend Pillar’s board development training courses this fall.
- The City has received and reviewed the required midyear financial report from NWL. Civic Administration is satisfied with this report and the information provided. According to this report, NWL has a surplus of \$5,922 as of June 30, 2013. The City of London is the largest funder of Neighbourhood Watch London with the majority of the allocation covering the cost of staff wages. Civic Administration believes that an allocation of \$5,000 will be sufficient to assist NWL in supporting staff wages through to September, 2013.

Recommendation

Based on our review of the above information, Civic Administration therefore, recommends that:

1. Civic Administration **BE DIRECTED** to withhold the 3rd instalment of funds to Neighbourhood Watch London for the 2013 budget year;
2. Civic Administration **BE DIRECTED** to report back to Community and Protective Service Committee on August 19, 2013 to provide further information provided by Neighbourhood Watch London Board of Directors that materially impacts their current funding agreement with the City of London; and,
3. Civic Administration **BE DIRECTED** to allocate funding in the amount of \$5,000 to Neighbourhood Watch London to support the payment of staff wages.

FINANCIAL IMPACT

Through the 2013 budget process, City Council endorsed core funding in the amount of \$96,417. To date, \$48,209 has been allocated to Neighbourhood Watch London to support agreed upon activities. Civic Administration will allocate \$5,000 to NWL to ensure that they have sufficient funds available to support the payment of staff wages through to September, 2013.

PREPARED BY:	RECOMMENDED BY:
CHERYL SMITH MANAGER, COMMUNITY DEVELOPMENT & FUNDING	LYNNE LIVINGSTONE, MANAGING DIRECTOR, NEIGHBOURHOOD, CHILDREN & FIRE SERVICES

- C. M.Hayward, Managing Director, Corporate Services, City Treasurer and Chief Financial Officer
 L. Marshall, Solicitor II
 A.L. Barbon, Manager, Financial & Business Services
 Neighbourhood Watch London, Board of Directors