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TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON MONDAY, JULY 22, 2013
FROM:	JOHN BRAAM, P.ENG MANAGING DIRECTOR - ENVIRONMENTAL & ENGINEERING SERVICES & CITY ENGINEER
SUBJECT:	TENDER 13-61 SUPPLY AND DELIVERY OF CREW CAB AND CHASSIS

RECOMMENDATION

That, on the recommendation of the Managing Director - Environmental & Engineering Services & City Engineer,

- a) The tender for the Supply and Delivery of a Twenty-Five (25) Crew Cab and Chassis submitted by Carrier Centres, 645 Athlone Place, Woodstock, Ontario N4S 7V8 at their tendered price of \$1,704,425.00 (excluding HST), **BE ACCEPTED**; and
- b) The funding for this purchase **BE APPROVED** as set out in the Sources of Financing Report attached hereto as Appendix "A".
- c) That the Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this award; and
- d) Approvals hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval.

BACKGROUND

Purchasing Process

Eleven (11) potential vendors were invited and the tender was advertised and posted on the City's website for the supply and delivery of Crew Cab and Chassis. Two (2) bids were received in total and were then reviewed by the Fleet Planning Division to ensure compliance with our specifications. Carrier Centres submitted the lowest bid that meets our terms, conditions and requirements in all areas.

Discussion

On an annual basis, Fleet Services replaces vehicles that have reached their optimum life cycle as outlined in the Fleet Division vehicle replacement procedure in accordance with the Procurement of Goods and Services Policy. These new cab and chassis units will be outfitted with specialized utility dump box bodies that are customized for the various tasks they perform. The bodies for these trucks have been procured under a separate tender 13-62, Supply & Delivery of Platform Type Dump Bodies. These crew cab utility vehicles will be replacing the twenty-five (25) existing 2002 units that are used to carry out a variety of services such as sewer , concrete, asphalt patching and winter maintenance activities.

Background

There are thirty (30) "5 series" utility service trucks in the fleet with slightly different features (Conventional Cab, Crew Cab, Cranes or no Cranes). Twenty Five (25) of these units were identified for replacement in 2012 and have been kept in service an additional year however need to be replaced in 2013. Other units have been deferred even further based on low km and condition. All twenty five (25) units have gone through an End User Optimization Assessment to ensure that the vehicle is still required, that the right size and type of vehicle is being selected and that the appropriate vehicle outfitting will be done to optimize worker activity.

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Background...cont'd

Purchasing all the units together leverages our buying power and the builds will be staged over a period of time to reduce any disruption of service, maximize our disposal proceeds by spreading out the units at the auction market and to create some gap in the life cycles to ensure consistent fleet maintenance costs.

There has been considerable consultation with the end user service providers which has resulted in improvements to the body and storage compartments design and layout. These changes will provide for improved utilization, work efficiencies and better safety features. The changes include the addition of on board power inverters to power electric hand tools on five of the units, improved layout and design of the storage compartments to increase the capacity and improve accessibility, relocation of the hydraulic controls for the crane to an improved ergonomic position, and installation of TC12 traffic control boards to improve work site safety on the roadways. We have also optioned the addition of OEM electronic map navigation systems built into the dash to decrease response times and improve efficiency.

Financial Impact

Funding has been allocated in Capital Account ME2012-01 a summary of bids received is attached as Appendix "B"

Acknowledgements

This report was prepared by Chris Ginty CPPB, Procurement Officer, Purchasing and Supply and Dave Fawcett, Coordinator, Fleet Services, Frank Vanhie, Manager of Fleet Planning

SUBMITTED BY:	REVIEWED & CONCURRED BY:
MIKE BUSHBY DIVISION MANAGER FLEET & OPERATIONAL SERVICES	MIKE TURNER DEPUTY CITY TREASURER
RECOMMENDED BY:	REVIEWED & CONCURRED BY:
JOHN BRAAM, P.ENG. MANAGING DIRECTOR - ENVIRONMENTAL & ENGINEERING SERVICES & CITY ENGINEER	JAY STANFORD DIRECTOR - ENVIRONMENT, FLEET & SOLID WASTE

Cc: John Freeman, Manager of Purchasing & Supply; and
Chris Ginty, Procurement Officer, Purchasing & Supply.