

20TH REPORT OF THE
CORPORATE SERVICES COMMITTEE

Meeting held on July 23, 2013, commencing at 1:17 PM, in Committee Room #5, Second Floor, London City Hall.

PRESENT: Mayor J.F. Fontana (Chair), Councillors N. Branscombe, J.P. Bryant, B. Polhill and J.B. Swan and L. Rowe (Secretary).

ALSO PRESENT: Councillor H.L. Usher; A. Zuidema, S. Axford, J.P. Barber, A.L. Barbon, J. Braam, S. Datars Bere, J. Edward, C. Finn, M. Hayward, V. Hobson, G. Kotsifas, J. Logan, V. McAlea Major, J. Page, K. Pawlec, A. Prince, C. Resendes, C. Saunders, J. Stanford, M. Turner, B. Warner and J. Winston.

I. DISCLOSURES OF PECUNIARY INTEREST

1. Recommendation: That it BE NOTED that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. Letter of Agreement - Provincial Dedicated Gas Tax Funds for Public Transportation Program

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated July 23, 2013 (Appendix "A") BE INTRODUCED at the Municipal Council meeting to be held on July 30, 2013 to authorize the Mayor and the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer to execute a Letter of Agreement between the Province of Ontario and the City of London with respect to the Dedicated Gas Tax Funds for Public Transportation Program.

3. Local Improvement Charges - Sherwood Forest Public School

Recommendation: That the following actions be taken with respect to the acquisition of property through the local improvement process:

- a) the staff report dated July 23, 2013 entitled "Local Improvement Charges - Sherwood Forest Public School" BE RECEIVED for information;
- b) the City Clerk BE REQUESTED to report back with a draft policy, in liaison with the Managing Director, Corporate Services and City Solicitor and the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, with respect to the potential use of the local improvement process for the acquisition of property; and
- c) the Civic Administration BE REQUESTED to meet with the community, the London Muslim Mosque and the Thames Valley District School Board to explore how the City might facilitate the acquisition of Sherwood Forest School by the London Muslim Mosque, and report back thereon at the August 20, 2013 meeting of the Corporate Services Committee;

it being noted that the Corporate Services Committee received the attached communication dated July 17, 2013 from R. Osman, Chair, London Muslim Mosque with respect to this matter.

4. Tourism London Request for Financial Support for the 2014 Memorial Cup

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to financial support from the City of London for the 2014 Memorial Cup:

- a) the letter from Tourism London requesting \$100,000 of financial support from the City of London, as appended to the staff report dated July 23, 2013, BE RECEIVED for information, noting that Tourism London will match this financial support with a \$100,000 contribution from its own operating budget; and
- b) that financing for this project BE APPROVED as detailed in the Sources of Financing Report appended to the staff report dated July 23, 2013.

5. City of London Days - Budweiser Gardens

Recommendation: That, on the recommendation of the City Clerk, and in accordance with the policy for City events at the Budweiser Gardens, the following event BE APPROVED as a City of London Day at the Budweiser Gardens:

Duck Dynasty's Call On Farmtown Canada
October 12, 2013

6. Civil Marriage Ceremonies

Recommendation: That, on the recommendation of the City Clerk, the report dated July 23, 2013 with respect to civil marriage ceremonies BE RECEIVED for information.

7. RFP13-01 - Print Optimization

Recommendation: That, on the recommendation of the Chief Technology Officer, Information Technology Services, the following actions be taken with respect to the Print Optimization Request for Proposal for managed print services, including multifunctional devices, legacy printers, centralized print facility and software licensing solutions.

- a) the submission from Xerox Canada Ltd., 1398 Wellington Road South, Suite 2-6, London, ON N6E 3N6 for implementing a Print Optimization strategy for managed print services for multifunctional devices and legacy printers for the City of London and their submitted annual cost of hardware, software and services of \$467,472.34 (excluding HST) BE ACCEPTED;
- b) the submission from Canon Canada Inc., 6390 Dixie Road, Mississauga, ON L5T 1P7 for implementing a Print Optimization strategy for the centralized print facility for the City of London and their submitted annual cost of hardware, software and services of \$263,103.00 (excluding HST), BE ACCEPTED;
- c) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this contract; and
- d) approval hereby given BE CONDITIONAL upon the Corporation negotiating satisfactory prices, terms and conditions relating to the subject matter of this approval;

it being noted that the annual cost of this contract is within the existing operating budget for printing services, and there are no increases over the four year term.

8. Declare Surplus – City-Owned Property - 337 Ridgewood Avenue

Recommendation: That, on the recommendation of the Manager Realty Services, with respect to the vacant City-owned property, municipally known as 337 Ridgewood Avenue, described as Parts 1, 2, Lot 39, Plan 783, measuring approximately 55' X 124' (16.764 m x 38.054 m), containing an area of approximately 6,865 square feet (638 square meters), the following actions be taken:

- a) the subject property BE DECLARED SURPLUS; and

- b) the subject property BE OFFERED for sale to the abutting property owners at fair market value, failing which it will be tendered for sale in accordance with the Sale and Other Disposition of Land City Policy.
9. Declare Surplus and Transfer City-Owned Land - 57 Tecumseh Avenue West

Recommendation: That, on the recommendation of the Manager, Realty Services, with the concurrence of the Managing Director, Housing, Social Services and Dearness Home and the Director, Municipal Housing, with respect to the vacant City-owned property located at 57 Tecumseh Avenue West, legally described as Lots 305 and 306, Plan 488, measuring approximately 110' x 68', containing an area of approximately 7,480 square feet, the following actions be taken:

- a) the subject property BE DECLARED SURPLUS;
 - b) the offer submitted by Habitat for Humanity Oxford-Middlesex-Elgin to purchase the subject surplus property from the City, for a consideration of \$20,000.00, BE ACCEPTED in a form to the satisfaction of the City Solicitor; and
 - c) the proposed by-law as appended to the staff report dated July 23, 2013 BE INTRODUCED at the Municipal Council meeting to be held on July 30, 2013 to authorize the Mayor and the City Clerk to execute the Agreement of Purchase and Sale.
10. Request from Brose Canada Inc. to Extend the Reconveyance Period over Parts 5 and 6 of Plan 33R-15347 and to Negotiate a New Option Agreement on Parts 7 and 8 of Plan 33R-15347 - Forest City Industrial Park

Recommendation: That, on the recommendation of the Manager Realty Services, the following actions be taken with respect to property on Max Brose Drive and described as Parts 5, 6, 7 & 8 on Plan 33R-15347:

- a) the request submitted by Brose Canada Inc. for an extension of the reconveyance period until August 1, 2016, over Parts 5 and 6 of Plan 33R-15347, on approximately 12 acres of land located on the north side of Max Brose Drive, as outlined on the location map as appended to the staff report dated July 23, 2013 as Parcel 2 on Schedule "A", BE APPROVED; and
- b) the Civic Administration BE DIRECTED to negotiate an Option Agreement with Brose Canada Inc. to Option (Parts 7 & 8 of Plan 33R-15347) approximately 3.22 acres of land located on the north side of Max Brose Drive, as outlined on the location map as appended to the staff report dated July 23, 2013 as Parcel 3 on Schedule "A".

11. Metrolinx Report

Recommendation: That, on the recommendation of the Director of Intergovernmental and Community Liaison, the report dated July 23, 2013 with respect to Metrolinx BE RECEIVED for information; it being noted that Metrolinx has recommended that if province-wide implementation of new revenue tools for transportation infrastructure is adopted, the revenue generated from outside the Greater Toronto and Hamilton Area (GTHA) should be directed to areas outside the GTHA.

12. AMO Annual General Meeting Conference and Trade Show 2014

Recommendation: That, on the recommendation of the Director of Intergovernmental and Community Liaison, the report dated July 23, 2013 with respect to the AMO Annual General Meeting, Conference and Trade Show for 2014 BE RECEIVED for information.

13. August 1, 2013 Ontario Provincial By-Election Candidate Questionnaire

Recommendation: That, on the recommendation of the Director of Intergovernmental and Community Liaison, the report dated July 23, 2013 with respect to the August 1st Ontario Provincial London West By-Election Candidate Questionnaire BE RECEIVED.

14. Employee Suggestion Program

Recommendation: That, on the recommendation of the Managing Director, Corporate Services & Chief Human Resources Officer, the report dated July 23, 2013 with respect to the employee suggestion program BE RECEIVED for information.

15. Workplace Diversity Statement and Plan Update

Recommendation: That, on the recommendation of the Managing Director, Corporate Services & Chief Human Resources Officer:

- a) the revised Workplace Diversity Statement as appended to the staff report dated July 23, 2013 BE ENDORSED;
- b) the Civic Administration BE DIRECTED to invite the City of London Agencies, Boards and Commissions to participate in the renewed Diversity Task Force; and
- c) the balance of the report BE RECEIVED for information purposes.

16. Vehicle Lease Agreement - Fleet Services and Tourism London

Recommendation: That, on the recommendation of the Managing Director - Environmental & Engineering Services & City Engineer, the proposed by-law appended to the staff report dated July 23, 2013 BE INTRODUCED at the Municipal Council meeting to be held on July 30, 2013 to:

- a) approve a Vehicle Lease Agreement, appended to the above-noted by-law as Schedule 1, between The Corporation of the City of London and Tourism London for the lease of a City owned vehicle described as a 2012 Dodge Grand Caravan VIN # 2C4RDGBG5CR199233; and
- b) authorize the Mayor and the City Clerk to execute the lease agreement noted in a), above.

III. SCHEDULED ITEMS

None.

IV. ITEMS FOR DIRECTION

17. Council Members' Expense Account - Funds to Support Local Youth

Recommendation: That the request by Councillor H.L. Usher to utilize \$200 from his 2013 annual expense allocation, to assist a local youth with the cost of her participation in the Children's International Summer Villages, BE APPROVED on a one-time basis.

18. Request for Designation of Fall Fest as a Municipally Significant Event

Recommendation: That the Fall Fest to be held August 30 – September 2, 2013 in Victoria Park **BE DESIGNATED** a Municipally Significant Event in the City of London.

19. Partners in Employment (PIE) Representative on the Accessibility Advisory Committee

Recommendation: That Jewel Hartviksen BE APPOINTED to the Accessibility Advisory Committee for the term ending February 28, 2015, as a non-voting resource member representing Partners in Employment (PIE).

20. Appointment to the London Advisory Committee on Heritage

Recommendation: That Hazel Elmslie BE APPOINTED to the London Advisory Committee on Heritage for the term ending February 28, 2015, as a Voting Member representing the Historical Sector.

21. Appointment to the London Diversity and Race Relations Advisory Committee

Recommendation: That Janet Tufts BE APPOINTED to the London Diversity and Race Relations Advisory Committee for the term ending February 28, 2015, as a Non-Voting Member representing the United Way of London and Middlesex.

22. Resignation from the Accessibility Advisory Committee

Recommendation: That the communication dated June 21, 2013 from Antoinette Dona, resigning her appointment to the Accessibility Advisory Committee, BE ACCEPTED and Ms. Dona BE THANKED for participating on the Committee.

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

None.

VI. CONFIDENTIAL (Confidential Appendix enclosed for Members only.)

(See Confidential Appendix to the 20th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 2:12 PM to 2:55 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to litigation or potential litigation with respect to the appeals by Princeton Properties Management and 625041 Ontario Ltd., to the Assessment Review Board being appeal numbers 2951044, 2951043, 2951042, 2951221, 2951220 and 2951219 filed under section 364(24) of the Municipal Act, 2001; advice that is subject to solicitor-client privilege, including communications necessary for that purpose, in connection with the aforementioned appeals; and giving instructions and directions to the solicitors of the municipality in connection with the aforementioned appeals. (C1/20/CSC)
- C-2. A matter pertaining to personal information about identifiable individuals, including municipal employees with respect to employment related matters and advice or recommendations of officers and employees of the Corporation including communications necessary for that purpose. (C2/20/CSC)
- C-3. A matter pertaining to personal matters, including information regarding identifiable individuals, including municipal employees, with respect to employment related matters, labour relations and employee negotiations, and advice or recommendations of officers and employees of the Corporation including communications necessary for that purpose. (C3/20/CSC)
- C-4. A matter pertaining to personal matters involving identifiable individuals who are municipal employees with respect to employment related matters. (C4/20/CSC)
- C-5. A matter pertaining to potential litigation and advice that is subject to solicitor-client privilege, including communications necessary for that

purpose, and for the purpose of providing instructions and directions to officers and employees of the Corporation with respect to a potential arbitration concerning the apportionment of costs for social housing, Ontario Works, Child Care and Land Ambulance between Middlesex County and the City of London. (C5/20/CSC)

VII. ADJOURNMENT

The meeting adjourned at 2:55 PM.