

# Corporate Services Committee

## Report

11th Meeting of the Corporate Services Committee  
July 25, 2022

**PRESENT:** Councillors S. Lewis (Chair), M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, Mayor E. Holder

**ALSO PRESENT:** A. Job, B. Westlake-Power

Remote Attendance: Councillors M. van Holst, E. Pelozza; L. Livingstone, A. Barbon, B. Card, S. Corman, J. Dann, J. Davison, V. Morgado, P. McKague, K. Murray, K. Scherr, M. Schulthess, C. Smith, L. Stewart, A. Thompson, B. Warner

The meeting is called to order at 12:01 PM; it being noted that the following were in remote attendance: Mayor E. Holder, Councillor M. Cassidy

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That Consent Items 2.1 to 2.7 BE APPROVED.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

**Motion Passed (6 to 0)**

#### 2.1 Strategic Advocacy Framework Annual Update

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the Director, Strategic Communications and Government Relations, and the concurrence of the City Manager, the Strategic Advocacy Framework Annual Update report BE RECEIVED for information.

**Motion Passed**

#### 2.2 2021 Investment Report

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the Deputy City Manager, Finance Supports, the 2021 Investment Report, providing a summary of the performance of the City of London's investment portfolio, BE RECEIVED for information.

**Motion Passed**

2.3 Single Source – Furniture Relocation Services and the Dismantling, Assembling and Moving of Systems Furniture

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to furniture relocation services and the dismantling, assembling and moving of systems furniture:

a) the award of the Furniture Relocation Services & the Dismantling, Assembling & Moving of Systems Furniture contract to POI Business Interiors for one (1) year, with four (4) additional one (1) year extensions in accordance with Section 14.4 (d) and (e) of the Procurement of Goods and Services Policy BE ACCEPTED;

b) the Civic Administration BE AUTHORIZED to undertake all administrative acts which are necessary in connection with this approval; and,

c) the approval given herein BE CONDITIONAL upon the Corporation entering into formal contract or having a purchase order, or contract records relating to the subject matter of this approval.

**Motion Passed**

2.4 Council Members' Expense Account Policy – Update

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the City Clerk, the proposed by-law as appended to the staff report dated July 25, 2022 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on August 2, 2022 to amend By-law No. CPOL.-228-480, as amended, being "Council Members' Expense Account" to update various provisions of the policy.

**Motion Passed**

2.5 Standing Committee Meetings and Annual Meeting Calendar

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the City Clerk, the revised annual meeting calendar for the period January 1, 2023 to December 31, 2023, BE APPROVED; it being understood that adjustments to the calendar may be required from time to time in order to accommodate special/additional meetings or changes to governing legislation.

**Motion Passed**

2.6 2nd Report of the County/City Liaison Committee

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That the 2nd Report of the County/City Liaison Committee from its meeting held on June 22, 2022 BE RECEIVED.

**Motion Passed**

2.7 Declare Surplus – City-Owned Road Allowance – Princess Street

Moved by: J. Fyfe-Millar  
Seconded by: M. Cassidy

That, on the recommendation of the Deputy City Manager, Finance Supports and on the advice of the Director, Realty Services, with respect to a portion of City-owned property being Part 1 and Part 2, Plan 33R-21307, west of Pond Mills Road and further known as being part of Princess Street on Registered Plan 380, in the City of London, County of Middlesex (the “Subject Property”), the following actions be taken:

- a) the Subject Property BE DECLARED SURPLUS; and,
- b) the Subject Property BE OFFERED for sale to the abutting property owners at fair market value, in accordance with the City’s Sale and Other Disposition of Land Policy.

**Motion Passed**

**3. Scheduled Items**

None.

**4. Items for Direction**

Moved by: J. Fyfe-Millar  
Seconded by: E. Holder

That Items 4.1, 4.2, and 4.4 to 4.6, BE APPROVED.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

**Motion Passed (6 to 0)**

4.1 Application - Issuance of Proclamation - Terry Fox Week

Moved by: J. Fyfe-Millar  
Seconded by: E. Holder

That based on the application dated June 15, 2022 from Terry Fox Run London, September 12-18, 2022 BE PROCLAIMED as Terry Fox Week.

**Motion Passed**

4.2 Issuance of Proclamation

Moved by: J. Fyfe-Millar  
Seconded by: E. Holder

That the following actions be taken:

- a) based on the application from The Leukemia & Lymphoma Society of Canada - London Ontario, October 22, 2022 BE PROCLAIMED as Light the Night Day for the Leukemia & Lymphoma Society of Canada; and,
- b) based on the application from The Leukemia & Lymphoma Society of Canada - London Ontario, the month of September 2022 BE PROCLAIMED as Blood Cancer Awareness Month Leukemia & Lymphoma Society of Canada.

**Motion Passed**

4.4 Application - Issuance of Proclamation - Emancipation Month

Moved by: J. Fyfe-Millar  
Seconded by: E. Holder

That based on the application from W.E.A.N Community Centre, the month of August 2022 BE PROCLAIMED as Emancipation Month.

**Motion Passed**

4.5 Application - Issuance of Proclamation - National Coaches Week

Moved by: J. Fyfe-Millar  
Seconded by: E. Holder

That based on the application dated July 12, 2022 from Coaches Association of Ontario, September 17-25, 2022 BE PROCLAIMED as National Coaches Week.

**Motion Passed**

4.6 Application - Issuance of Proclamation - World Patient Safety Day

Moved by: J. Fyfe-Millar  
Seconded by: E. Holder

That based on the application dated July 13, 2022 from Patients for Patient Safety Canada (PFPSC), September 17, 2022 BE PROCLAIMED as World Patient Safety Day.

**Motion Passed**

4.3 Application - Issuance of Proclamation - 230th Anniversary: Black Loyalist Exodus: 15 Ships to Sierra Leone

Moved by: E. Holder  
Seconded by: M. Cassidy

That based on the application dated July 4, 2022 from #1792Project, the month of September 2022 BE PROCLAIMED as 230th Anniversary: Black Loyalist Exodus: 15 Ships to Sierra Leone.

Yeas: (4): M. Cassidy, J. Morgan, M. Hamou, and E. Holder

Nays: (2): S. Lewis, and J. Fyfe-Millar

**Motion Passed (4 to 2)**

**5. Deferred Matters/Additional Business**

None.

**6. Confidential (Enclosed for Members only.)**

Moved by: M. Hamou  
Seconded by: M. Cassidy

That the Corporate Services Committee Convenes in Closed Session to consider the following:

6.1. Land Acquisition/Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending lease of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2. Land Acquisition/Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending lease of office space by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.3. Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.4. Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.5 (ADDED) Labour Relations/Employee Negotiations

A matter pertaining to reports, advice and recommendations of officers and employees of the Corporation concerning labour relations and employee negotiations in regard to one of the Corporation's unions including communications necessary for that purpose and for the purpose of providing instructions and direction to officers and employees of the Corporation.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

**Motion Passed (6 to 0)**

The Corporate Services Committee convenes in Closed Session from 12:25 PM to 1:00 PM.

**7. Adjournment**

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 1:03 PM.