



# MEMO

**To:** Corporate Services Committee

**From:** M. Schulthess, City Clerk  
Department: City Clerk's Office

**Date:** July 25, 2022

**Re:** Annual Meeting Calendar

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In consultation with the Deputy City Manager, Planning and Economic Development, regarding Council's direction to refer the annual meeting calendar back to the Civic Administration, the following 2023 dates have been added:

March 27  
June 19  
September 18

Background:

Municipal Council resolved the following at its meeting held on June 14, 2022:

"That the proposed Standing Committee Meetings and Annual Meeting Calendar BE REFERRED back to the Civic Administration in order to incorporate additional meetings of the Planning and Environment Committee into the proposed calendar."

In response to the above-noted direction, the Civic Administration has prepared the attached (Appendix "A") revised draft annual meeting calendar for consideration.

# January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b> NEW YEAR'S DAY	<b>2</b> CITY HALL CLOSED  In Lieu of NEW YEAR'S DAY	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>10</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>11</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Strategic Plan)	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Budget - Public Participation)	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> COUNCIL 1:00 PM	<b>25</b>	<b>26</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE <u>BUDGET</u> 9:30 AM	<b>27</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE <u>BUDGET</u> 9:30 AM (IF NEEDED)	<b>28</b>
<b>29</b>	<b>30</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>31</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM				

# February 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	8	9	10	11
12	13	14 COUNCIL 1:00 PM (Includes Final Budget Approval)	15 AUDIT 12:00 PM	16	17	18
19	20 CITY HALL CLOSED FAMILY DAY	21 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	22 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	23	24	25
26	27	28 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM				

# March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 SPECIAL CORPORATE SERVICES COMMITTEE 12:00 PM (Remuneration Report)	7 COUNCIL 1:00 PM	8 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Strategic Plan)	9	10	11
12	13 Week of March Break	14	15	16	17	18
19	20 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	21 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	22	23	24	25
26	27 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	28 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	29	30	31	

# April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 COUNCIL 1:00 PM	5	6	7 CITY HALL CLOSED GOOD FRIDAY	8
9	10 CITY HALL CLOSED EASTER MONDAY	11 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	12 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	13	14	15
16	17 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Strategic Plan)	18 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	19	20	21	22
23	24 SPECIAL CORPORATE SERVICES COMMITTEE 12:00 PM (Tax Policy Report)	25 COUNCIL 1:00 PM	26	27	28	29
30						

# May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>2</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	<b>10</b>	<b>10</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b> COUNCIL 1:00 PM	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> CITY HALL CLOSED  VICTORIA DAY	<b>23</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>24</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>25</b> <i>FCM ANNUAL CONFERENCE</i>	<b>26</b> <i>FCM ANNUAL CONFERENCE</i>	<b>27</b> <i>FCM ANNUAL CONFERENCE</i>
<b>28</b> <i>FCM ANNUAL CONFERENCE</i>	<b>29</b>	<b>30</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	<b>31</b>			

# June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 COUNCIL 1:00 PM	7	8	9	10
11	12 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	13 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	14 AUDIT 12:00 PM	15	16	17
18	19 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	20 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	21	22	23	24
25	26	27 COUNCIL 1:00 PM	28	29	30	

# July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 CANADA DAY
2	3 CITY HALL CLOSED  In Lieu of CANADA DAY	4	5	6	7	8
9	10	11	12	13	14	15
16	17 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	18 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	19 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	20	21	22
23	24	25 COUNCIL 1:00 PM	26	27	28	29
30	31					



# August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 CITY HALL CLOSED CIVIC HOLIDAY	8	9	10	11	12
13	14 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	15 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	16 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	17	18	19
20 AMO ANNUAL CONFERENCE	21 AMO ANNUAL CONFERENCE	22 AMO ANNUAL CONFERENCE	23 AMO ANNUAL CONFERENCE	24	25	26
27	28	29 COUNCIL 1:00 PM	30	31		

# September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 CITY HALL CLOSED LABOUR DAY	5	6	7	8	9
10	11 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	12 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	13 AUDIT 12:00 PM	14	15	16
17	18 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	19 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	20	21	22	23
24	25	26 COUNCIL 1:00 PM	27	28	29	30 NATIONAL DAY FOR TRUTH AND RECONCILIATION

# October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	<b>2</b> CITY HALL CLOSED  In lieu of NATIONAL DAY FOR TRUTH AND RECONCILIATION	<b>3</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>4</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	5	6	7
8	<b>9</b> CITY HALL CLOSED  THANKSGIVING DAY	<b>10</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	11	12	13	14
15	16	<b>17</b> COUNCIL 1:00 PM	18	19	20	21
22	<b>23</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>24</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	25	26	27	28
29	30	<b>31</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM				

# November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 COUNCIL 1:00 PM	8	9	10	11
12	13 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	14 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	15 AUDIT 12:00 PM	16	17	18
19	20	21 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	22	23	24	25
26	27	28 COUNCIL 1:00 PM	29	30		

# December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	5 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	6	7	8	9
19	11	12 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Tabling the 2024-2027 Multi-Year Budget)	13	14	15	16
17	18	19 COUNCIL 1:00 PM	20	21	22 CITY HALL CLOSED at 12:00 PM	23
24	25 CITY HALL CLOSED	26 CITY HALL CLOSED	27 CITY HALL CLOSED	28 CITY HALL CLOSED	29 CITY HALL CLOSED	30
31						