



April 12, 2022  
City Clerks Office, City Hall  
300 Dufferin Avenue  
PO Box 5035  
London, ON N6A 4L9

**SENT BY EMAIL to:** [SPPC@london.ca](mailto:SPPC@london.ca)

**Attention: Michael Schulthess, City Clerk**

**RE: HDC Annual Meeting of the Sole Shareholder for the 2021 Calendar Year**

Dear Mr. Schulthess:

Please accept this letter as a request for myself, Craig Cooper, Board/Chair and Patrick Cooper, Director, Municipal Housing Development to attend a meeting of the Strategic Priorities and Policy Committee of Council to report to the sole Shareholder of the Housing Development Corporation, London (HDC) and provide an overview of business activities from 2021. We are hoping this can be scheduled for the SPPC meeting of June 22, 2022.

We request a short delegation to provide the Shareholder a brief overview of 2021 business activities and answer questions of the Committee. Separate from this, the HDC 2021 audit is anticipated to be available in May 2022 and will be sent to your attention once complete.

A number of the HDC business activities from 2021 will form part of the consolidated report to Community and Protective Services on the 2021 update to the Housing Stability Action Plan (HSAP), which will occur prior to the June SPPC meeting. In the same format as the prior year, we hope to use this HSAP update to inform the report to the Shareholder.

As always, thank you for your assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Melissa Espinoza".

Melissa Espinoza, President & CEO  
Housing Development Corporation, London

- c. Craig Cooper, HDC Board
- Patrick Cooper, Director, Municipal Housing Development
- Kevin Dickins, Deputy City Manager, Social and Health Development
- Scott Mathers, Deputy City Manager, Planning and Economic Development