

City of London - Application for Appointment to City of London Community Advisory Committees

Application

Committee you are interested in serving on: **Integrated Transportation Community Advisory Committee**

If applying for the Accessibility Community Advisory Committee, please select:

If applying for the Ecological Community Advisory Committee, a professional designation, education or experience in related fields is a requirement based on the technical nature of the committee work. Please indicate your area(s) of expertise:

If you selected 'Other', please specify:

Contact Information

Name: **Rachel Cabunoc**

City: **London**

Province: **ON**

Postal Code: **N5V 4X5**

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (max. 250 characters): **While I have no past experience, I look forward to participating.**

What do you hope to contribute or learn as part of a Community Advisory Committee? (max. 250 characters): **I hope to contribute to a broader transportation plan for London that values accessibility, affordability and sustainability.**

How will you support the work of a Community Advisory Committee? (max. 250 characters): **As a ***** woman of colour who drives, rides the LTC and uses the TVP on bike, I bring in a range of lived transportation experiences to the committee.**

Please describe additional experience, training, or community involvement that will help you in your role as a Community Advisory Committee Member. (max. 250 characters): **As an experienced professional at UWO, I participate and lead numerous committees that are focused on gathering input/perspectives, developing recommendations and implementing changes. I also have years of experience advising Residence Councils, as well as initiating new committees.**

Attach resume or other document here, if needed: **RACHEL CABUNOC Resume 4-3-2022.pdf**

Confirmations

I declare the following: **I am a resident of London. ; I am at least 18 years old.; I am not a City employee or Council member.; I understand that the commitment may be up to 4 hours per month to attend meetings and prepare.; I understand that my application and any attachments will be included on a public agenda that is published on the City website.**

To help inform our outreach activities, please tell us how you heard about this opportunity: (optional): **Social media**

If you selected 'Other', please specify:

Submitted on: **4/2/2022 6:11:38 PM**

RACHEL CABUNOC

EMPLOYMENT EXPERIENCE

Associate Director, Residence Life

2021-Present

Western University, London, ON

- Provides leadership to a team of 14 full-time professional staff and 165 student staff to maintain and grow a housing operation of 5600 bed spaces with an operating budget in excess of \$200,000.

Residence Area Manager

2021

Western University, London, ON

- Directly supervised a team of 5 full-time professional Residence Life professionals with a focus on relationships and empowering strategic thinking.
- Assumed the role of Leader-on-Call on a rotating basis providing guidance and decision making in place of the Director of Residence during evenings and weekends for Western's 5600 residence spaces, including: staffing concerns, mental health crises, COVID-19 response and high-level behavioural issues.

Residence Manager Specialist

2019-2021

Western University, London, ON

- Successfully managed and coordinated Housing's response to COVID-19 outbreaks in residence which involved relocating quarantined students, responding to parent concerns, coordinating meal deliveries, managing staff and volunteer concerns, and contributing to media releases.
- Provided leadership, mentorship and coaching to a team of 9 Residence Managers by facilitating regular 1-on-1 meetings that focused on goal setting, job performance and skill building.
- Developed and facilitated training sessions for 12 professional staff to provide the foundations for adult learning principles, crisis response, and staff management.
- Maintained close relationships with campus partners including Campus Police, Facilities Management, Equity and Human Rights Services, and Hospitality Services to provide an improved Residence program for professional Residence Staff and students.
- Researched, tested, and created a residence conduct curriculum to enhance the learning experience of students participating in a behaviour management process.
- Professionally responded to numerous stakeholders including parents regarding residence concerns, mental health crisis and conduct while respecting the privacy and rights of students and the institution.

Residence Manager

2015-2019

Western University, London, ON

- Demonstrated leadership in the learning and development of Residence Managers by providing training sessions to support the onboarding of new professionals.
- Accountable for and successfully reconciled a budget of approximately \$31,000.
- Lead Residence Staff in the management of student behavioural concerns as guided by frameworks of natural justice, restorative justice, educational sanctions and transformational learning.
- Developed and facilitated training sessions for 300 student leaders to provide the foundations for community development, active listening skills, allyship, behaviour management and mediation skills.
- Acted as a source of support for Residence Staff on-call during evenings and weekends for Western's 5000 residence spaces, including: response to high-level behavioural issues and student crisis management.
- Provided leadership and administered Residence Life Programs and activities for 1000 students living in Residence in collaboration with other Residence Managers, Facilities Management, Hospitality Services and Front Desk Services.

PROFESSIONAL EXPERIENCES

- Professional and Managerial Association BIPOC Network – Founder & Co-Chair** 2020-present
- Spearheaded the creation of a space for self-identifying Black, Indigenous, and Persons of Colour to gather to create community and to advocate for the needs of marginalized association members.
 - Advocated for the needs of the community to the President and executives of PMA and Human Resources and advised on current practices within the association, which led to the creation of a network budget and professional development opportunities.
- OACUHO Strategic Imperative on Anti-Racism and Indigenous Sovereignty – Co-Chair** 2021-present
- Created a strategic plan to address barriers for marginalized association members through feedback and ideas from the provincial membership.
 - Recruited and assembled an advisory committee to provide insight and direction on the work.
- OACUHO Board of Directors – Member at Large** 2020-2021
- Lead the coordination of the Communities of Practice and spearheaded the creation of a new community that helped foster professional connections amongst association members and increased association engagement. Facilitated the transition of the Communities of Practice portfolio to the Membership Engagement Director to sustain the initiative and provide necessary structure for the communities to flourish.
- OACUHO Presentations and Panels** 2018-2021
- Taking a Curricular Approach to Student Conduct (2021)
 - Applying a Curricular Model to Staff Meetings (2019)
 - Smoke Free Campus (2019) – Panel Member
 - Residence Staff Compensation and Legislation in Practice (2018) – Panel Member
- ACPA Annual Conference** 2016
- Next-Gen Participant on an OACUHO scholarship

EDUCATION

- Masters of Education** 2023
OISE - University of Toronto, Toronto, ON
- Leadership and Higher Education stream - Leadership Cohort
- Bachelor of Education** 2015
Western University, London, ON
- Graduated with distinction
- Bachelor of Music, Honours Specialization in Music Education** 2014
Western University, London, ON
- Graduated with distinction and awarded the *Jonathan Tan Award of Leadership*
- Excellence in Leadership Workshop Series** 2021
Western University, London, ON
- Recognized for Stream Achievement within Advancing Leadership Practice

CERTIFICATIONS & TRAINING

ACPA Assessment Institute	2021	CACUSS Student Conduct Institute	2018
ACPA Womxn In Leadership Institute	2021	Upstander: Sexual Violence Prevention Training	2018
Project Management	2020	for Trainers 2.0	
Applied Suicide Interventions Skills Training	2018	Trauma Informed Approach Seminar	2016
Leading Through Conflict Certificate	2018	Mental Health First Aid	2015