Report to Corporate Services Committee

To: Chair and Members

Corporate Services Committee

From: Anna Lisa Barbon, Deputy City Manager, Finance Supports

Subject: 2021 Compliance Report in Accordance with the Procurement

of Goods and Services Policy

Date: March 28, 2022

Recommendation

That, on the recommendation of the Deputy City Manager, Finance Supports,

- a. As per the Procurement of Goods and Services Policy, Section 8.11 (c), an annual report of total payments where a supplier has invoiced the City a cumulative total value of \$100,000 or more in a calendar year, **BE RECEIVED** for information, attached as Appendix "A".
- b. The administrative contract awards for Professional Consulting Services with an aggregate total greater than \$100,000, as per Section 15.1 (g) of the Procurement of Goods and Services Policy, decentralized from Purchasing and Supply that have been reported to the Manager of Purchasing and Supply and have been reviewed for compliance to the Procurement of Goods and Services Policy, **BE RECEIVED** for information, attached as Appendix "B".
- c. The list of administrative contract awards for Tenders with a value up to \$3,000,000 that do not have an irregular result, as per Section 13.2 (c) of the Procurement of Goods and Services Policy, **BE RECEIVED** for information, attached as Appendix "C".
- d. The City Treasurer, or delegate, **BE DELEGATED** authority to, at any time, refer questions concerning compliance with the Procurement of Goods and Services Policy to the City's internal auditor. The City Treasurer, or delegate, is hereby further authorized to ratify and confirm completed awards or purchases between \$15,000 and \$50,000 where the City Treasurer or delegate is of the opinion that the awards or purchases were in the best interests of the Corporation.

Executive Summary

The purpose of this report is to fulfil the Procurement of Goods and Services Policy annual reporting mandate as set out in section 8.11, in keeping with the policy's goals and objectives of transparency, fairness and competitiveness. This section highlights payments made to suppliers in aggregate greater than \$100,000, professional consulting services awarded administratively greater than \$100,000, administratively awarded tenders less than \$3,000,000, and a review of purchases between \$15,000 and \$50,000 without a purchase order.

Linkage to the Corporate Strategic Plan

Council's 2019 – 2023 Strategic Plan for the City of London identifies "Leading in Public Service" as one of five strategic areas of focus. The 2021 Compliance Report in Accordance with the Procurement of Goods and Services Policy supports this strategic area of focus by contributing towards the strategic priority to improve accountability and transparency.

Analysis

1.0 Background Information

1.1 Overview

In accordance with *Municipal Act, 2001*, section 270 (1), a municipality shall adopt and maintain policies, one of which is with respect to its procurement of goods and services. The Procurement of Goods and Services Policy, as approved through Municipal By-Law A.-6151(ae)-59 outlines the processes to be followed in order to obtain the best value when purchasing goods or contracting services for the Corporation of the City of London.

In accordance with section 8.11 (a), Deputy City Managers are required to submit an informational report no later than March 1st to the Manager of Purchasing and Supply containing the details of the informal quotation contract awards made under Section 8.5 (c) (i). Further administrative contract awards made in their area to any Professional Consulting Service firms made under Section 8.5 (c) (ii) with an aggregate total greater than \$100,000 in their respective Service Areas were also submitted to the Manager of Purchasing and Supply.

The Procurement of Goods and Services Policy (current revision dated February 15, 2022) identifies authorization thresholds, approval authority, and the associated Procurement policy section as per Schedule "A" of the policy, which is shown in the attached Appendix "D".

1.2 Previous Reports Related to this Matter

Corporate Services Committee, November 22, 2021, Consent Item 2.3, City of London Procurement Process Assessment Review

Corporate Services Committee, March 29, 2021, Consent Item 2.1, 2020 Compliance Report in Accordance with the Procurement of Goods and Services Policy.

Corporate Services Committee, April 14, 2020, Consent Item 2.6, 2019 Compliance Report in Accordance with the Procurement of Goods and Services Policy.

Corporate Services Committee, September 24, 2019, Consent Item 2.3, Procurement of Goods and Services Policy Revisions.

Corporate Services Committee, April 16, 2019, Consent Item 2.3, Compliance Report in Accordance with the Procurement of Goods and Services Policy.

2.0 Discussion and Considerations

2.1 Total Payments Where a Supplier Invoiced More Than \$100,000 in 2021

For information purposes, section 8.11(c) of the Procurement of Goods and Services Policy requires that an annual report of total payments by supplier (Appendix "A") is provided to identify where a supplier has invoiced the City a cumulative total value of \$100,000 or more in a calendar year. In 2021, the number of suppliers who invoiced the City an accumulative value of \$100,000 or more was 482 (2020 – 493) a decrease of eleven (11) suppliers. This appendix includes total amounts paid by the City during 2021, sorted alphabetically by supplier. This reporting requirement pre-dates the much more thorough annual compliance reporting that has been provided to Council since 2010.

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2.2 Administratively Awarded Professional Consulting Services

The decentralized, administratively awarded Professional Consulting Service contracts

that are aggregately greater than \$100,000 as per Section 15.1 (g) appear in Appendix "B". These awards were made in compliance with the Procurement of Goods and Services Policy. In 2021, there were 16 professional consulting firms with aggregate contracts greater than \$100,000 that were administratively awarded (2020 - 9).

2.3 Administratively Awarded Tenders

Administratively Awarded Tenders with a value up to \$3,000,000 as per Section 13.2 (c) that do not have an irregular result are shown in the attached Appendix "C". In 2021, there were eighty-two (82) administratively awarded tenders. When irregular results arise during the procurement process, those procurements follow Section 8.10 of the Procurement of Goods and Services Policy. In the fall of 2018, Deloitte, through their internal audit of the Procurement Process, identified that this process was a key strength at the City, and is "effective and efficient and aligned with other local government procurement requirements."

2.4 Purchases Between \$15,000 and \$50,000 Methodology

The data for 2021 purchases between \$15,000 and \$50,000 was directly extracted from the accounting system for items that did not have Purchase Orders. This has been reviewed by the Manager of Purchasing and Supply for compliance to the Procurement of Goods and Services Policy. There were some minor items identified as a result of the annual review. All of these issues have been reviewed by the client Service Areas for root cause analysis, and corrective actions are being implemented by the respective Deputy City Manager/Managing Directors.

Specifics of the issues have been communicated in each area and additional training has been provided, which will prevent future re-occurrences. The City Treasurer or delegate will be able to identify and authorize any purchases that meet these criteria and can act on any items that may require internal audit attention.

2.5 Procurement Controls

The Procurement Process is controlled at every step, beginning with monetary spending limits, authorized documentation to commence procurement and clear processes for soliciting bids at various authorization limits. Awards are clearly documented both administratively and by City Council. The process is documented and subject to audit. Furthermore, in 2018 the City implemented eProcurement which further "error-proofs" the bidding process and provides a digital audit trail that also further improves efficiency and effectiveness of resources while standardizing our processes. This new digital business platform continues to be very successful, especially with remote working during the Pandemic. This has further reduced the reliance on paper files and advanced future process improvements, such as exploring and implementing digital signatures for certain documents.

This annual report provides an in-depth review of various types of procurement and spending levels. It is a continuous improvement tool designed to demonstrate the City's Mission for transparency, fairness, and competitiveness in public procurement.

2.6 Continuous Improvement

Civic Administration will continue to review the existing policy in the context of the recommendations made through our annual review process and through the ever-evolving public procurement landscape. Any further improvements to enhance the policy will be brought forward as they are identified. During the summer of 2021, Ernst & Young performed a Process Review including a Spend Analysis at the City of London. As part of that analysis, they identified that many of our practises are consistent with other municipalities highlighting that our continuous improvements have been beneficial to improve efficiencies and standardization in the procurement process while being customer service focused.

Further, in reviewing the Collingwood Judicial Inquiry from November 2020, one of the recommendations of the report was the importance of regular and comprehensive training of stakeholders (City staff, elected officials, suppliers) on the Procurement of Goods and Services By-law. As such, Civic Administration has prioritized resources to further focus on staff training and increase awareness of the City's Procurement of Goods and Services Policy in an 'Enterprise Wide' approach. This includes developing audience focussed training guides, education, and one on one sessions.

2.7 Scope of Responsibility

This review is limited to the City of London only and does not include Agencies, Boards and Commissions procurement.

Conclusion

In accordance with the requirements in section 8.11 of the City of London's Procurement of Goods and Services Policy, this report confirms the completion of an annual review process for compliance with this policy, supporting the objective of transparency. Further this report highlights the steps taken to continually look for opportunities for improvement.

Submitted by: John Freeman, CSCMP, LSSGB

Manager, Purchasing and Supply

Concurred by: Ian Collins, CPA, CMA

Director, Financial Services

Recommended by: Anna Lisa Barbon, CPA, CGA

Deputy City Manager, Finance Supports

Attachments

\$ \$ \$ \$ \$ \$ \$	1,694,063.56 173,582.43 446,946.07 439,639.62 295,226.77	\$ \$ \$	677,521.12 121,626.45 1,122,206.57 2,631.60	\$ 1,016,542.44 \$ 51,955.98 \$ (675,260.50
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\$ \$ \$			2 631 60	
\$	295,226.77			\$ 437,008.02
\$	6 - 6 - 4 - 4 - 6 -	\$	367,768.00	\$ (72,541.23
	6,587,447.35	\$	8,981,568.66	\$ (2,394,121.31
	503,254.06 100,606.88	\$	63,548.26	\$ 439,705.80 \$ 100,606.88
\$	232,619.58	\$		\$ 232,619.58
\$	570,008.94	\$	3,232,772.44	\$ (2,662,763.50
_				\$ (5,156.94
_				\$ 1,779.00
		-	-	\$ 862,388.18
_			257.142.80	\$ (36,790.54
		\$		\$ (25,581.00
\$	202,032.00	\$	197,712.00	\$ 4,320.00
\$	524,396.22	\$	521,565.58	\$ 2,830.64
\$	202,864.39	\$	250,492.24	\$ (47,627.85
\$	118,913.80	\$	69,101.44	\$ 49,812.36
\$	138,455.66	\$	189,533.23	\$ (51,077.57
\$	467,509.34	\$	235,523.52	\$ 231,985.82
\$	430,780.52	\$	-	\$ 430,780.52
\$	124,519.07	\$	86,900.90	\$ 37,618.17
\$	477,901.43	\$	529,462.65	\$ (51,561.22
\$	149,234.36	\$	149,230.91	\$ 3.45
_	136,049.09	\$	120,340.61	\$ 15,708.48
\$	517,349.72	\$	169,381.53	\$ 347,968.19
_	195,541.10		147,165.02	\$ 48,376.08
	362,743.41	-	261,593.51	\$ 101,149.90
_	138,246.45		178,352.58	\$ (40,106.13
	861,880.83	-	573,404.67	\$ 288,476.16
				\$ -
_				\$ 91,282.02
				\$ 391,808.72
_				\$ 21,231.20
			•	\$ 103,762.27
				\$ (1,888,504.75
			108,409.28	\$ 170,027.88
			- 201 512 71	\$ 210,078.82 \$ 371,065.26
_				\$ (636,909.69
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				\$ (4,272,048.44
		_		\$ 19,585.61
_	•	<u> </u>		\$ 82,819.00
			-	\$ 105,644.00
_		-	1.642.744.77	\$ (1,513,438.29
_				\$ 132,915.88
				\$ 135,280.33
				\$ (520,587.50
\$	179,791.00	\$	215,884.00	\$ (36,093.00
\$	116,497.02	\$	122,749.28	\$ (6,252.26
\$	1,352,347.83	\$	708,888.00	\$ 643,459.83
\$	257,944.00	\$	254,994.00	\$ 2,950.00
\$	1,775,621.00	\$	1,164,709.24	\$ 610,911.76
\$	516,231.90	\$	266,654.61	\$ 249,577.29
\$	168,016.74	\$	355,801.31	\$ (187,784.57
\$	190,282.96	\$	-	\$ 190,282.96
\$	104,810.51	\$	134,126.24	\$ (29,315.73
\$	622,883.45	\$	624,302.24	\$ (1,418.79
\$	100,683.00	\$	72,207.00	\$ 28,476.00
\$	301,888.33	\$	95,743.48	\$ 206,144.85
_	262,118.63	\$	1,872,370.04	\$ (1,610,251.41
	209,925.76	\$	128,421.37	\$ 81,504.39
	2,018,819.58	\$	1,427,971.21	\$ 590,848.37
_	1,124,846.17	\$	587,764.10	\$ 537,082.07
	309,061.97	\$	220,430.85	\$ 88,631.12
	232,298.00		230,707.00	\$ 1,591.00
	•		-	\$ 583,652.44
				\$ 164,708.61
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Payee Name	Т	otal 2021 Amount	2020 Amount	Amount Increase (Decrease)
BOYS & GIRLS CLUB OF LONDON	\$	470,236.81	\$ 492,110.99	\$ (21,874.18)
BP CANADA ENERGY GROUP ULC	\$	1,093,674.53	\$ 121,050.90	\$ 972,623.63
BRANDT TRACTOR LTD.	\$	270,919.23	\$ 239,444.05	\$ 31,475.18
BRE-EX CONSTRUCTION	\$	27,162,960.45	\$ 21,979,465.03	\$ 5,183,495.42
BRENT-REG CONSTRUCTION INC.	\$	372,468.36	\$ 391,348.38	\$ (18,880.02)
BRIDGE END HOUSING CO-OPERATIVE	\$	389,180.00	\$ 350,451.00	\$ 38,729.00
BRIGHT BEGINNINGS EARLY CHILDHOOD	\$	402,804.78	\$ 308,224.10	\$ 94,580.68
BROADNET TELECOM INC.	\$	1,097,819.68	\$ -	\$ 1,097,819.68
BUDGET ENVIRONMENTAL DISPOSAL INC.	\$	331,293.40	\$ 55,797.90	\$ 275,495.50
C3 WATER INC. CALLON DIETZ INCORPORATED	\$	219,358.95	\$ 75,766.50	\$ 219,358.95 \$ 267,147.45
CALYTERA SOFTWARE, INC.	\$	342,913.95 155,540.15	\$ 162,123.47	\$ 267,147.45 \$ (6,583.32)
CANADA POST CORPORATION	\$	491,708.68	\$ 507,475.69	\$ (15,767.01)
CANADIAN MENTAL HEALTH ASSOC. MIDDLESEX	\$	270,241.55	\$ 128,542.26	\$ 141,699.29
CANADIAN NATIONAL RAILWAY	\$	426,795.42	\$ 498,295.27	\$ (71,499.85)
CANADIAN PACIFIC (NON-FREIGHT)	\$	2,404,272.99	\$ 208,693.30	\$ 2,195,579.69
CAPREIT LIMITED PARTNERSHIP	\$	271,682.57	\$ 216,699.43	\$ 54,983.14
CARDINAL HEALTH CANADA	\$	509,612.65	\$ 400,878.04	\$ 108,734.61
CARREFOUR COMMUNAUTAIRE FRANCOPHONE	\$	799,715.66	\$ 675,457.00	\$ 124,258.66
CARRIER TRUCK CENTERS	\$	446,279.30	\$ 443,354.94	\$ 2,924.36
CASSIDY CONSTRUCTION LONDON LTD.	\$	3,465,021.81	\$ 3,754,146.53	\$ (289,124.72)
CBI HOME HEALTH	\$	108,183.10	\$ 140,631.25	\$ (32,448.15)
CBM READY MIX DIVISION	\$	291,592.74	\$ 112,378.90	\$ 179,213.84
CDW CANADA CORP.	\$	2,198,379.61	\$ 1,859,020.93	\$ 339,358.68
CH2M HILL CANADA LIMITED	\$	1,388,318.61	\$ 386,172.95	\$ 1,002,145.66
CHECKERS MARKETING INC O/A CHECKERS	\$	144,540.38	\$ 212,587.60	\$ (68,047.22)
CHELSEA GREEN CHILDRENS CENTRE INC.	\$	1,207,615.57	\$ 1,145,597.14	\$ 62,018.43
CHELSEA GREEN SOCIETY "ACRES"	\$	593,759.00	\$ 646,221.00	\$ (52,462.00)
CHESHIRE HOMES OF LONDON INC.	\$	321,006.48	\$ 402,369.60	\$ (81,363.12)
CHILDREACH CENTRE	\$	864,207.00	\$ 1,396,236.50	\$ (532,029.50)
CHILDREN'S PLACE	\$	187,697.72	\$ 118,968.54	\$ 68,729.18
CIMCO REFRIGERATION	\$	1,218,730.34	\$ 1,290,574.71	\$ (71,844.37)
CIMSOFT CORP, O/A WONDERWARE CANADA EAST	\$	105,920.09	\$ 114,045.94	\$ (8,125.85)
CISCO SYSTEMS CAPITAL CANADA CO.	\$	597,996.52	\$ 597,996.52	\$ -
CITI PLAZA LONDON INC.	\$	1,967,859.65	\$ 1,423,202.37	\$ 544,657.28
CITY OF ST. THOMAS	\$	363,040.51	\$ 186,148.79	\$ 176,891.72
CLARK MULTI-TRADE CONTRACTORS INC.	\$	197,859.46	 398,381.06	
CLASSIC DISPLAYS	\$	117,895.16	\$ 75,688.16	\$ 42,207.00
CLV GROUP	\$	115,938.86	\$ 26,558.70	\$ 89,380.16
CMHA ELGIN-MIDDLESEX	\$	1,013,921.06	\$ 562,117.51	\$ 451,803.55
COCO PAVING INC.	\$	2,523,295.17	\$ 1,319,286.91	\$ 1,204,008.26
COLE ENGINEERING GROUP LTD. COLUMBUS NON-PROFIT HOUSING	\$	174,853.94 156,308.00	\$ 59,277.93 116,931.00	\$ 115,576.01 \$ 39,377.00
COMOR ENVIRONMENTAL LIMITED	\$	272,849.53	\$ 189,081.46	\$ 33,7768.07
COMPUCOM CANADA CO.	\$	798,290.00	\$ 997,841.89	\$ (199,551.89)
CONTINENTAL TIRE CANADA, INC.	\$	120,806.43	\$ 152,802.31	\$ (135,551.89)
CORLON PROPERTIES INC.	\$	325,670.76	\$ 132,002.31	\$ 325,670.76
COUNCIL OF LIFT NON-PROFIT HOUSING CORP.	\$	149,719.59	\$ 99,252.24	\$ 50,467.35
COUNTRY SPIRIT CO-OP HOMES OF LONDON	\$	419,149.00	\$ 394,399.00	\$ 24,750.00
COURTESY, FORD, LINCOLN	\$	302,244.83	\$ 402,277.10	\$ (100,032.27)
CREDIT BUREAU SERVICES OF CANADA	\$	100,551.09	\$ 33,529.42	\$ 67,021.67
CROUCH NEIGHBOURHOOD RESOURCE	\$	112,218.67	\$ 168,298.37	\$ (56,079.70)
CSL GROUP LTD.	\$	190,867.73	\$,	\$ 190,867.73
CTM EXCAVATING INC	\$	635,518.25	\$ 368,254.59	\$ 267,263.66
CUBEX LIMITED	\$	411,247.97	\$ 437,197.00	\$ (25,949.03)
CUSHMAN & WAKEFIELD ASSET SERVICES ULC	\$	445,088.44	\$ 462,589.42	\$ (17,500.98)
D K EQUIPMENT LIMITED	\$	522,845.35	\$ 298,328.35	\$ 224,517.00
DAVEY TREE EXPERT CO. OF CANADA LTD.	\$	2,396,007.43	\$ 2,484,565.03	\$ (88,557.60)
DAYA COUNSELLING CENTRE	\$	177,285.53	\$ 225,354.50	\$ (48,068.97)
DELL CANADA INC.	\$	131,205.97	\$ 724,249.64	\$ (593,043.67)
DELOITTE LLP	\$	181,274.48	\$ 177,096.64	\$ 4,177.84
DELTA PLACE CO-OPERATIVE HOMES OF LONDON	\$	333,535.00	\$ 333,232.00	\$ 303.00
DEMAR AGGREGATES INC.	\$	394,231.52	\$ 204,163.81	\$ 190,067.71
DESKLINX INC.	\$	249,320.99	\$ 204,775.72	\$ 44,545.27
DEVELOPMENT ENGINEERING (LONDON) LTD.	\$	409,127.99	\$ 368,250.11	\$ 40,877.88
DIAMOND CANADA YORK INC.	\$	1,082,988.73	\$ 1,053,428.15	\$ 29,560.58
DIELCO INDUSTRIAL CONTRACTORS	\$	159,939.60	\$ 1,184,123.80	\$ (1,024,184.20)
DIRECTRIK INC.	\$	124,125.85	\$ 61,812.91	\$ 62,312.94
DONALD JONES MGMT SERVICES INC.	\$	376,441.46	\$ 497,528.59	\$ (121,087.13)
DOUG'S SNOWPLOWING & SANDING LTD.	\$	273,647.39	\$ 260,074.60	\$ 13,572.79
DOWLER-KARN LIMITED	\$	997,248.24	\$ 770,252.52	\$ 226,995.72
DOWNTOWN LONDON	\$	143,873.22	\$ -	\$ 143,873.22

Payee Name	To	otal 2021 Amount	2020 Amount	Amoun	t Increase (Decrease)
DREAM WEAVERS DAYCARE INC.	\$	803,905.38	\$ 654,505.91	\$	149,399.47
DREWLO HOLDINGS INC.	\$	1,614,265.14	\$ 5,105,776.10	\$	(3,491,510.96)
DUDE SOLUTIONS CANADA INC.	\$	132,898.20	\$ 4,422.10	\$	128,476.10
DUFFERIN CONSTRUCTION COMPANY	\$	7,177,421.84	\$ 5,943,325.43	\$	1,234,096.41
DUNCOR ENTERPRISES INC.	\$	159,973.48	\$ 151,612.74	\$	8,360.74
DYNAMIX LONDON INC.	\$	129,069.04	\$ 234,671.62	\$	(105,602.58)
EARTHSCAPE PLAY INC.	\$	208,286.37 250,408.00	\$ 112,851.59	\$	95,434.78
EASTCOURT MOTEL ECHIDNA CORPORATION	\$	127,278.91	\$ 642,970.00	\$	250,408.00 (515,691.09)
ECLIPSE TECHNOLOGY	\$	246,309.41	\$ 98,890.71	\$	147,418.70
ECOSYSTEM RECOVERY INCORPORATED	\$	687,552.83	\$ 415,353.53	\$	272,199.30
ELANTIS SOLUTIONS INC.	\$	132,300.00	\$ -	\$	132,300.00
ELECTRICAL SAFETY AUTHORITY	\$	108,277.46	\$ 105,627.46	\$	2,650.00
ELGIN CONSTRUCTION COMPANY LIMITED	\$	4,444,500.17	\$ 6,643,258.10	\$	(2,198,757.93)
ELGIN CONTRACTING AND RESTORATION LTD	\$	1,292,058.40	\$ 160,133.19	\$	1,131,925.21
ELLISDON CORPORATION	\$	120,684.00	\$ 790,246.02	\$	(669,562.02)
EMCO CORPORATION	\$	2,164,979.17	\$ 2,054,853.27	\$	110,125.90
ENBRIDGE GAS INC. (UNION GAS)	\$	1,051,465.13	\$ 645,368.38	\$	406,096.75
ENTERPRISE RENT-A-CAR CANADA COMPANY	\$	235,365.00	\$ 283,517.00	\$	(48,152.00)
ENVIROSYSTEMS INCORPORATED	\$	226,292.67	\$ 217,292.22	\$	9,000.45
ERNST & YOUNG LLP	\$	192,100.00	\$ -	\$	192,100.00
ERTH HOLDINGS INC.	\$	602,484.75	\$ 1,604,033.02	\$	(1,001,548.27)
ESRI CANADA LIMITED	\$	821,117.33	\$ 750,931.62	\$	70,185.71
EVANS UTILITY AND MUNICIPAL	\$	188,078.06	\$ 255,631.42	\$	(67,553.36)
EVOQUA WATER TECHNOLOGIES LTD.	\$	169,478.28	\$ 170,037.23	\$	(558.95)
EXP SERVICES INC.	\$	379,607.26	\$ 191,179.15	\$	188,428.11
FAITH DAY NURSERY	\$	395,435.23	\$ 244,042.11	\$	151,393.12
FANSHAWE COLLEGE OF APPLIED ARTS	\$	1,302,060.50	\$ 1,392,070.92	\$	(90,010.42)
FARHI HOLDINGS CORPORATION	\$	481,240.42	\$ 481,532.28	\$	(291.86)
FASTENAL CANADA	\$	119,636.14	\$ 90,438.09	\$	29,198.05
FEDERATION OF CANADIAN MUNICIPALITIES	\$	185,961.58	\$ 88,273.44	\$	97,688.14
FER-PAL CONSTRUCTION LTD.	\$	6,564,031.71	\$ 6,835,240.84	\$	(271,209.13)
FERRARI CONCRETE	\$	543,636.97	\$ 487,909.66	\$	55,727.31
FLEET - FCA CANADA INC.	\$	994,642.95	\$ 83,417.73	\$	911,225.22
FLOTTWEG SEPARATION TECHNOLOGY FOREST CITY FIRE PROTECTION LTD.	\$	131,553.84 152,676.95	\$ 60.565.16	\$	131,553.84
FOREST QUARTER FAMILY RESIDENCES INC.	\$	443,812.79	 283,975.00	\$	159,837.79
FORTRAN TRAFFIC SYSTEMS LIMITED	\$	944,692.72	\$ 1,288,710.54	\$	(344,017.82)
FOXWOOD DEVELOPMENTS (LONDON) INC.	\$	249,927.67	 1,153.15	\$	248,774.52
FRANK AND GUS PIZZA INC.	\$	1,964,406.63	\$ -	\$	1,964,406.63
FRANK COWAN COMPANY LTD.	\$	2,895,257.04	\$ 2,459,861.04	\$	435,396.00
FRANK VAN BUSSEL AND SONS LIMITED	\$	594,831.96	\$ 1,166,681.94	\$	(571,849.98)
FRF HYDRAULIC, INC.	\$	501,237.72	\$ -	\$	501,237.72
FRONTLINE OUTFITTERS	\$	153,752.93	\$ 113,176.20	\$	40,576.73
GARDAWORLD (GARDA CANADA SECURITY CORP)	\$	2,466,568.61	\$ 1,708,913.12	\$	757,655.49
GDI SERVICES (CANADA) LP	\$	577,780.96	\$ 574,709.38	\$	3,071.58
GENCARE SERVICES LTD.	\$	109,365.85	\$ 91,797.81	\$	17,568.04
GENERAL MOTORS OF CANADA COMPANY	\$	260,692.13	\$ 375,602.96	\$	(114,910.83)
GENESIS (LONDON) HOUSING CO-OP. INC.	\$	524,676.00	\$ 502,030.00	\$	22,646.00
GEORGES FINE FOOD LTD.	\$	533,928.00	\$ 533,637.00	\$	291.00
GERRY'S TRUCK CENTRE LTD.	\$	149,931.40	\$ 175,781.59	\$	(25,850.19)
GHD LIMITED	\$	270,469.29	\$ 875,564.98	\$	(605,095.69)
GILZEAN'S CREEK HOUSING CO-OPERATIVE INC	\$	199,482.00	\$ 145,754.00	\$	53,728.00
GLENCOE DISTRICT LIONS NON-PROFIT	\$	127,891.00	\$ 107,392.00	\$	20,499.00
GLOBAL CATHODIC PROTECTION INC.	\$	1,231,882.58	\$ 491,705.01	\$	740,177.57
GM BLUEPLAN ENGINEERING LIMITED	\$	317,465.89	\$ 405,763.34	\$	(88,297.45)
GOLDER ASSOCIATES LTD. GOOD NEWS COMMUNITY HOMES	\$	472,568.10 315,983.00	\$ 749,406.30 278,668.00	\$	(276,838.20) 37,315.00
GOODWILL INDUSTRIES ONTARIO GREAT LAKES	\$	699,215.80	\$ 1,063,470.56	\$	(364,254.76)
GRACEVIEW ENTERPRISES INC.	\$	685,576.08	\$ 3,296,577.13	\$	(2,611,001.05)
GRAND AVENUE CHILDRENS CENTRE	\$	343,595.93	\$ 219,571.77	\$	124,024.16
GREAT LAKES TRUCK LEASING & SERVICE LTD	\$	109,117.32	\$ 	\$	109,117.32
GREENGATE VILLAGE LIMITED	\$	429,452.00	\$ -	\$	429,452.00
G-TEL (DIV. OF 1010360 ONTARIO INC)	\$	1,390,397.03	\$ 1,082,790.49	\$	307,606.54
GUELPH TOYOTA	\$	323,747.40	\$ 191,774.32	\$	131,973.08
GUILD ELECTRIC LIMITED	\$	2,296,515.67	\$ 2,817,928.26	\$	(521,412.59)
GUILLEVIN INTERNATIONAL CIE./CO.	\$	509,709.71	\$ 699,425.28	\$	(189,715.57)
H & N ROOFING & SHEET METAL LIMITED	\$	1,228,655.53	\$ 589,047.88	\$	639,607.65
H.I.R.A. LIMITED	\$	112,335.25	\$ 410,861.55	\$	(298,526.30)
HARRIS CANADA SYSTEMS, INC.	\$	811,955.55	\$ 264,929.09	\$	547,026.46
HAYMAN CONSTRUCTION INC.	\$	1,887,570.02	\$ 3,602,617.40	\$	(1,715,047.38)
HELIX COURIER LIMITED	\$	125,126.14	\$ 131,285.76	\$	(6,159.62)

Payee Name	To	tal 2021 Amount		2020 Amount	Amo	ount Increase (Decrease)
HEWLETT-PACKARD FINANCIAL SERVICES	\$	345,996.62	\$	584,335.99	\$	(238,339.37)
HIGHBURY FORD	\$	171,645.89	\$	141,929.59	\$	29,716.30
HOLIDAY INN EXPRESS HOTEL & SUITES	\$	230,612.63	\$	472,118.20	\$	(241,505.57)
HOMES UNLIMITED (LONDON) INC (NELSON PL)	\$	185,484.00	\$	185,203.00	\$	281.00
HOMESTEAD LAND HOLDINGS LIMITED	\$	285,815.98	\$	4,212.00	\$	281,603.98
HOPE-SELKIN	\$	721,108.84	_			/
HOT, COLD & FREEZING LTD.	\$	186,753.29	\$	196,175.84	\$	(9,422.55)
HSC INSURANCE	\$	710,966.54	\$	645,479.49	\$	65,487.05
HURON PINES HOUSING CO-OP INC.	\$	121,856.00	\$	91,080.00	\$	30,776.00
HURON TRACTOR LTD.	\$	146,841.05	\$	109,060.85	\$	37,780.20
HURRICANE SMS INC.	\$	248,507.93	\$	815,332.22	\$	(566,824.29)
HYDE PARK EQUIPMENT LIMITED HYDRO ONE NETWORKS INC.	\$	281,479.42 502,697.75	\$	446,488.30 554,225.29	\$	(165,008.88) (51,527.54)
IBI GROUP	\$	839,302.62	\$	623,455.96	\$	215,846.66
IMPERIAL PARKING CANADA CORPORATION	\$	351,557.76	\$	446,050.63	\$	(94,492.87)
INNOTEX INC.	\$	141,648.05	\$	65,620.73	\$	76,027.32
INSITUFORM TECHNOLOGIES LTD	\$	4,391,716.96	\$	4,412,422.68	\$	(20,705.72)
INTER FAITH HOMES (LONDON) CORPORATION	\$	590,125.00	\$	389,069.00	\$	201,056.00
INTERGRAPH CANADA LTD DBA HEXAGON	\$	264,284.80	\$	135,553.68	\$	128,731.12
ISA CYBERSECURITY INC.	\$	189,148.20	\$	175,119.42	\$	14,028.78
J.L. RICHARDS & ASSOCIATES LIMITED	\$	124,001.28	\$	-	\$	124,001.28
J.M.R. ELECTRIC LIMITED	\$	3,624,033.62	\$	7,414,509.94	\$	(3,790,476.32)
J-AAR EXCAVATING LIMITED	\$	16,549,059.10	\$	17,384,365.49	\$	(835,306.39)
JBL CONSTRUCTION(DIV OF 1644472 ONT LTD)	\$	2,889,275.41	\$	1,963,401.99	\$	925,873.42
JOBI CONSTRUCTION LTD.	\$	567,710.78	\$	-	\$	567,710.78
K+S WINDSOR SALT LTD.	\$	2,108,925.37	\$	3,347,916.31	\$	(1,238,990.94)
KAMARAH TREE FARMS LTD.	\$	2,157,833.88	\$	1,633,296.17	\$	524,537.71
KANGAROO'S POUCH DAY CARE INC.	\$	304,998.66	\$	125,559.05	\$	179,439.61
KELLER ROOFING & SHEET METAL INC.	\$	162,889.51	\$	-	\$	162,889.51
KEMIRA WATER SOLUTION CANADA INC.	\$	1,386,130.59	\$	1,362,533.31	\$	23,597.28
KEN GROVER TRUCKING LIMITED	\$	1,035,014.48	\$	454,037.96	\$	580,976.52
KENWAVE SOLUTIONS INC.	\$	297,541.93	\$	-	\$	297,541.93
KEYLINE INDUSTRIAL LTD. (KEYLINE SAFETY)	\$	106,600.51	\$	65,353.38	\$	41,247.13
KIDLOGIC LONDON INC.	\$	1,448,380.26	\$	1,168,885.21	\$	279,495.05
KIDORABLE CHILD CARE CENTRE	\$	459,742.87	\$	-	\$	459,742.87
KIDS & COMPANY LTD.	\$	712,445.25	\$	716,707.75	\$	(4,262.50)
KIDZONE DAYCARE CENTRE	\$	640,372.84		352,338.79	\$	288,034.05
KINDERVILLE GAINSBOROUGH INC.	\$	654,035.80	\$	464,275.50	\$	189,760.30
KINWELL PLACE NON-PROFIT HOUSING CORP.	\$	271,977.00	\$	258,954.00	\$	13,023.00
KOVACS GROUP INC.	\$	112,698.87	\$	131,587.47	\$	(18,888.60)
KPMG LLP KRONOS CANADIAN SYSTEMS INC.	\$	211,920.20 271,554.70	\$	150,572.50 272,188.67	\$	61,347.70
KWS ELECTRIC SERVICES INC.	\$	2,124,984.18	\$	1,966,187.66	\$	(633.97) 158,796.52
L-82 CONSTRUCTION LTD.	\$	17,591,957.55	\$	19,322,409.63	\$	(1,730,452.08)
LA RIBAMBELLE PRESCOLAIRE, FRANCO-	\$	1,089,368.05	\$	1,037,051.76	\$	52,316.29
LANGLEY UTILITIES CONTRACTING LTD.	\$	2,482,605.46	\$	3,007,621.83	\$	(525,016.37)
LARGNET - WESTERN UNIVERSITY	\$	113,210.46	\$	51,618.40	\$	61,592.06
LATIN-AMERICAN/CANADIAN NON-PROFIT	\$	463,668.00	\$	450,854.00	\$	12,814.00
LAWLOR & CO. (HAMILTON) LIMITED	\$	187,708.27	\$	203,238.89	\$	(15,530.62)
LEADS EMPLOYMENT SERVICES LONDON INC.	\$	887,446.70	\$	1,226,463.80	\$	(339,017.10)
LECRAM INC.	\$	170,400.00	\$	-	\$	170,400.00
LIAHN FARMS LIMITED	\$	435,000.00	\$	-	\$	435,000.00
LIFEMARK OCCUPATIONAL HEALTH AND	\$	248,993.19	\$	279,258.09	\$	(30,264.90)
LIFT NON-PROFIT HOUSING OF LONDON INC.	\$	385,724.00	\$	331,078.00	\$	54,646.00
LIGHTNING EQUIPMENT SALES INC.	\$	153,013.62	\$	191,962.72	\$	(38,949.10)
LLOYD LIBKE LAW ENFORCEMENT SALES INC.	\$	121,463.70	\$	124,828.79	\$	(3,365.09)
LMK TECHNOLOGIES, LLC	\$	106,753.89	\$	136,721.08	\$	(29,967.19)
LONDON & MIDDLESEX HERITAGE MUSEUM	\$	256,500.00	\$	228,634.70	\$	27,865.30
LONDON AFFORDABLE HOUSING FOUNDATION	\$	104,736.00	\$	104,969.00	\$	(233.00)
LONDON ANIMAL CARE CENTRE	\$	1,820,887.80	\$	1,735,169.34	\$	85,718.46
LONDON ARTS COUNCIL	\$	1,131,280.07	\$	996,667.66	\$	134,612.41
LONDON AUTOMATIC DOORS LTD.	\$	194,053.29	\$	150,776.28	\$	43,277.01
LONDON BRIDGE CHILD CARE SERVICES	\$	8,223,095.76	\$	5,880,541.89	\$	2,342,553.87
LONDON CARES HOMELESS RESPONSE SERVICES	\$	3,750,474.64	\$	2,696,425.69	\$	1,054,048.95
LONDON CHILDREN'S CONNECTION INC.	\$	11,333,509.01	\$	10,582,982.12	\$	750,526.89
LONDON COMMUNITY SMALL BUSINESS CENTRE	\$	292,572.13	\$	248,191.08	\$	44,381.05
LONDON DISTRICT ENERGY LP	\$	456,113.75	\$	409,478.30	\$	46,635.45
LONDON ENVIRONMENTAL NETWORK	\$	184,622.85	\$	153,312.60	\$	31,310.25
LONDON EXTREME CLEAN	\$	130,752.30	\$	63,732.00	\$	67,020.30
LONDON CATEMAX DEVELOPMENT CORP.	\$	526,563.15	\$	429,495.66	\$	97,067.49
LONDON HERITAGE COUNCIL	\$	402,500.00	\$	-	\$	402,500.00
LONDON HERITAGE COUNCIL	\$	255,788.85	\$	257,027.47	\$	(1,238.62)

Payee Name	To	otal 2021 Amount	2020 Amount	Amou	unt Increase (Decrease)
LONDON HYDRO ELECTRIC COMMISSION	\$	23,878,256.38	\$ 22,508,024.21	\$	1,370,232.17
LONDON JEWISH FEDERATION	\$	126,585.82	\$ 52,623.75	\$	73,962.07
LONDON MULTICULTURAL RESIDENCES	\$	736,858.14	\$ 341,247.00	\$	395,611.14
LONDON POLONIA TOWERS INC -POLONIA TERR.	\$	1,070,766.00	\$ 1,120,078.00	\$	(49,312.00)
LONDON REGIONAL CHILDRENS MUSEUM	\$	873,117.97	\$ 869,314.81	\$	3,803.16
LONDON SMILES DAYCARE SERVICES INC.	\$	466,713.78	\$ 395,533.29	\$	71,180.49
LONDON TOWN CO-OP HOMES INC.	\$	425,085.00	\$ 447,719.00	\$	(22,634.00)
LONDON'S AIRPORT KIA	\$	108,120.45	\$ 39.31	\$	108,081.14
LOVERS ATWORK OFFICE FURNITURE	\$	108,917.81	\$ 79,250.12	\$	29,667.69
LPS EXCAVATING INC.	\$	1,049,771.17	\$ 576,256.53	\$	473,514.64
LUCAN COMMUNITY NON-PROFIT APT. CORP.	\$	155,546.00	\$ 141,950.00	\$	13,596.00
LUTHERAN INDEPENDENT LIVING (LONDON	\$	188,283.00	\$ 200,846.00	\$	(12,563.00)
M & L SUPPLY FIRE & SAFETY	\$	192,689.60	\$ 173,919.67	\$	18,769.93
M. D. CHARLTON CO. LTD.	\$	152,581.93	\$ 143,916.77	\$	8,665.16
MACLENNAN JAUNKALNS MILLER ARCHITECTS	\$	430,662.37	\$ 4,956.36	\$	425,706.01
MARCONI NON-PROFIT HOUSING CORP.	\$	608,638.00	\$ 684,352.00	\$	(75,714.00)
MATRIX SOLUTIONS INC.	\$	194,360.94	\$ -	\$	194,360.94
MAXQUIP INC.	\$	111,010.91	\$ 39,475.45	\$	71,535.46
MAY'S GROUP CA. INC.	\$	127,804.12	\$ -	\$	127,804.12
MCKELVEY CONTRACTING LIMITED	\$	101,338.40	\$ 20,577.30	\$	80,761.10
MCLEAN TAYLOR CONSTRUCTION LTD	\$	4,281,282.26	\$ 3,976,738.29	\$	304,543.97
MELBOURNE HOUSING CORPORATION	\$	107,066.00	\$ 113,394.00	\$	(6,328.00)
MERRYMOUNT CHILDREN'S CENTRE	\$	3,201,371.76	\$ 2,872,762.43	\$	328,609.33
METROPOLITAN MAINTENANCE	\$	603,409.27	\$ 406,424.84	\$	196,984.43
MICROSOFT CANADA INC.	\$	635,073.67	\$ 237,400.78	\$	397,672.89
MIDDLESEX CONCRETE FORMING LTD.	\$	153,304.54	\$ 58,087.84	\$	95,216.70
MILLER WASTE SYSTEMS INC.	\$	15,627,325.58	\$ 12,124,927.67	\$	3,502,397.91
MINISTER OF FINANCE	\$	2,570,657.59	\$ 2,018,385.57	\$	552,272.02
MISSION SERVICES OF LONDON	\$	3,984,342.75	\$ 2,939,869.98	\$	1,044,472.77
MKH CHERRYHILL RESIDENTIAL	\$	104,064.68	\$ 107,453.47	\$	(3,388.79)
MMMC INC. ARCHITECTS	\$	100,335.59	\$ 33,193.75	\$	67,141.84
MNP LLP	\$	551,854.24	\$ 284,908.39	\$	266,945.85
MOBIL SERVICES INC.	\$	1,111,343.42	\$ 1,024,459.13	\$	86,884.29
MOBILE MIX	\$	120,024.08	\$ 11,267.23	\$	108,756.85
MONTESSORI ACADEMY OF LONDON MTE CONSULTANTS INC.	\$	108,187.89 359,318.24	\$ 101,502.68 269,473.05	\$	6,685.21 89,845.19
MULBERRY BUSH CHILD CARE CENTRE	\$	431,134.32	 348,160.68	\$	82,973.64
MUNICIPAL PROPERTY ASSESSMENT CORP.	\$	5,064,950.12	\$ 5,058,666.32	\$	6,283.80
MUNICIPALITY OF CENTRAL ELGIN	\$	114,285.42	\$ 124,459.41	\$	(10,173.99)
MUNICIPALITY OF THAMES CENTRE	\$	104,173.28	\$ 60,648.44	\$	43,524.84
N. PICCOLI CONSTRUCTION LTD.	\$	1,447,882.85	\$ 1,833,920.67	\$	(386,037.82)
N'AMERIND (LONDON) FRIENDSHIP CENTRE	\$	140,739.58	\$ 159,750.96	\$	(19,011.38)
NEDERMAN CANADA	\$	176,040.14	\$ 38,384.79	\$	137,655.35
NETCHECK CORPORATION	\$	155,849.90	\$ 317,410.88	\$	(161,560.98)
NEW RISE DEMOLITION INC	\$	130,058.48	\$ 125,357.84	\$	4,700.64
NEWCOMP ANALYTICS INC.	\$	828,679.12	\$ 65,186.31	\$	763,492.81
NIMBLE INFORMATION STRATEGIES INC.	\$	112,565.03	\$ -	\$	112,565.03
NOBLE CORPORATION	\$	199,162.04	\$ 174,626.38	\$	24,535.66
OAK PARK COOPERATIVE CHILDREN'S	\$	329,078.05	\$ 267,257.98	\$	61,820.07
ODELL-JALNA RESIDENCES 796 SHELBORNE ST	\$	1,364,998.00	\$ 1,486,199.00	\$	(121,201.00)
ODGERS BERNDTSON CANADA INC.	\$	193,038.26	\$ 46,083.66	\$	146,954.60
OLD OAK PROPERTIES INC.	\$	138,620.19	\$ 71,253.46	\$	67,366.73
OMEGA CONTRACTORS INC.	\$	129,939.34	\$ 997,627.38	\$	(867,688.04)
ONTARIO CLEAN WATER AGENCY	\$	365,874.13	\$ 324,642.23	\$	41,231.90
ONX ENTERPRISE SOLUTIONS LTD.	\$	767,881.38	\$ 698,523.78	\$	69,357.60
OPENSPACE SOLUTIONS INC.	\$	240,185.06	\$ -	\$	240,185.06
ORACLE CANADA ULC	\$	441,179.09	\$ 426,543.16	\$	14,635.93
OXFORD DODGE CHRYSLER LTD.	\$	438,211.76	\$ 22,775.93	\$	415,435.83
P.A.M. GARDENS NON-PROFIT HOUSING INC.	\$	914,215.00	\$ 964,450.00	\$	(50,235.00)
PACIFIC SAFETY PRODUCTS	\$	451,783.88	\$ 50,040.57	\$	401,743.31
PANASONIC CANADA INC.	\$	542,043.96	\$ 153,560.41	\$	388,483.55
PARK N PLAY DESIGN COMPANY LTD.	\$	188,722.16	\$ 808.64	\$	187,913.52
PARKWOOD CHILDREN'S DAY CARE	\$	357,928.16	\$ 256,912.34	\$	101,015.82
PARSONS INC.	\$	1,220,370.71	\$ 2,946,183.64	\$	(1,725,812.93)
PATHWAYS SKILL DEVELOPMENT	\$	657,413.60	\$ 1,792,873.11	\$	(1,135,459.51)
PATHWAYS EMPLOYMENT HELP CENTRE	\$	321,164.92	\$ -	\$	321,164.92
PERFECTMIND INC.	\$	125,769.00	\$ 197,806.50	\$	(72,037.50)
PERLEY-ROBERTSON, HILL & MCDOUGALL LLP	\$	246,232.88	\$ 106,621.56	\$	139,611.32
PILLAR NONPROFIT NETWORK	\$	126,671.67	\$ 95,429.14	\$	31,242.53
PINETREE MONTESSORI SCHOOL	\$	193,529.65	\$ 118,347.51	\$	75,182.14
PITNEY BOWES LEASING	\$	476,265.10	\$ 393,408.07	\$	82,857.03
	\$	454,154.29	\$ 800,556.28	\$	(346,401.99)

Payee Name	To	tal 2021 Amount		2020 Amount	Amour	nt Increase (Decrease)
POLLARD DISTRIBUTION INC	\$	190,191.01	\$	182,370.60	\$	7,820.41
PRECISION WASTE SYSTEMS LTD.	\$	164,263.00	\$	89,178.54	\$	75,084.46
PRICEWATERHOUSECOOPERS LLP	\$	131,181.00	\$	112,115.78	\$	19,065.22
PRO AQUA, INC.	\$	191,385.37	\$	175,846.23	\$	15,539.14
PRO TIRE GROUP INC.	\$	235,025.98	\$	197,924.46	\$	37,101.52
PROFIRE EMERGENCY EQUIPMENT INC.	\$	223,470.74	\$	118,516.39	\$	104,954.35
PURE TECHNOLOGIES	\$	342,919.61	\$	380,078.27	\$	(37,158.66)
QUALITY INN SUITES	\$	874,111.26	\$	808,456.17	\$	65,655.09
R.V. ANDERSON ASSOCIATES LIMITED	\$	1,035,252.12	\$	114,854.29	\$	920,397.83
RAJNI TEKRIWAL LAW PROFESSIONAL CORP.	\$	137,286.19	\$	-	\$	137,286.19
RAMADA INN	\$	128,929.33	\$	-	\$	128,929.33
RAMPART INTERNATIONAL	\$	200,196.88	\$	619,096.01	\$	(418,899.13)
REFOREST LONDON	\$	287,705.00	\$	281,838.00	\$	5,867.00
REFTECH INTERNATIONAL INC.	\$	108,662.01	\$	-	\$	108,662.01
REGIONAL HIV/AIDS CONNECTION	\$	140,800.00	\$	93,407.12	\$	47,392.88
RICHMOND BLOCK LONDON CORPORATION	\$	454,023.68	\$	461,134.48	\$	(7,110.80)
RICOH CANADA INC.	\$	725,239.56	\$	724,030.18	\$	1,209.38
RMUS CANADA	\$	263,462.70	\$	-	\$	263,462.70
ROBERT A. HUGHES (LONDON) LIMITED	\$	301,313.39	\$	126,708.08	\$	174,605.31
RO-BUCK CONTRACTING (1986) LIMITED	\$	2,815,183.87	\$	3,035,653.21	\$	(220,469.34)
ROGERS	\$	1,102,806.53	\$	1,149,656.65	\$	(46,850.12)
RON MURPHY CONTRACTING CO. LTD.	\$	1,366,923.48	\$	3,672,484.60	\$	(2,305,561.12)
ROSS TOWING AND TRANSPORTATION SERVICES	\$	136,305.09	\$	132,284.62	\$	4,020.47
ROYAL BANK OF CANADA	\$	2,280,539.63	\$	854,422.11	\$	1,426,117.52
ROYAL FENCE LIMITED	\$	144,667.30	\$	165,126.56	\$	(20,459.26)
RUBY ENVIRONMENTAL INC.	\$	164,388.31	\$	20,576.09	\$	143,812.22
S & B CONSTRUCTION LTD.	\$	801,183.60	\$	695,213.51	\$	105,970.09
S & B SERVICES LTD.	\$	139,361.39	\$	329,409.27	\$	(190,047.88)
SAFETEK EMERGENCY VEHICLES LTD.	\$	848,562.20	\$	-	\$	848,562.20
SANI-GEAR FIRE INC.	\$	129,224.73	\$	109,005.94	\$	20,218.79
SANITARY SEWER CLEANING CO LTD	\$	280,170.49	\$	270,145.41	\$	10,025.08
SCHOUTEN EXCAVATING INC.	\$	218,552.97	\$	-	\$	218,552.97
SECURITAS CANADA LIMITED	\$	1,990,719.74	\$	1,354,411.72	\$	636,308.02
SEMCO PAINT LIMITED	\$	170,018.26	\$	160,527.26	\$	9,491.00
SERVICE MASTER OF LONDON	\$	844,867.15		624,732.00	\$	220,135.15
SHERWOOD FOREST (TRINITY) HOUSING CORP.	\$	607,257.35		328,554.59	\$	278,702.76
SIFTON PROPERTIES LIMITED	\$	879,311.30		514,777.56	\$	364,533.74
SIMPLY KIDS INC.	\$	1,026,448.82	\$	815,103.00	\$	211,345.82
SIMPSON'S FENCE (LONDON) LTD	\$	100,459.94	<u> </u>	,	Ś	100,459.94
SLEEGERS MACHINING LTD.	\$	136,919.78	\$	136,919.78	\$	-
SOFTCHOICE LP	\$	153,023.52	+	89,510.99	\$	63,512.53
SOLENIS CANADA ULC	\$	798,998.88	\$	751,425.13	\$	47,573.75
SOUTH LONDON NEIGHBOURHOOD	\$	713,625.00	\$	550,239.46	\$	163,385.54
SOUTHWEST ONTARIO ABORIGINAL HEALTH	\$	1,923,096.67	\$	523,850.00	\$	1,399,246.67
SOUTHWOLD DIVERSIFIED LTD	\$	253,127.55	\$	2,576.40	\$	250,551.15
SPD SALES LIMITED	\$	212,497.29	\$	92,223.92	\$	120,273.37
SPRIET ASSOCIATES LONDON LIMITED	\$	731,113.91	\$	556,275.13	\$	174,838.78
ST. LEONARD'S SOCIETY OF LONDON	\$	2,599,070.35	+	1,644,321.13	\$	954,749.22
ST. MARTIN'S CO-OPERATIVE HOMES	\$	376,200.00	\$	402,733.00	\$	(26,533.00)
STANTEC CONSULTING LTD.	\$	2,884,209.62	\$	2,758,373.48	\$	125,836.14
STAPLES PROFESSIONAL	\$	230,556.13	\$	292,262.65	\$	(61,706.52)
STEEPER SERVICES LTD.	\$	523,406.61	\$	265,920.89	\$	257,485.72
STINSON EQUIPMENT LIMITED	\$	281,797.28	\$	209,485.90	\$	72,311.38
STINSON SECURITY SERVICES LIMITED	\$	817,672.92	+	967,456.13	\$	(149,783.21)
STRELA TRUCKING LTD.	\$	144,493.10		262,792.80	\$	(118,299.70)
SUNCOR ENERGY PRODUCTS PARTNERSHIP	\$	4,228,483.19	\$	2,620,217.60	\$	1,608,265.59
	\$				<u>'</u>	
SUPER SAVE TOILET RENTALS INC. SYNERGY POWER INC.	\$	117,121.48 113,508.40	\$	143,613.59	\$	(26,492.11) 113,508.40
	\$		+	- 092 622 04	\$	<u> </u>
SYSCO SOUTHWESTERN ONTARIO		1,031,999.15	-	982,633.04	<u>'</u>	49,366.11
TACEL LTD.	\$	424,097.48	\$	716,204.17	\$	(292,106.69)
TANGLEWOOD ORCHARD CO-OPERATIVE HOMES	\$	440,808.00	\$	392,135.00	\$	48,673.00
TEGUALLIANCE OF SOLITUM/ESTERN ONTARIO	\$	1,336,810.02	\$	4,361,740.95	\$	(3,024,930.93)
TELE CONSTRUCTION (4007) INC	\$	384,400.00	\$	474 447 00	\$	384,400.00
TELE CONSTRUCTION (1997) INC.	\$	169,040.09	\$	171,447.60	\$	(2,407.51)
THAMES VALLEY AGGREGATES	\$	107,753.25	\$	91,409.95	\$	16,343.30
THAMES VALLEY DISTRICT SCHOOL BOARD	\$	257,001.54	\$	294,899.74	\$	(37,898.20)
THE GRAND THEATRE	\$	375,000.00	\$	2,500,000.00	\$	(2,125,000.00)
THE LONDON FREE PRESS (DIV SUN MEDIA)	\$	171,430.45	\$	121,887.49	\$	49,542.96
THE OAKLANDS HOUSING CO-OPERATIVE INC	\$	507,767.00	\$	494,615.00	\$	13,152.00
THE SALVATION ARMY	\$	5,868,119.03	+	4,284,364.18	\$	1,583,754.85
THE SPIRIT OF 1919 HOUSING CO-OP INC.	\$	853,499.57		729,010.00	\$	124,489.57
THE TORONTO-DOMINION BANK	\$	176,320.85	\$	-	\$	176,320.85

Payee Name		Total 2021 Amount		2020 Amount	Amount Increase (Decrease)
THOMSON REUTERS CANADA	\$	128,395.29	\$	134,972.63	\$ (6,577.34)
TIBCO SOFTWARE LIMITED	\$	253,028.19	\$	-	\$ 253,028.19
TIMMINS MARTELLE HERITAGE	\$	121,110.52	\$	76,306.35	\$ 44,804.17
TOLPUDDLE HOUSING CO-OPERATIVE INC	\$	931,347.50	\$	896,310.50	\$ 35,037.00
TOWNEPLACE SUITES	\$	252,743.36	\$	59,767.64	\$ 192,975.72
TRADITION CONSTRUCTION INC.	\$	1,238,113.69	\$	1,389,532.39	\$ (151,418.70)
TRAFFIPAX LLC	\$	299,468.29	\$	292,021.56	\$ 7,446.73
TREASURER, CITY OF TORONTO	\$	167,382.23	\$	44,289.25	\$ 123,092.98
TROJAN TECHNOLOGIES	\$	176,331.52	\$	68,676.41	\$ 107,655.11
TROJAN TECHNOLOGIES GROUP ULC	\$	231,248.10	\$	-	\$ 231,248.10
TRY RECYCLING INC	\$	2,766,632.84	\$	1,945,953.47	\$ 820,679.37
TTKA INC. O/A CLINTAR	\$	233,113.57	\$	299,883.62	\$ (66,770.05)
TURF CARE PRODUCTS CANADA LIMITED	\$	204,267.29	\$	238,615.45	\$ (34,348.16)
UAP INC.	\$	147,106.55	\$	117,553.08	\$ 29,553.47
UNITY PROJECT FOR THE RELIEF OF	\$	1,298,227.27	\$	769,415.42	\$ 528,811.85
UNIVERSITY OF WESTERN ONTARIO	\$	150,772.78	\$	140,298.28	\$ 10,474.50
URBAN TACTICAL BRANTFORD LTD.	\$	128,606.40	\$	120,268.43	\$ 8,337.97
VALLEY BLADES LTD.	\$	103,942.39	\$	56,474.98	\$ 47,467.41
VAN BOXMEER CONSTRUCTION CO LTD	\$	170,339.53	\$	23,970.42	\$ 146,369.11
VAN BREE DRAINAGE & BULLDOZING LTD.	\$	778,259.59	\$	1,442,156.66	\$ (663,897.07)
VAN ENGELEN SERVICES LTD.	\$	106,138.19	\$	65,701.03	\$ 40,437.16
VAN ROESTEL CONTRACTING LTD.	\$	104,134.10	\$	191,573.74	\$ (87,439.64)
VERMEER CANADA INC.	\$	440,619.23	\$	17,098.81	\$ 423,520.42
VERSATERM PUBLIC SAFETY INC.	\$	352,684.30	\$	332,557.87	\$ 20,126.43
VOYAGEUR PATIENT TRANSFER SERVICES INC.	\$	118,541.84	\$	17,797.97	\$ 20,120.43
WARD & BURKE MICROTUNNELLING LTD.	\$	3,453,467.31	\$	4,562,425.43	\$ (1,108,958.12)
WARNER PLACE SENIORS' RESIDENCE ASSOC.	\$	165,721.00	\$	192,465.00	\$ (26,744.00)
WASTE CONNECTIONS OF CANADA INC.	\$	117,644.09	\$	107,665.21	\$ 9,978.88
WEATHERTECH RESTORATION SERVICES INC.	\$	569,183.59	\$	909,180.77	\$ (339,997.18)
WEST KAINS LAND CORP.	\$	489,956.56	\$	1,431,543.37	\$ (941,586.81)
WESTERN DAY CARE CENTRE	\$	1,607,382.82	\$	1,136,148.70	\$ (941,380.81)
WESTERN FAIR SPORTS CENTRE	\$	2,158,403.66	\$	2,461,324.00	\$ (302,920.34)
WHITEHILLS CHILDCARE ASSOC.	\$	2,154,527.62	\$	1,463,406.24	\$ (502,920.34)
WHITEOAK HERITAGE HOUSING CO-OP INC.	\$	148,518.00	\$	240,348.00	\$ (91,830.00)
WHITEOAK HERITAGE HOUSING CO-OF INC.	\$	783,510.88	\$	240,346.00	\$ (91,830.00)
WIL COUNSELLING & TRAINING	\$	522,690.37	\$	699.446.77	\$ (176,756.40)
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WILLIAM MERCER WILSON NON-PROFIT CENTRE	\$	529,027.00	\$	620,256.00	
WILSON & ASSOCIATES CONTRACTING LTD	\$	1,084,087.06	<u> </u>	452,976.95	\$ 631,110.11
WINDSOR SALT LTD.		1,327,054.23	\$	994 675 00	\$ 1,327,054.23
WINDY WOODS CO-OPERATIVE HOMES OF	\$	912,962.70	\$	884,675.00	\$ 28,287.70
WOLSELEY CANADA INC.	\$	701,572.77	\$	381,516.13	\$ 320,056.64
WONDERLAND NON-PROFIT 199 COMMISSIONERS	\$	145,495.00	\$	129,648.00	\$ 15,847.00
WOOD ENVIRONMENT & INFRASTRUCTURE	\$	154,460.20	\$	202,705.13	\$ (48,244.93)
WORK EQUIPMENT LTD.	\$	212,189.99	\$	187,866.84	\$ 24,323.15
WORKPLACE MEDICAL CORP.	\$	234,479.54	\$	51,081.65	\$ 183,397.89
WSP CANADA GROUP LIMITED	\$	1,503,068.44	\$	1,856,831.76	\$ (353,763.32)
YMCA OF SOUTHWESTERN ONTARIO	\$	7,923,083.69	\$	6,822,054.38	\$ 1,101,029.31
YOUTH OPPORTUNITIES UNLIMITED	\$	2,582,696.23	\$	2,173,051.51	\$ 409,644.72
ZAMBONI COMPANY LTD.	\$	590,934.65	\$	24,580.53	\$ 566,354.12
ZT RESTORATIONS INC	\$	156,956.80	\$	33,261.55	\$ 123,695.25

Specific Payments Removed:

1) Payroll Liabilities/ Employee Benefits

Credit Union

CUPE

Director Family Support Plan

Fire Fighters Association

Fire Fighters Credit Union

Great West Life

Lifeworks (Canada) Ltd.

London Life Assurance Company

London Police Union Dues

Manulife/ Greenshield OMERS

Pace Savings and Credit Union

Receiver General

RWAM Insurance Administrators Inc

Sun Life Assurance

The Canada Life Assurance Company

Treasurer of Ontario

Unifor Local 302

United Way Elgin Middlesex

Payee Name	Total 2021 Amount	2020 Amount	Amount Increase (Decrease)
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WSIB

Your Neighborhood Credit Union

- 2) School Boards Tax Levy
- 3) Payments to Individuals (non-contractor)
- 4) Boards and Commission Payments

Argyle Business Improvement Association

County of Middlesex, Treasurer

Eldon House

Hamilton Road Business Improvement Association

Hyde Park Business Improvement Association

Kettle Creek Conservation Authority

London & Middlesex Community Housing Inc.

London Convention Centre

London Downtown Business Association

London Economic Development Corporation

London Public Library

London Transit Commission

Lower Thames Valley Conservation Authority

Middlesex London Health Unit

Museum London

Old East Village Business Improvement Area

Upper Thames Valley Conservation Authority

- 5) Property Tax Payments
- 6) Payments processed by AP on behalf of the Elgin Water Board, Huron Water Board, Tourism London and the Housing Development Corporation
- 7) Security Releases
- 8) Insurance Setlement Payments

Payments Include:

All Canadian, US Dollar and Foreign Currency Payments (amounts are all in the equivalent Canadian dollar) and reflects the total payment made to the supplier along with applicable sales tax.

APPENDIX "B"APPOINTMENT OF PROFESSIONAL CONSULTING SERVICES, SECTION 15.1 (g)

Total 2021 Consultant Name A+LINK ARCHITECTURE INC. \$ 134,900 \$ AECOM CANADA LTD. 502,577 \$ 261,376 CALLON DIETZ INCORPORATED \$ CDW CANADA CORP. 186,561 CH2M HILL CANADA LIMITED \$ 153,758 \$ 504,777 DILLON CONSULTING LIMITED ECOSYSTEM RECOVERY INCORPORATE \$ 150,603 \$ EXP SERVICES INC. 326,579 **GM BLUEPLAN ENGINEERING LIMITE** \$ 101,066 \$ GOLDER ASSOCIATES LTD. 227,158 \$ 107,140 IBI GROUP PROFESSIONAL SERVICE J.L. RICHARDS & ASSOCIATES LIM \$ 153,621 KOVACS GROUP INC. \$ 111,788 PARSONS INC. \$ 132,809 R.V. ANDERSON ASSOCIATES LIMIT \$ 204,506 377,397 STANTEC CONSULTING LTD. \$ **Grand Total** \$ 3,636,616

Appendix "C" 2021 List of Administratively Awarded Tenders < \$3M Section 13.2

Project	Project Name	Award Amount	Person
Number	•		Responsible
RFT21-02	Winter Maintenance Equipment with Operators - Sidewalk Snow Plow/Sander Units	\$2,100,000.00	Kelly Scherr
RFT21-04	Dundas TVP Active Transportation Connection	\$2,365,763.20	Kelly Scherr
RFT21-05	Contract 2 - Wortley Road	\$2,849,388.03	Kelly Scherr
RFT21-10	Contract No. 13 - Talbot Street Reconstruction	\$2,957,077.17	Kelly Scherr
RFT21-13	Contract 8 - Calgary Street	\$2,376,579.52	Kelly Scherr
RFT21-15	Contract No. 12 – Hyla Street and Elm Street	\$2,316,603.74	Kelly Scherr
RFT21-17	Foster Avenue and Upper Avenue Reconstruction	\$2,585,878.78	Kelly Scherr
RFT21-18	Microsoft Enterprise Support and Volume Licensing	\$1,245,068.66	Jaqueline Davison
RFT21-20	Demolition of Building and Appurtenances	\$94,850.00	Kelly Scherr
RFT21-21	South London Community Centre HVAC Unit Life Cycle Replacement	\$189,462.25	Anna Lisa Barbon
RFT21-22	Regent Street and Maitland Street Valve Chamber and Instrumentation	\$2,021,973.93	Kelly Scherr
RFT21-24	Supply & Installation of a New Card Access Control Panel Upgrade	\$220,165.00	Jaqueline Davison
RFT21-25	3047 White Oak Road Land Sale	\$150,000.00	Kelly Scherr
RFT21-26	Intersection Pedestrian Signal (IPS) Installation - Springbank Dr at Quinella Dr and Southdale Rd E at Millbank Dr	\$378,024.04	Kelly Scherr
RFT21-27	Traffic Signal Rebuild for Windermere Road at Doon Drive and Huron Street at Sandford Street	\$898,492.54	Kelly Scherr
RFT21-28	Traffic Signal Rebuild for Southdale Road east at Nixon Avenue and Southdale Road East at Millbank Drive	\$590,716.00	Kelly Scherr
RFT21-29	Traffic Signal Rebuild for Commissioners Rd E at Frontenac Rd and Commissioners Rd E at Western Counties Rd	\$507,991.90	Kelly Scherr
RFT21-30	Traffic Signal Rebuild for Springbank Dr at Commissioners Rd West and Cheapside St at Highbury Ave North	\$770,120.00	Kelly Scherr
RFT21-31	Lambeth Community Centre Roof Replacement	\$156,895.00	Anna Lisa Barbon
RFT21-32	Annual New Sidewalk Program	\$498,523.75	Kelly Scherr
RFT21-33	Futurestreets Subdivision	\$415,415.00	Kelly Scherr

Appendix "C"
2021 List of Administratively Awarded Tenders < \$3M Section 13.2

Project Number	Project Name	Award Amount	Person
RFT21-36	Supply and Installation of Playgrounds, Pathways, Parking Lots and Site Amenities in City Parks	\$1,175,465.25	Responsible Kelly Scherr
RFT21-37	Trunk Sewer Inspection Program	\$133,032.00	Kelly Scherr
RFT21-38	Contract 9 - Sackville Street Sanitary, Storm, Watermain Replacement and Road Restoration	\$1,936,565.72	Kelly Scherr
RFT21-39	Contract No. 7 - Watson Street	\$1,877,504.06	Kelly Scherr
RFT21-40	Wonderland Road South Watermain Installation	\$1,079,999.99	Kelly Scherr
RFT21-41	Material Recovery Facility Fire Protection System Renewal	\$814,000.00	Anna Lisa Barbon
RFT21-42	Water Meters and ERTs	\$1,307,177.50	Kelly Scherr
RFT21-43	Gordon Trunk Sanitary Sewer Improvements (Easement and Chelsea Avenue)	\$928,706.52	Kelly Scherr
RFT21-44	Contract #6 - Oakridge Acres Reconstruction Phase 4	\$1,975,235.18	Kelly Scherr
RFT21-45	2021 ARRP – Valetta Street Improvements	\$2,460,475.82	Kelly Scherr
RFT21-46	HVAC – Repairs and Service Contract	\$97,560.00	Kelly Scherr
RFT21-47	W12A and MRF Road Construction and Repairs	\$455,563.00	Kelly Scherr
RFT21-49	Huron Industrial Lands Site C1 Subdivision	\$2,473,007.09	Scott Mathers
RFT21-50	Southcrest Drive Reconstruction	\$1,730,384.44	Kelly Scherr
RFT21-51	Supply and Installation of Steel Guide Rails and Accessories	\$478,840.00	Kelly Scherr
RFT21-52	Municipal Fire Hydrant Painting	\$118,125.00	Kelly Scherr
RFT21-53	Contract 1 - Replacement of Sidewalk, Curb and Gutter, and Hot Mix Asphalt	\$1,995,415.00	Kelly Scherr
RFT21-54	2021 At Grade Railway Crossing Upgrades	\$489,889.20	Kelly Scherr
RFT21-55	Cathotic Protection Program	\$1,254,556.20	Kelly Scherr
RFT21-57	2021 Stormwater Management Facility Sediment Removal Project	\$1,588,441.78	Kelly Scherr
RFT21-59	City Hall Generator Tank Replacement	\$177,850.00	Anna Lisa Barbon
RFT21-62	AJ Tyler Operations Centre Elevator Addition	\$765,500.00	Anna Lisa Barbon
RFT21-64	High Lift Articulating Wheel Loaders	\$456,000.00	Kelly Scherr

Appendix "C" 2021 List of Administratively Awarded Tenders < \$3M Section 13.2

Project	Project Name	Award Amount	Person
Number		\$520 G95 00	Responsible
RFT21-65	Traffic Signal Construction for Pack Road at Colonel Talbot Road	\$530,685.90	Kelly Scherr
RFT21-66	Area 2 Street Light Re-Lamp	\$61,977.60	Kelly Scherr
RFT21-69	Traffic Signal Replacement Huron Street at McNay Street and Bradley Avenue at Adelaide Street South	\$790,875.82	Kelly Scherr
RFT21-72	Supply and Delivery of Medical and Surgical Masks	\$8,026.39	Anna Lisa Barbon
RFT21-73	Demolition of Structures at 71 and 73 Wharncliffe Rd S., incl Soil Remediation at 69, 71 and 73 Wharncliffe Rd S.	\$834,000.00	Anna Lisa Barbon
RFT21-74	Water Valve Chamber - Electrical and I&C Upgrades	\$252,000.00	Kelly Scherr
RFT21-75	Pedestrian Crossover (PXO) Installations	\$213,350.00	Kelly Scherr
RFT21-76	Contract #4 - Local Road Reconstruction	\$1,449,415.00	Kelly Scherr
RFT21-77	Removal and Management of Hazardous and Special Products: W12A Landfill Site	\$149,370.00	Kelly Scherr
RFT21-78	Construction of Play Areas, Pathways and Site Amenities in Multiple City Parks	\$389,985.00	Kelly Scherr
RFT21-80	Stronach Arena HVAC Infrastructure Upgrades	\$465,542.00	Anna Lisa Barbon
RFT21-81	Carling Arena HVAC Infrastructure Upgrades	\$310,869.00	Anna Lisa Barbon
RFT21-82	Boyle Community Centre HVAC Infrastructure Upgrades	\$111,269.00	Anna Lisa Barbon
RFT21-83	Fanshawe Park Cycling Lane Improvements	\$1,485,102.20	Kelly Scherr
RFT21-85	Supply and Delivery Paper Supply for City of London	\$120,189.97	Jaqueline Davison
RFT21-86	Dearness Home Nurse Call System Replacement	\$449,497.00	Anna Lisa Barbon
RFT21-87	Ridout Street and Commissioners Road Intersection Improvements for City of London	\$794,288.29	Kelly Scherr
RFT21-89	Brydges Wavell Active Transportation Improvements	\$2,659,631.75	Kelly Scherr
RFT21-90	Summerside Spillway Replacement	\$157,659.12	Kelly Scherr
RFT21-91	Metamora Stormwater Outfall Replacement and Slope Rehabilitation	\$999,900.00	Kelly Scherr
RFT21-93	Supply and Install Axis Cameras, Axis Control and Door Alarms at the Elgin Water Treatment Plant	\$242,631.51	Kelly Scherr
RFT21-94	Gibbons Pool Bathhouse Renovation	\$147,000.00	Anna Lisa Barbon

Appendix "C"
2021 List of Administratively Awarded Tenders < \$3M Section 13.2

Project Number	Project Name	Award Amount	Person Responsible
RFT21-99	Rehabilitation of Kiwanis Park North	\$502,646.00	Kelly Scherr
RFT21-101	Springbank Reservoirs 1 and 2 Chlorination Modifications Project (EW340920)	\$305,000.00	Kelly Scherr
RFT21-102	Flood Drain Culvert	\$241,005.60	Kelly Scherr
RFT21-105	Winter Maintenance of Municipal Facilities	\$239,918.00	Anna Lisa Barbon
RFT21-107	Commerce Road Roadway Lighting Installation	\$92,312.30	Kelly Scherr
RFT21-108	Victoria Bridge – Temporary Modular Bridge	\$230,390.00	Kelly Scherr
RFT21-110	Street Lighting Installation Blythwood Road and Harlech Gate	\$185,887.23	Kelly Scherr
RFT21-111	Traffic Signal Replacement and Street Light Installation Springbank Drive at Kernohan Parkway	\$554,634.50	Kelly Scherr
RFT21-112	People and The City Monument Restoration	\$474,000.00	Anna Lisa Barbon
RFT21-113	Supply & Delivery Of Polymers	\$1,089,300.00	Kelly Scherr
RFT21-114	Southeast Pumping Station and Reservoir Inlet Valve Replacement	\$236,637.99	Kelly Scherr
RFT21-119	Supply & Installation of Parking Lot Lighting for Municipal Lot #12	\$177,010.83	Kelly Scherr
RFT21-120	Supply & Delivery of Underground Precast Concrete Products	\$285,718.37	Kelly Scherr
RFT21-122	J. Allyn Taylor Building Façade Lighting	\$104,983.12	Anna Lisa Barbon
RFT21-124	Waterworks Materials - Inventory & Capital	\$459,109.95	Kelly Scherr
RFT21-132	Supply and Delivery of PVC Pipe and Fittings	\$354,820.50	Kelly Scherr

Appendix "D"

Schedule A – Levels of Contract Approval Authority

Sales taxes, excise taxes, goods and service taxes and duties shall be excluded in determining the price of a contract for the supply of goods or services for the purpose of the relationship of the price to the preauthorized expenditure limit. In the case of multi-year supply and/or service contracts, the preauthorized expenditure limit shall refer to the estimated annual expenditure under the contract. Emergencies as defined in Section 14.2 are exempt from this Approval Authority.

Dollar Value (excluding taxes, duty or shipping)	Tool / Procurement Process	Approval Authority	Policy Section
Under \$15,000	Purchasing Card or Purchase Order	Deputy City Manager or any employee exercising delegated authority approval	9
Greater than \$15,000 to \$50,000	IRFQ (Informal Request for Quotation) – three written quotes. Note: A copy of the quotes must be provided to Purchasing and Supply for their records.	Deputy City Manager or any employee exercising delegated authority approval	10
Greater than \$50,000 to \$100,000	RFQ	Deputy City Manager or any employee exercising delegated authority approval and Manager of Purchasing and Supply (jointly)	11
Up to \$100,000	RFP – note that Irregular Results greater than \$15,000 require Committee and City Council Approval.	Deputy City Manager or any employee exercising delegated authority approval and Manager of Purchasing and Supply (jointly)	12
Greater than \$100,000 to \$3,000,000	RFT without an Irregular Result	Deputy City Manager or any employee exercising delegated authority approval and Manager of Purchasing and Supply (jointly)	13
Greater than \$3,000,000	RFT	Committee and City Council	13
Greater than \$100,000	All RFQ and RFT with an Irregular Result	Committee and City Council	11,12,13 & 8.10
Up to \$50,000	Single Source or Sole Source	Deputy City Manager and Manager of Purchasing and Supply (jointly) – requires documented rationale	14.3 & 14.4
Greater than \$50,000	Single Source or Sole Source	Committee and City Council	14.3 & 14.4

Dollar Value (excluding taxes, duty or shipping)	Tool / Procurement Process	Approval Authority	Policy Section
\$3,000,000	Contract Extensions – previously approved by City Council	Deputy City Manager and Manager of Purchasing and Supply (jointly) – requires documented rationale	20.2
\$3,000,000	Contract Extensions – previously approved by City Council	Committee and City Council	20.2
of the Contract Value	Contract Amendments – subject to availability of sufficient funds in appropriate accounts and budget	Deputy City Manager or any employee exercising delegated authority approval OR Committee and City Council	20.3

Note: The City Manager may also exercise the approval authority of a Deputy City Manager.

Note: For all IRFQ, RFQ, RFP, RFT as outlined under policy sections 8.10, 10, 11, 12, and 13, the criteria and analysis to determine best value must be clearly documented if not the lowest bid.

For the Appointment of Professional Consulting Services:

Dollar Value (excluding taxes, duty or shipping)		Approval Authority	Policy Section
	Appointment from Pre- approved List	Deputy City Manager	15
\$100,000 to the CETA threshold for goods and services limit as amended.	Proposals invited from 3 Firms on Pre-approved List	City Council	15
Greater than the CETA threshold for goods and services limit as amended.	Two stages: REOI/RFQUAL and RFP	City Council	15

Note: The City Manager may also exercise the approval authority of a Deputy City Manager.