

# Corporate Services Committee

## Report

2nd Meeting of the Corporate Services Committee  
January 10, 2022

**PRESENT:** Councillors S. Lewis (Chair), M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, Mayor E. Holder

**ALSO PRESENT:** S. Corman, K. Van Lammeren, B. Westlake-Power

Remote Attendance: Councillors M. van Holst, E. Peloza and S. Hillier; L. Livingstone, N. Asare-Bediako, A. Barbon, B. Card, J. Dann, H. Chapman, J. Davison, A. Dunbar, S. Maguire, R. Morris, K. Murray, J. Raycroft, K. Scherr, M. Schulthess, B. Warner, R. Wilcox

The meeting is called to order at 12:00 PM; it being noted that the following members attended remotely: Mayor E. Holder, and Councillors Cassidy and Morgan.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That Consent Items 2.1 to 2.7 BE APPROVED.

Yeas: (5): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

#### 2.1 Report of the Federation of Canadian Municipalities Board of Directors - Hybrid Meeting - November 24-25, 2021

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That the communication from Councillor J. Morgan regarding the Federation of Canadian Municipalities (FCM) Board of Directors update on board activities from the virtual meeting held on November 24-25, 2021 BE RECEIVED for information.

**Motion Passed**

#### 2.2 Argyle Business Improvement Area 2022 Proposed Budget – Municipal Special Levy

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Argyle Business Improvement Area:

- a) the Argyle Business Improvement Area proposed 2022 budget submission in the amount of \$283,000 BE APPROVED as outlined in Schedule “A” of the staff report;
- b) the amount to be raised by The Corporation of the City of London for the 2022 fiscal year for the purposes of the Argyle Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$215,000;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law A.-6873-292 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the proposed by-law as appended to the staff report dated January 10, 2022 as Schedule “C” with respect to Municipal Special Levy for the Argyle Business Improvement Area BE INTRODUCED at the Municipal Council meeting on January 25, 2022.

**Motion Passed**

2.3 Hamilton Road Business Improvement Area 2022 Proposed Budget –  
Municipal Special Levy

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Hamilton Road Business Improvement Area:

- a) the Hamilton Road Business Improvement Area proposed 2022 budget submission in the amount of \$121,414 BE APPROVED as outlined in Schedule “A” of the staff report;
- b) the amount to be raised by The Corporation of the City of London for the 2022 fiscal year for the purposes of the Hamilton Road Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$70,000;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law C.P.-1528-486 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the proposed by-law as appended to the staff report dated January 10, 2022 as Schedule “C” with respect to Municipal Special Levy for the Hamilton Road Business Improvement Area BE INTRODUCED at the Municipal Council meeting on January 25, 2022.

**Motion Passed**

2.4 Hyde Park Business Improvement Area 2022 Proposed Budget –  
Municipal Special Levy

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Hyde Park Business Improvement Area:

- a) the Hyde Park Business Improvement Area proposed 2022 budget submission in the amount of \$553,810 BE APPROVED as outlined in Schedule “A” of the staff report;
- b) the amount to be raised by The Corporation of the City of London for the 2022 fiscal year for the purposes of the Hyde Park Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$484,000;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law CP-1519-490 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the proposed by-law as appended to the staff report dated January 10, 2022 as Schedule “C” with respect to Municipal Special Levy for the Hyde Park Business Improvement Area BE INTRODUCED at the Municipal Council meeting on January 25, 2022.

**Motion Passed**

2.5 London Downtown Business Association 2022 Proposed Budget –  
Municipal Special Levy

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the London Downtown Business Association:

- a) the London Downtown Business Association proposed 2022 budget submission in the amount of \$1,845,838 BE APPROVED as outlined in Schedule “A” of the staff report;
- b) the amount to be raised by the Corporation of the City of London for the 2022 fiscal year for the purposes of the London Downtown Business Association and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$1,905,238;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law CP-2 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the proposed by-law as appended to the staff report dated January 10, 2022 as Schedule “C” with respect to Municipal Special Levy for the London Downtown Business Association BE INTRODUCED at the Municipal Council meeting on January 25, 2022.

**Motion Passed**

2.6 Old East Village Business Improvement Area 2022 Proposed Budget –  
Municipal Special Levy

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Old East Village Business Improvement Area:

- a) the Old East Village Business Improvement Area proposed 2022 budget submission in the amount of \$240,350 BE APPROVED as outlined in Schedule “A” of the staff report;
- b) the amount to be raised by The Corporation of the City of London for the 2022 fiscal year for the purposes of the Old East Village Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$42,000;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law CP-1 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the proposed by-law as appended to the staff report dated January 10, 2022 as Schedule “C” with respect to Municipal Special Levy for the Old East Village Business Improvement Area BE INTRODUCED at the Municipal Council meeting on January 25, 2022.

**Motion Passed**

2.7 Strategic Plan Variance Report

Moved by: J. Fyfe-Millar  
Seconded by: M. Hamou

That, on the recommendation of the City Manager, the staff report dated January 10, 2022 regarding the Strategic Plan Progress Variance BE RECEIVED for information.

**Motion Passed**

2.8 Election Sign By-law Update

Moved by: S. Lewis  
Seconded by: J. Fyfe-Millar

That the draft by-law BE REFERRED back to the Civic Administration in order to consider the following changes to the draft by-law:

- a) maintaining the setback distance at the current at 3 metres (section 4.5 b);
- b) maintaining the current removal period at 96 hrs (section 3.4);
- c) incorporate clarification around signage of a campaign office, that allows signs on the property without being physically attached to the building;
- d) maintaining the current height restriction of 1.8m in the 5-8m of the roadway regulation (section 4.6 a);

- e) amend the distance between election signs of the same candidate to 100 metres (section 4.5 i);
- f) change the Election Sign permission to be placed no earlier than 1 week prior to nomination day for nominated candidates;

it being noted that there will be a report back to the Corporate Services Committee with respect to the above-noted proposed changes, as well as information related to impacts of any proposed changes.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

**Motion Passed (6 to 0)**

### **3. Scheduled Items**

None.

### **4. Items for Direction**

#### **4.1 1st Report of the County/City Liaison Committee**

Moved by: E. Holder

Seconded by: J. Fyfe-Millar

That the following actions be taken with respect to 1st Report of the County/City Liaison Committee from its meeting held on December 16, 2021:

a) the following actions be taken with respect to Land Ambulance Dispatch:

i) the Council of the County of Middlesex and the Council of the City of London BE REQUESTED to send letters to Minister Christine Elliott in support of the following Land Ambulance Dispatch Project Pilot program as proposed by Middlesex County, substantially in the following form:

“The Council of the [County of Middlesex / City of London] supports Middlesex County’s proposal from 2019 to the Ministry, to assume responsibility for dispatching and managing deployment of ambulance resources within the County of Middlesex, City of London, County of Huron and surrounding area.

We support the notion that Middlesex County would provide the services better, faster and more safely than the status quo. Further benefits from adopting Middlesex’s proposal include:

- upgrade of technology to allow for better communications and tracking of ambulances;
- demonstration of innovation and providing the Province with an opportunity to assess new dispatch models; and
- addressing numerous local concerns regarding the quality of ambulance dispatch.

The [County of Middlesex / City of London] stands to benefit from the innovation and leadership demonstrated through this proposal.”

ii) the verbal update provided by B. Rayburn and attached presentation from N. Roberts with respect to the Middlesex London Paramedic Services dispatch business case, Middlesex London Paramedic Service Communication Centre Pilot, BE RECEIVED; and

b) clauses 1.1 and 4.4 BE RECEIVED.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

**Motion Passed (6 to 0)**

4.2 Application – Issuance of Proclamation - Black History Month

Moved by: M. Cassidy  
Seconded by: M. Hamou

That based on the application dated December 20, 2021 from Community Diversity and Inclusion Strategy (CDIS) Implementation Body, the month of February 2022 BE PROCLAIMED as Black History Month.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

**Motion Passed (6 to 0)**

4.3 Amendments to Members of Council Proof of COVID-19 Vaccination Policy

Moved by: E. Holder  
Seconded by: J. Morgan

That the following actions be taken with respect to the Members of Council Proof of COVID-19 Vaccination Policy:

a) on the recommendation of the City Clerk, the proposed by-law, as appended to the staff report dated January 10, 2022 to amend the “Members of Council Proof of COVID-19 Vaccination Policy”, BE INTRODUCED at the Municipal Council Meeting to be held on January 25, 2022; and,

b) that NO ACTION be taken with respect to the communications dated December 23, 2021 and January 6, 2022 from Councillor M. van Holst.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

**Motion Passed (6 to 0)**

**5. Deferred Matters/Additional Business**

5.1 (ADDED) Application - Issuance of Proclamation - National Day of Remembrance of the Quebec City Mosque Attack and Action Against Islamophobia

Moved by: M. Hamou  
Seconded by: J. Fyfe-Millar

That based on the application from Community Diversity and Inclusion Strategy (CDIS) Implementation Body, January 29, 2022 BE PROCLAIMED as National Day of Remembrance of the Quebec City Mosque Attack and Action Against Islamophobia.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

**Motion Passed (6 to 0)**

**6. Confidential (Enclosed for Members only.)**

Moved by: M. Cassidy  
Seconded by: J. Fyfe-Millar

That the Corporate Services Committee convene, In Closed Session, with respect to the following matters:

**6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

**6.2 Land Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

**6.3 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

**6.4 Personal Matters/Identifiable Individual / Labour Relations**

A personal matter about an identifiable individual, including municipal or local board employees and labour relations.

Yeas: (5): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

The Corporate Services Committee convenes, In Closed Session, from 1:58 PM to 2:23 PM.

**7. Adjournment**

Moved by: M. Hamou  
Seconded by: J. Fyfe-Millar

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 2:24 PM.