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| TO: | CHAIR AND MEMBERS FINANCE AND ADMINISTRATION COMMITTEE MEETING ON NOVEMBER 30, 2011 |
| FROM: | CATHY SAUNDERS CITY CLERK |
| SUBJECT: | CONSOLIDATION OF CITY OF LONDON FEES AND CHARGES |

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| RECOMMENDATION |
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That, on the recommendation of the City Clerk, with the concurrence of the City Treasurer, Chief Financial Officer, the attached proposed by-law (Appendix "A") **BE INTRODUCED** at the Municipal Council meeting on December 6, 2011 for the purpose of repealing By-law A-28, being "A by-law to provide for various Community Services Department fees and charges", By-law A-40, being "A by-law to provide for various fees and charges," and By-law WM-27, being "A by-law to provide for imposing fees and charges for the services, activities and use of the waste management system", with a new Fees and Charges By-law that:

- (a) updates and consolidates the fees and charges contained in the Community Services Department Fees and Charges By-law A-28, the Fees and Charges By-law A-40, and the Waste Management System Fees and Charges By-law WM-27;
- (b) removes certain fees and charges that are no longer applicable; and
- (c) adds certain fees and charges for services or activities provided by the City of London.

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| PREVIOUS REPORTS PERTINENT TO THIS MATTER |
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None.

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| BACKGROUND |
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Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, authorizes a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control.

There are a number of City of London by-laws that authorize various fees and charges related to the services or activities provided by the City of London. The Civic Administration is recommending that in order to provide a consolidated source of information for members of the public with respect to the City of London's fees and charges, the City's fees and charges be incorporated within a single by-law, noting that this will not be possible in all cases, due to legislative requirements. The process to consolidate fees and charges will occur over the next few months. The attached proposed by-law (Appendix "A"), reflects the first step in this process through the consolidation of By-law A-28, being "A by-law to provide for various Community Services Department fees and charges", By-law A-40, being "A by-law to provide for various fees and charges," and By-law WM-27, being "A by-law to provide for imposing fees and charges for the services, activities and use of the waste management system".

Traditionally, fees and charges are considered as part of the annual budget process, with the civic departments incorporating anticipated revenues from fees or charges into their annual budget submissions. However, the Civic Administration is recommending that the Fees and Charges By-law be considered in a separate process, so as to provide greater clarity to members of the public.

Summary of 2012 Proposed Changes to Fees and Charges

Schedule 1 to the attached proposed by-law outlines the civic departments' proposed 2012 fees and charges. The most significant proposed fees and charges changes are summarized as follows:

Community Services Department

User Fees for recreational services and facilities are re-assessed each year, with a number of factors being considered in order to ensure that programs, services, facilities and opportunities remain accessible, affordable and inclusive of all residents. Consideration includes operating costs, market analysis of other similar programs, capital developments and target markets. In order to meet its 2012 budget target, the Community Services Department is recommending modest increases in most user fees, with the exception of most daily admissions to community centres, public skating, pools and Storybook Gardens.

The following programs will see changes to fees in their respective areas:

- **Aquatics**
Season passes have increased between \$14 and \$23, to reflect the improved products and services available at renovated pools like Thames and Gibbons. Previous years' season pass rates were low, particularly considering the offerings and family savings that are achieved by purchasing season passes.
- **Arenas and Sportsfields**
Public Skating and Learn to Skate programs will see no increase in fees.

Ice and sports field rentals will increase by 2%, after holding rates at 0% last season. This reflects a modest recovery of inflationary increases in operating costs.

A new "special" rate will be offered to encourage rentals of ice in non-prime time hours by shift workers, students and seniors that can take advantage of non-prime time ice rentals.
- **Tennis and Squash**
Memberships have increased by 3%, with daily rates increasing by 5%, to better reflect the market while still providing affordable facilities for our citizens to enjoy.
- **Golf**
The fee structure has been established to distinguish between golf course offerings and to further distinguish between demand during different times of day and season. The various fee changes will allow London's municipal golf system to be competitive in the market place, while keeping with the principles of providing affordable golf opportunities for London residents.

A detailed summary of current and proposed charges is attached as Appendix "B" to this report. These fees and charges are proposed to come into effect at varying times of the year, as outlined in Schedule 1 of the by-law.

Parking Division

The Parking Division is proposing increases to fees at parking meters commencing July 1, 2012. A summary of the current and proposed fees is attached as Appendix "C" to this report.

Revenue Division

The Revenue Division is proposing increases to requests for various tax certificates and administration fees related to taxation. The current and proposed fees are summarized in Appendix "D", attached to this report.

Garbage Recycling & Composting

An increase to the charges for grass clippings, and fall leaves and bagged residential garbage is being proposed. As well, the introduction of a new charge for waste from adjacent separated municipalities is being proposed. These charges are summarized in Appendix "E" attached to this report.

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| RECOMMENDED BY: | CONCURRED BY: |
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| CATHY SAUNDERS CITY CLERK | MARTIN HAYWARD CITY TREASURER, CHIEF FINANCIAL OFFICER |