

18TH REPORT OF THE
CORPORATE SERVICES COMMITTEE

Meeting held on June 18, 2013, commencing at 1:00 PM, in Committee Room #5, Second Floor, London City Hall.

PRESENT: Mayor J.F. Fontana (Chair), J.P. Bryant and B. Polhill and L. Rowe (Secretary).

ABSENT: Councillors N. Branscombe and J.B. Swan.

ALSO PRESENT: A. Zuidema, J.P. Barber, G. Belch, J. Brown, A. Dunbar, J. Edward, M. Hayward, V. McAlea Major, D. Munteer, K. Owen, J. Purser. C. Resendes, C. Saunders, M. Turner and B. Warner.

I. DISCLOSURES OF PECUNIARY INTEREST

1. Recommendation: That it BE NOTED that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. 2013 Facility Renewal and Energy Retrofit Program - Phase IV

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, with the concurrence of the Managing Director, Parks & Recreation and Manager of Purchasing and Supply, the following actions be taken with respect to the 2013 Facility Renewal and Energy Retrofit Program Phase IV:

- a) the proposal submitted by Ameresco Canada Inc., 90 Sheppard Avenue East, Toronto Ontario M2N 6X3, included as Appendix "C" to the staff report dated June 18, 2013, to undertake a 2013 Facility Renewal and Energy Retrofit Program Phase IV two-part project at an upset limit of \$3.7 million for Part 1 and an upset limit of \$2.65 million for Part 2, with completion of Part 2 being subject to Council approval of the required funding as part of the 2014 Capital Budget, BE ACCEPTED on a single source basis as per section 14.4(d) of the Procurement of Goods and Services Policy;
 - b) the Sources of Financing BE APPROVED as detailed in Appendix "A" of the associated staff report dated June 18, 2013;
 - c) future annual operating savings of approximately \$88,000 BE RECOGNIZED as a result of this project; it being noted that these savings will assist in achieving future budget targets; and
 - d) the proposed by-law appended to the staff report dated June 18, 2013 BE INTRODUCED at the Municipal Council meeting on June 25, 2013 to:
 - i) approve an agreement between The Corporation of the City of London and Ameresco Canada Inc., for a 2013 Facility Renewal and Energy Retrofit Program Phase IV two- part project at an upset limit of \$3.7 million for Part 1 and, subject to Council approval of the Part 2 funding as part of the 2014 Capital Budget, an upset limit of \$2.65 million for Part 2; and
 - ii) authorize the Mayor and the City Clerk to execute the agreement forming Schedule "A" to the by-law appended hereto as Appendix "B".
3. Additional *Municipal Act* Reporting Requirements Due to Implementation of Tangible Capital Assets

Recommendation: That, on the recommendation of the Deputy City Treasurer, the staff report dated June 18, 2013 with respect to additional *Municipal Act* reporting requirements due to implementation of tangible capital assets BE RECEIVED.

4. Declare Surplus City Owned Land - Untraveled North South Section of Logans Way

Recommendation: That, on the recommendation of the Manager, Realty Services, with respect to the north south section of Logans Way, legally described as Parts 1 through 4, Registered Plan 33R-18496, as shown on Schedule "A" attached, the following actions be taken:

- a) the subject property BE DECLARED SURPLUS;
- b) Parts 1 and 2 of the subject property BE OFFERED to the former owner Sifton Properties Limited in its "as is" state, for nominal consideration, failing which it will be tendered for sale in accordance with the Sale and Other Disposition of Land Policy; and
- c) Parts 3 and 4 of the subject property BE CONVEYED to the abutting owners at fair market value.

5. RFP12-36 - Records Management System

Recommendation: That, on the recommendation of the Manager of Records & Information Services and the Chief Technology Officer, the following actions be taken, with respect to the acquisition of records management software to be integrated with the Microsoft SharePoint platform, the conversion of electronic records from the Livelink system and from shared network drives to the SharePoint platform:

- a) the submission from StoneShare Inc., 159 Promenade Du Portage, Gatineau, QC J8X 2K4 for implementing an Enterprise Information Management strategy for the City of London and their submitted total cost of Software and Services of \$957,826 (excluding HST), BE ACCEPTED;
- b) an additional \$20,000 BE APPROVED for travel costs associated with implementing this system;
- c) the Civic Administration BE AUTHORIZED to undertake all administrative acts which are necessary in connection with this contract;
- d) approvals hereby given BE CONDITIONAL upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval; and
- e) the Sources of Financing BE APPROVED as detailed in Appendix "A" of the associated staff report dated June 18, 2013.

6. London Health Sciences Centre - South Street Campus Decommissioning

Recommendation: That, on the recommendation of the City Solicitor's Office, the proposed by-law appended to the staff report dated June 18, 2013, BE INTRODUCED at the Municipal Council meeting to be held on June 25, 2013 to:

- a) authorize and approve a Lease Amending Agreement between the City of London and London Health Sciences Centre (LHSC) with respect to the South Street Campus lands under lease to the LHSC, appended as Schedule "A" to the by-law; and
- b) subject to the approval of a), above, authorize the Mayor and the City Clerk to execute the Lease Amending Agreement.

III. SCHEDULED ITEMS

7. Tax Adjustment Agenda

Recommendation: That the recommendations contained in the Tax Adjustment Agenda dated June 18, 2013 BE APPROVED; it being noted that Mr. Gerry Brulotte was in attendance at the public hearing associated with the Tax Adjustment Agenda, in order to voice his support for the tax reduction related to Application No. 2013-53.

IV. ITEMS FOR DIRECTION

8. Amendment to Terms of Reference - Town and Gown Committee

Recommendation: That the report dated June 18, 2013, from the City Clerk, regarding potential changes to the composition of the Town and Gown Committee (TGC) BE REFERRED to the Town and Gown Committee to consider what changes might be appropriate in order to ensure representation on the TGC is properly balanced and covers the appropriate stakeholders, including neighbourhood representation from Ward 13.

9. Request to Designate the Pride London Festival as a Community Festival

Recommendation: That the 2013 Pride London Festival to be held July 26-28, 2013 at Victoria Park BE DESIGNATED as a Community Festival in the City of London.

10. Appointment to the Council Compensation Review Task Force

Recommendation: That Brian Orr BE APPOINTED to the 2013 Council Compensation Review Task Force.

11. Appointment to the London Diversity and Race Relations Advisory Committee

Recommendation: That Dunia Hamou BE APPOINTED to the London Diversity and Race Relations Advisory Committee for the term ending February 28, 2015, as a Non-Voting Member representing LUSO.

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

None.

VI. CONFIDENTIAL (Confidential Appendix enclosed for Members only.)

(See Confidential Appendix to the 18th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 1:19 PM to 1:40 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to litigation or potential litigation with respect to the expropriation of temporary easement on a property located at 257 Springbank Drive, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose, in connection with the expropriation of temporary easement on a property located at 257 Springbank Drive; and directions and instructions to officers and employees or agents of the municipality regarding settlement negotiations and conduct of litigation in connection with the expropriation of temporary easement on a property located at 257 Springbank Drive. (C-1/18/CSC)
- C-2. A matter pertaining to litigation or potential litigation with respect to the expropriation of temporary easement on a property located at 265-267 Springbank Drive, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose, in connection with the expropriation of temporary easement on a property located at 265-267 Springbank Drive; and directions and instructions to officers and employees or agents of the municipality regarding settlement negotiations and conduct of litigation in connection with the expropriation of temporary easement on a property located at 265-267 Springbank Drive. (C-2/18/CSC)
- C-3. A matter pertaining to litigation or potential litigation with respect to the expropriation of temporary easement on a property located at 335 Springbank Drive, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-

client privilege, including communications necessary for that purpose, in connection with the expropriation of temporary easement on a property located at 335 Springbank Drive; and directions and instructions to officers and employees or agents of the municipality regarding settlement negotiations and conduct of litigation in connection with the expropriation of temporary easement on a property located at 335 Springbank Drive. (C-3/18/CSC)

- C-4. A matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the decommissioning of City owned lands known as the South Street Campus currently leased and occupied by London Health Sciences Centre; a proposed or pending acquisition or disposition of land by the municipality; and for the purpose of a vote for giving directions or instructions to officers, employees or agents of the municipality or persons retained by or under a contract with the municipality. (C-4/18/CSC)
- C-5. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition. (C-5/18/CSC)
- C-6. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition. (C-6/18/CSC)
- C-7. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation

pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition. (C-7/18/CSC)

- C-8. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition. (C-8/18/CSC)

VII. ADJOURNMENT

The meeting adjourned at 1:44 PM.