

Strategic Priorities and Policy Committee

Report

18th Meeting of the Strategic Priorities and Policy Committee
November 30, 2021

PRESENT: Mayor E. Holder (Chair), Councillors M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, S. Hillier

ALSO PRESENT: K. Van Lammeren, B. Westlake-Power

Remote Attendance: L. Livingstone, A. Barbon, B. Card, S. Corman, J. Davison, K. Dickins, G. Kotsifas, K. Scherr, C. Smith, M. Schulthess

The meeting is called to order at 4:01 PM; it being noted that the following were in remote attendance: Councillors M. van Holst, M. Salih, J. Helmer, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, S. Hillier.

1. Disclosures of Pecuniary Interest

Councillor S. Turner discloses a pecuniary interest with respect item 4.10, having to do with the London Public Library (LPL) Board of Directors vacancy, by indicating that his spouse is employed by the LPL.

2. Consent

2.1 Strategy to Reduce Core Area Vacancy

Moved by: M. Cassidy
Seconded by: J. Fyfe-Millar

That, on the recommendation of the Deputy City Manager, Planning and Economic Development, the following actions be taken with respect to a proposed strategy that sets out potential tools that may assist in reducing core area land and building vacancy:

- a) the staff report dated November 30, 2021 entitled Terms of Reference to Address the Council Resolution from July 6, 2021 BE RECEIVED;
- b) the Terms of Reference described in the staff report as Appendix "A": Terms of Reference: Scope of Work to Address the Council Resolution from July 6, 2021 BE APPROVED;
- c) the integration of the work to address the Council Resolution from May 25, 2021 with respect to parking in the core into this Terms of Reference BE APPROVED;
- d) the Civic Administration BE DIRECTED to work with the LEDC to develop a business case for consideration from the \$10 Million funding previously authorized to be contributed to the Economic Development Reserve Fund to support social and economic recovery measures; and,
- e) the Civic Administration BE DIRECTED to move forward with the Implementation Plan described in the report dated November 29, 2021.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

2.2 November 2021 Semi-Annual Progress Report and 2021 Report to the Community

Moved by: A. Hopkins
Seconded by: M. Cassidy

That, on the recommendation of the City Manager, the staff report dated November 30, 2021 including the November 2021 Semi-Annual Progress Report and 2021 Report to the Community BE RECEIVED for information.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

2.3 2021 Resident Satisfaction Survey

Moved by: E. Pelozza
Seconded by: J. Fyfe-Millar

That, on the recommendation of the City Manager, the staff report dated November 30, 2021, including the 2021 Resident Satisfaction Survey, BE RECEIVED for information.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

3. Scheduled Items

3.1 Delegation - Brian Hill, Member - 9th Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee

Moved by: S. Hillier
Seconded by: J. Helmer

That the following actions be taken with respect to the 9th Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee from its meeting held on November 18, 2021:

a) the following actions be taken with respect to the Policy and Planning Sub-Committee:

i) the final DIAAC 2021 Year End Report BE FORWARDED to the Strategic Priorities and Policy Committee and the Civic Administration for their consideration; and,

ii) the verbal update from K. Arnold, with respect to the Policy and Planning Sub-Committee report, BE RECEIVED;

it being noted that the Diversity, Inclusion and Anti-Oppression Advisory Committee (DIAAC) held a general discussion with respect to the following Council Policies: Flags at City Hall, Illumination of City of London Buildings and Amenities, and Issuance of Proclamations Policy;

it being further noted that the Policy and Planning Sub-Committee will report back to DIAAC with potential recommendations for amendments with respect to the above-noted policies;

b) the following actions be taken with respect to the River Road Golf Course Arson Incident:

i) B. Hill, member of the Diversity, Inclusion and Anti-Oppression Advisory Committee (DIAAC), BE AUTHORIZED to speak on behalf of DIAAC with respect to this matter, at the Strategic Priorities and Policy Committee (SPPC) meeting to be held on November 30, 2021; and,

ii) a Sub-Committee BE ESTABLISHED to prepare a communication, with respect to this matter, to be presented at the above-noted SPPC meeting;

c) clauses 1.1, 2.1, 2.2, 3.1, 4.1, 4.2,4.4 and 5.1 BE RECEIVED;

it being noted that the Strategic Priorities and Policy Committee received a verbal report from B. Hill with respect to this matter.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

4. Items for Direction

4.1 (ADDED) - REVISED - Committee Appointment Preferences submitted by Council Members

Moved by: M. Cassidy

Seconded by: S. Turner

That the following appointments BE MADE to the Standing Committees of the Municipal Council for the term December 1, 2021 to November 14, 2022:

a) Planning and Environment Committee

Councillor A. Hopkins (Chair)

Councillor S. Lehman

Councillor S. Lewis

Councillor S. Hillier

Councillor S. Turner

b) Civic Works Committee

Councillor E. Pelozza (Chair)

Councillor J. Fyfe-Millar

Councillor M. van Holst

Councillor P. Van Meerbergen

Councillor J. Helmer

c) Community and Protective Services Committee

Councillor M. Cassidy (Chair)

Councillor M. Hamou

Councillor J. Helmer

Councillor M. Salih

Councillor S. Hillier

d) Corporate Services Committee

Councillor S. Lewis (Chair)

Councillor J. Morgan

Councillor J. Fyfe-Millar

Councillor M. Cassidy

Councillor M. Hamou

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

Voting Record:

Election

Appointment to the Planning and Environment Committee

Councillor M. van Holst(9.33 %):M. van Holst, M. Cassidy, S. Turner, S. Hillier, P. Van Meerbergen, J. Fyfe-Millar, M. Hamou

Councillor S. Lewis(18.67 %):M. van Holst, M. Salih, J. Helmer, M. Cassidy, J. Morgan, A. Hopkins, S. Lewis, S. Hillier, E. Pelozza, P. Van Meerbergen, S. Lehman, Mayor E. Holder, J. Fyfe-Millar, M. Hamou

Councillor S. Lehman(20.00 %):M. van Holst, M. Salih, J. Helmer, M. Cassidy, J. Morgan, A. Hopkins, S. Turner, S. Lewis, S. Hillier, E. Pelozza, P. Van Meerbergen, S. Lehman, Mayor E. Holder, J. Fyfe-Millar, M. Hamou

Councillor A. Hopkins(17.33 %):M. Salih, J. Helmer, M. Cassidy, J. Morgan, A. Hopkins, S. Turner, S. Lewis, S. Hillier, E. Pelozza, P. Van Meerbergen, S. Lehman, Mayor E. Holder, M. Hamou

Councillor S. Turner(17.33 %):M. van Holst, M. Salih, J. Helmer, M. Cassidy, J. Morgan, A. Hopkins, S. Turner, S. Lewis, E. Pelozza, S. Lehman, Mayor E. Holder, J. Fyfe-Millar, M. Hamou

Councillor S. Hillier(17.33 %):M. van Holst, M. Salih, J. Helmer, J. Morgan, A. Hopkins, S. Turner, S. Lewis, S. Hillier, E. Pelozza, P. Van Meerbergen, S. Lehman, Mayor E. Holder, J. Fyfe-Millar

Majority Winner: Councillor S. Lehman; Councillor S. Lewis; Councillor A. Hopkins; Councillor S. Hillier; Councillor S. Turner

Election

Selection of Chair for the Civic Works Committee

Councillor E. Pelozza(80.00 %):M. Salih, J. Helmer, M. Cassidy, J. Morgan, S. Turner, S. Lewis, S. Hillier, E. Pelozza, P. Van Meerbergen, Mayor E. Holder, J. Fyfe-Millar, M. Hamou

Councillor M. van Holst(20.00 %):M. van Holst, A. Hopkins, S. Lehman

Majority Winner: Councillor E. Pelozza

4.2 Consideration of Appointment to the Covent Garden Market Board of Directors (Requires 1 Council Member)

Moved by: M. van Holst

Seconded by: P. Van Meerbergen

That Councillor J. Fyfe-Millar BE APPOINTED to the Covent Garden Market Board of Directors for the term ending November 14, 2022.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

4.3 Consideration of Appointment to the London & Middlesex Community Housing (Requires 1 Council Member)

Moved by: M. van Holst
Seconded by: M. Hamou

That the following actions be taken:

a) Councillor S. Lewis BE APPOINTED to the London and Middlesex Community Housing for the term ending November 14, 2022; and,

b) the City Clerk BE DIRECTED to bring forward applications to be considered to fill the tenant vacancy at a future meeting of the Strategic Priorities and Policy Committee;

it being noted that the Strategic Priorities and Policy Committee received a communication dated November 22, 2021 from P. Chisholm, Chief Executive Officer, London & Middlesex Community Housing with respect to this matter.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

4.4 Consideration of Appointment to the London Transit Commission (Requires 1 Council Member)

Moved by: M. Cassidy
Seconded by: M. van Holst

That Councillor A. Hopkins BE APPOINTED to the London Transit Commission for the term ending November 14, 2022.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

Voting Record:

Election

Councillor appointment to the London Transit Commission

Councillor Fyfe Millar(40.00 %):M. van Holst, S. Hillier, P. Van Meerbergen, S. Lehman, J. Fyfe-Millar, M. Hamou

Councillor Hopkins(60.00 %):M. Salih, J. Helmer, M. Cassidy, J. Morgan, A. Hopkins, S. Turner, S. Lewis, E. Pelozza, Mayor E. Holder

Majority Winner: Councillor Hopkins

4.5 Consideration of Appointment to the Middlesex-London Health Unit Board of Directors (Requires 1 Council Member)

Moved by: P. Van Meerbergen
Seconded by: A. Hopkins

That Councillor M. Hamou BE APPOINTED to the Middlesex-London Health Unit Board of Directors for the term ending November 14, 2022.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozo, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

Voting Record:

Election

Councillor appointment to the Middlesex-London Health Unit

Councillor van Holst(6.67 %):M. van Holst

Councillor Hamou(93.33 %):M. Salih, J. Helmer, M. Cassidy, J. Morgan, A. Hopkins, S. Turner, S. Lewis, S. Hillier, E. Pelozo, P. Van Meerbergen, S. Lehman, Mayor E. Holder, J. Fyfe-Millar, M. Hamou

Majority Winner: Councillor Hamou

4.6 Consideration of Appointment to the Tourism London Board of Directors (Requires 1 Council Member)

Moved by: P. Van Meerbergen

Seconded by: J. Fyfe-Millar

That Councillor S. Hillier BE APPOINTED to the Tourism London Board of Directors for the term ending November 14, 2022; it being noted that the Strategic Priorities and Policy Committee received a communication dated September 23, 2021 from C. Finn, General Manager, Tourism London regarding this matter.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozo, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

Voting Record:

Election

Appointment of a Councillor to the Tourism London Board of Directors

Councillor J. Fyfe Millar(26.67 %):J. Morgan, A. Hopkins, S. Lewis, J. Fyfe-Millar

Councillor S. Hillier(40.00 %):M. Salih, J. Helmer, S. Hillier, E. Pelozo, P. Van Meerbergen, Mayor E. Holder

Councillor M. van Holst(33.33 %):M. van Holst, M. Cassidy, S. Turner, S. Lehman, M. Hamou

Majority Winner: No majority

Election

Appointment of a Councillor to the Tourism London Board of Directors

Councillor S. Hillier(60.00 %):M. Salih, J. Helmer, J. Morgan, A. Hopkins, S. Lewis, S. Hillier, E. Pelozo, P. Van Meerbergen, Mayor E. Holder

Councillor M. van Holst(40.00 %):M. van Holst, M. Cassidy, S. Turner, S. Lehman, J. Fyfe-Millar, M. Hamou

Majority Winner: Councillor S. Hillier

4.7 Consideration of Appointment to the Western Fair Association Programming Council (Requires 1 Council Member)

Moved by: J. Morgan
Seconded by: M. van Holst

That Councillor S. Hillier BE APPOINTED to the Western Fair Association Programming Council for the term ending November 14, 2022; it being noted that the Strategic Priorities and Policy Committee received a communication dated October 14, 2021 from R. Ash, CEO, Western Fair District with respect to this matter.

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

4.8 Consideration of Appointment to the Committee of Adjustment (Requires 1 Member at Large)

Moved by: P. Van Meerbergen
Seconded by: S. Turner

That Antonio D. Santiago BE APPOINTED to the Committee of Adjustment for the term ending November 14, 2022.

Yeas: (14): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Nays: (1): J. Helmer

Motion Passed (14 to 1)

Voting Record:

Election

Appointment to the Committee of Adjustment

Hadleigh McAlister(26.67 %):J. Morgan, S. Lewis, S. Lehman, J. Fyfe-Millar

Antonio D. Santiago(46.67 %):M. van Holst, M. Cassidy, S. Hillier, E. Pelozza, P. Van Meerbergen, Mayor E. Holder, M. Hamou

Amanda Stratton(26.67 %):M. Salih, J. Helmer, A. Hopkins, S. Turner

Majority Winner: No majority

4.9 4th and 5th Reports of the Governance Working Group

That the following actions be taken with respect to the 4th and 5th Reports of the Governance Working Group from its meetings held on November 8 and 15, 2021, respectively:

a) the Civic Administration BE DIRECTED to report back to the November 15 meeting of the Governance Working Group with respect to draft information related to the following potential amendments to the Council Members' Expense Account Policy, prior to moving any recommendations to the SPPC:

i) an amendment to the Councillor Expense Account that would provide for one annual ward-wide mail out per year, including printing and distribution by Canada Post, to be covered by the Office budget, not

individual expense accounts; it being noted that this opportunity would provide for a more equitable opportunity for outreach with citizenry between wards of various size and population;

ii) an amendment to the Councillor Expense Account (and related policies) that would remove the ability to claim home internet costs for reimbursement;

iii) an amendment to 4.2 c) iii) to add additional permissive wording for community and/or ward events, including but not limited to prizes, rental or other “sponsorship” while maintaining the annual \$1,200 maximum value and include some potential examples of these uses;

iv) an amendment to 4.2 c) vi) to add more permissive wording for advertisements that would reduce limitations on use and types including to not be limited to newspaper publications, permit various media opportunities and while maintaining the annual \$1,000 maximum;

v) an amendment to 4.2 a) to include conference registration for FCM and AMO as an expense that is excluded from the expense account, and to be covered by the general office budget; it being noted that any associated travel expenses would continue to be covered by c) i);

b) the following actions be taken with respect to the general operations of Municipal Council:

i) the Civic Administration BE DIRECTED to make the necessary changes to facilitate Council meetings to be held starting at 1:00 PM, beginning with the 2022 term of Council, while still being based on the current meeting schedule; it being noted that the 2022/2023 meeting calendar will reflect this change when it is brought forward to a future Corporate Services Committee meeting for consideration; and,

ii) the Civic Administration BE DIRECTED to report back to the GWG with respect to recommendations related to the survey results and other feedback related to the staff support model in the Councillors’ office, in terms of the themes of increased resources and more flexibility in support duties;

it being noted that the Governance Working Group received the Councillor survey results with respect to this matter;

c) that consideration of clause 3.1 of the 5th Report of the Governance Working Group, related to the Advisory Committee Review Final Report BE REFERRED to a future meeting of the Governance Working Group (GWG) in order to invite all members of the current advisory committees to have a discussion with the GWG with respect to this matter;

d) the attached revised Council Members' Expense Account Policy BE FORWARDED to the Strategic Priorities and Policy Committee for approval; it being noted that the proposed changes would come into effect for the next term of Council; and

e) clauses 1.1 and 3.3 from the 4th Report of the Governance Working Group and clauses 1.1, 2.1 and 4.2 from the 5th Report of the Governance Working BE RECEIVED:

it being noted that the Strategic Priorities and Policy Committee received a communication dated November 25, 2021 from S. Franke, President, Urban League of London with respect to the City's Advisory Committees.

Motion Passed

Voting Record:

Moved by: J. Morgan

Seconded by: S. Lewis

Motion to approve the 4th Report of the Governance Working Group - excluding clause 3.2 - Operations of Municipal Council:

That the following actions be taken with respect to the 4th and 5th Reports of the Governance Working Group from its meetings held on November 8 and 15, 2021, respectively:

a) the Civic Administration BE DIRECTED to report back to the November 15 meeting of the Governance Working Group with respect to draft information related to the following potential amendments to the Council Members' Expense Account Policy, prior to moving any recommendations to the SPPC:

i) an amendment to the Councillor Expense Account that would provide for one annual ward-wide mail out per year, including printing and distribution by Canada Post, to be covered by the Office budget, not individual expense accounts; it being noted that this opportunity would provide for a more equitable opportunity for outreach with citizenry between wards of various size and population;

ii) an amendment to the Councillor Expense Account (and related policies) that would remove the ability to claim home internet costs for reimbursement;

iii) an amendment to 4.2 c) iii) to add additional permissive wording for community and/or ward events, including but not limited to prizes, rental or other "sponsorship" while maintaining the annual \$1,200 maximum value and include some potential examples of these uses;

iv) an amendment to 4.2 c) vi) to add more permissive wording for advertisements that would reduce limitations on use and types including to not be limited to newspaper publications, permit various media opportunities and while maintaining the annual \$1,000 maximum;

v) an amendment to 4.2 a) to include conference registration for FCM and AMO as an expense that is excluded from the expense account, and to be covered by the general office budget; it being noted that any associated travel expenses would continue to be covered by c) i);

and, clauses 1.1 and 3.3 from the 4th Report of the Governance Working Group BE RECEIVED.

Yeas: (12): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, P. Van Meerbergen, E. Pelosa, J. Fyfe-Millar, and S. Hillier

Nays: (3): J. Helmer, A. Hopkins, and S. Turner

Motion Passed (12 to 3)

Moved by: J. Morgan

Seconded by: J. Fyfe-Millar

Motion that clause 3.2 a) of the 4th Report of the Governance Working Group BE APPROVED.

b) the following actions be taken with respect to the general operations of Municipal Council:

i) the Civic Administration BE DIRECTED to make the necessary changes to facilitate Council meetings to be held starting at 1:00 PM, beginning with the 2022 term of Council, while still being based on the

current meeting schedule; it being noted that the 2022/2023 meeting calendar will reflect this change when it is brought forward to a future Corporate Services Committee meeting for consideration; and,

Yeas: (11): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Hamou, J. Morgan, S. Lehman, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Nays: (4): M. Cassidy, A. Hopkins, P. Van Meerbergen, and S. Turner

Motion Passed (11 to 4)

Moved by: A. Hopkins

Seconded by: M. van Holst

That a recess until 7:35 PM, BE APPROVED.

Motion Passed

The Strategic Priorities and Policy Committee recesses from 7:18 PM to 7:35 PM.

Moved by: J. Morgan

Seconded by: J. Fyfe-Millar

Motion that clause 3.2 b) of the 4th Report of the Governance Working Group, BE APPROVED:

ii) the Civic Administration BE DIRECTED to report back to the GWG with respect to recommendations related to the survey results and other feedback related to the staff support model in the Councillors' office, in terms of the themes of increased resources and more flexibility in support duties;

it being noted that the Governance Working Group received the Councillor survey results with respect to this matter;

Yeas: (15): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Motion Passed (15 to 0)

Moved by: J. Morgan

Seconded by: J. Fyfe-Millar

That clause 3.1 of the 5th Report of the Governance Working Group BE APPROVED:

On the recommendation of the City Clerk, the following actions be taken with respect to the City of London Advisory Committee Review:

i) the report dated November 15, 2021 entitled "Advisory Committee Review – Final Report", BE RECEIVED and the current review BE CLOSED;

ii) the revised Terms of Reference for London Community Advisory Committees BE APPROVED for enactment in 2022;

iii) the Civic Administration BE DIRECTED to report back to the Governance Working Group with respect to an updated General Terms of Reference for All Advisory Committees, to support the structure approved in part b), above; and,

iv) the membership appointments to the Ecological Community Advisory Committee, Environmental Stewardship and Action Advisory Committee and Integrated Transportation Community Advisory Committee BE

PAUSED until such time as the work of the Mobility Master Plan and Climate Emergency Action Plan Task Forces have initiated and/or completed their work;

Moved by: J. Helmer
Seconded by: S. Turner

That consideration of clause 3.1 of the 5th Report of the Governance Working Group, related to the Advisory Committee Review Final Report BE REFERRED to a future meeting of the Governance Working Group (GWG) in order to invite all members of the current advisory committees to have a discussion with the GWG with respect to this matter.

Yeas: (8): M. Salih, J. Helmer, M. Cassidy, J. Morgan, A. Hopkins, S. Turner, E. Pelozo, and J. Fyfe-Millar

Nays: (7): Mayor E. Holder, M. van Holst, S. Lewis, M. Hamou, S. Lehman, P. Van Meerbergen, and S. Hillier

Motion Passed (8 to 7)

Moved by: M. Cassidy
Seconded by: A. Hopkins

That section 4.2 c) vii) of the Draft Council Members' Expense Account Policy BE AMENDED by deleting the following: "but excluding home internet costs, services or equipment;"

Yeas: (12): Mayor E. Holder, M. van Holst, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, S. Lehman, A. Hopkins, S. Turner, J. Fyfe-Millar, and S. Hillier

Nays: (3): S. Lewis, P. Van Meerbergen, and E. Pelozo

Motion Passed (12 to 3)

Moved by: J. Morgan
Seconded by: J. Fyfe-Millar

That Clause 4.1 of the 5th Report of the Governance Working Group BE APPROVED:

d) the attached revised Council Members' Expense Account Policy BE FORWARDED to the Strategic Priorities and Policy Committee for approval; it being noted that the proposed changes would come into effect for the next term of Council;

Yeas: (12): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, M. Cassidy, M. Hamou, J. Morgan, A. Hopkins, S. Turner, E. Pelozo, J. Fyfe-Millar, and S. Hillier

Nays: (2): J. Helmer, and P. Van Meerbergen

Absent: (1): S. Lehman

Motion Passed (12 to 2)

Moved by: J. Morgan
Seconded by: M. van Holst

That the balance of the 5th Report of the GWG and the relate correspondence from the Urban League of London, dated November 25, 2021, BE APPROVED.

Yeas: (14): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Absent: (1): S. Lehman

Motion Passed (14 to 0)

4.10 London Public Library Board of Directors Vacancy

Moved by: J. Fyfe-Millar

Seconded by: M. van Holst

That the following actions be taken with respect to the Library Board of Directors vacancy notification:

a) contact current applications on file, to confirm that those individuals remain interested in consideration for appointment;

b) seek additional applications to fill the vacancy on the Board; and,

c) bring forward applications, noted in parts a) and b), above for consideration at a future meeting of the Strategic Priorities and Policy Committee.

Yeas: (13): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, A. Hopkins, P. Van Meerbergen, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Recuse: (1): S. Turner

Absent: (1): S. Lehman

Motion Passed (13 to 0)

5. Deferred Matters/Additional Business

5.1 Governance Working Group Membership

Moved by: J. Morgan

Seconded by: M. Cassidy

That members who may be interested in an appointment to the Governance Working Group BE INVITED to submit a communication for the December 7, 2021 Council meeting for consideration along with the 18th Report of the Strategic Priorities and Policy Committee.

Yeas: (14): Mayor E. Holder, M. van Holst, S. Lewis, M. Salih, J. Helmer, M. Cassidy, M. Hamou, J. Morgan, A. Hopkins, P. Van Meerbergen, S. Turner, E. Pelozza, J. Fyfe-Millar, and S. Hillier

Absent: (1): S. Lehman

Motion Passed (14 to 0)

6. Adjournment

Moved by: M. Hamou

Seconded by: J. Fyfe-Millar

That the meeting BE ADJOURNED.

Motion Passed

The meeting adjourns at 9:23 PM.



London
CANADA

Council Members' Expense Account Policy

Policy Name: Council Members' Expense Account Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-228-480);
Amended July 24, 2018 (By-law No. CPOL.-228(a)-427)

Last Review Date: August 10, 2021

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy establishes the annual budget allocation to individual Council Members to support them in performing their diverse roles and representing their constituents, including the associated conditions for use of the budget allocation.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to all Council Members, excluding the Mayor.

4. The Policy

4.1 Annual Budget Allocation

An annual sum of \$15,000.00 shall be allocated to each Council Member.

4.2 Conditions for Use of the Annual Budget Allocation

- a) This policy does not apply to:
 - i) the Head of Council;
 - ii) any travel-related expenses that are not eligible for reimbursement under the Council Policy related to Travel and Business Expenses;
 - iii) travel expenses incurred by any Member of Council who has been nominated by the Municipal Council to represent it as a member of a committee or of the Board of Directors of the Federation of Canadian Municipalities or the Association of Municipalities of Ontario; it being noted that the latter expenses will be subject to Council approval of a source of financing;
 - iv) elected officials' salaries and related payroll costs;
 - v) expenses related to telephone, mobile devices and computers issued by the Corporation; noting that the standards for the aforementioned equipment are established by the City Clerk in consultation with Information Technology Services and are reflected in the Issuance of Computer Equipment to Council Members Policy;
 - vi) City of London business cards, letterhead and envelopes;

- vii) a limited general supply of pens, pencils, erasers, highlighters, markers, scribble pads, message pads, post-it notes, paperclips, tape, staples, etc.
- viii) expenses for goods or services of a personal nature;
- ix) election-related expenses, including expenses incurred to produce or distribute campaign literature or materials, in accordance with the Travel and Business Expenses Policy;
- x) expenses incurred by delegates who the Mayor may, from time to time and at their discretion, request to attend meetings with federal, provincial or municipal organizations, or of the Mayors and Regional Chairs of Ontario (MARCO) and the Ontario's Big City Mayors (OBCM) on the Mayor's behalf;
- xi) any donations or grants as these items are covered under the City of London Municipal Granting program;

- xii) registration costs for the Federation of Canadian Municipalities and/or Association of Municipalities of Ontario annual conference(s); it being noted that any related expenses would be eligible for reimbursement from the individual expense account;
- xiii) one annual ward-wide mail out, including printing and distribution by Canada Post.

- b) The annual allocation shall be subject to annual Budget approval;
- c) The allocated sum may be used by Members of Council for any of the following purposes:
 - i) any conference, seminar or workshop having a direct relationship to municipal concerns or interests; such expenses to be in accordance with the Travel and Business Expenses Policy;
 - ii) educational courses which would assist the elected official in the completion of their Council-related duties and responsibilities;
 - iii) gifts and souvenirs for protocol and City of London promotional purposes, specific sponsorship or merchandise contributions ward events (such as City merchandise or equipment rental) up to a maximum value of \$1,200.00 annually; it being noted that donations and grants (funding) is excluded as per part a) xi), above;
- iv) the expenses of a spouse or companion when claiming business hosting expenses, at the discretion of the elected official, when such an expense is considered to be necessary for the advancement of the interests of the City and is in accordance with the Travel and Business Expenses Policy;
- v) office and computer equipment, furniture and supplies exceeding corporate issue, subject to the following conditions:
 - A) purchases of single items exceeding \$750.00 (excluding HST) in value will require the pre-approval of the Expense Review Officer (or designate) and it must be demonstrated that such purchases are necessary in order to effectively represent and serve the constituents;
 - B) purchases of single items exceeding \$750.00 (excluding HST) in value will be returned to the City Clerk upon the completion of the term to determine appropriate Corporate

reuse or redistribution, should the Council Member not be returning for an additional term;

- C) notwithstanding part B), above, out-going Member of Council may purchase a piece of equipment, originally purchased with "City" funds, using personal funds payable to the City, at present-market value;
- D) purchases of single items exceeding \$750.00 (excluding HST) in value in the final year of the term will require the submission of a request for approval to the Corporate Services Committee on an exception basis, and will remain subject to all conditions described above;

vi)	various media publication including notices, messages to extend seasonal greetings, advertise ward or neighbourhood meetings, extend congratulations to community organizations and/or convey Council actions on matters of public interest up to a maximum value of \$1,000.00 annually;
vii)	expenses related to ward matters and the operation of a "ward office", including such expenses as: neighbourhood or constituent meetings, notices, lease of constituency office space within the ward, printing, etc.;

- viii) expenses related to the hosting of educational forums related to the business of the Municipal Council, for the benefit of the public (e.g., Speaker's fees and travel expenses, venue rental for the forum, etc.);
- ix) transportation expenses for business-related travel within the City of London, to be paid by one of the following means at the discretion of individual Members of Council for the balance of 2015 (November and December), and for each entire fiscal year thereafter:
 - A) a monthly transportation allowance in the amount of up to \$150.00 maximum; OR
 - B) a per kilometer rate, based upon submission and approval of a "Corporate Car Allowance Statement" claim form, which provides for both parking and kilometre usage;
- x) contracting of temporary, part time office assistants subject to the following conditions:
 - Members of Council will be responsible for the contracting and supervision of office assistants who will be under a purchase of service agreement with the Council Member.
 - Members of Council shall arrange for their assistants to submit an invoice for work performed at the agreed upon rate. All invoices will be approved by the contracting Council Member prior to submission to the City Treasurer for payment. All payments will be subject to the availability of funding in the Council Member's Expense Account;
 - temporary office assistants contracted by Members of Council will not be provided with access to the City Hall computer system, but could be provided with access to any offsite service provided by an outside service provider, at the discretion of the Council Member;

- office assistants working for Members of Council will be provided keys and security card access from 8:00 a.m. to 5:30 p.m., Monday to Friday, to the office of the Council Member for which they are providing services; and,
 - the Code of Conduct policy for Members of Council will be followed in supervising these assistants including the protection of confidential information.
- xi) community event ticket purchases, for the individual Members of Council.
- d) for expenses not included in (c), above, Members of Council may, at their discretion, submit a request, on the required form, through the Corporate Services Committee for approval of an expense, on an exception basis;
- e) no goods or services shall be purchased in excess of what the Council Members require to complete their term of office, and all expense claims will require the submission of original, detailed receipts and clear explanation of the City/Ward-related purpose.
- f) the City Treasurer will provide an annual report to the Municipal Council detailing elected official remuneration and all expenses incurred against each elected official's expense account, such report to be prepared on or before March 31st of each calendar year;
- g) all elected official expense information is considered to be public information, with the exception of any detail that is subject to the *Municipal Freedom of Information and Protection of Privacy Act*, or any other relevant legislation, and shall be posted by the City Clerk, or designate, on the City of London website, on a quarterly basis; and,
- h) all eligible claim receipts shall be submitted for processing within 45 (forty-five) days from the date the expense occurred, in order to be considered for reimbursement.