

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON JUNE 18, 2013</b>
<b>FROM:</b>	<b>CATHY SAUNDERS CITY CLERK</b>
<b>SUBJECT:</b>	<b>AMENDMENT TO TERMS OF REFERENCE TOWN AND GOWN COMMITTEE</b>

<b>RECOMMENDATION</b>
-----------------------

That, on the recommendation of the City Clerk, the City Clerk **BE GIVEN DIRECTION** with respect to how the Municipal Council wishes to proceed regarding a potential amendment to the Terms of Reference of the Town and Gown Committee to expand the Voting Members to include representatives from each of Western University's affiliated colleges and a representative from the London Property Management Association.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
--

Item #14 – Board of Control – March 21, 2007

<b>BACKGROUND</b>
-------------------

At the April 30, 2013 meeting of Municipal Council, the following resolution was passed with respect to the Terms of Reference of the Town and Gown Committee:

“That the following actions be taken with respect to the appointments to the Town and Gown Committee:

- b) the City Clerk **BE REQUESTED** to review the Terms of Reference for the Town and Gown Committee and report back to the appropriate Standing Committee regarding the potential expansion of the Town and Gown Committee's voting membership to include voting representation from Western University, as well as from each of its affiliated colleges, and a representative of the London Property Management Association.”

The current Terms of Reference for the Town and Gown Committee provides for the following Voting Members:

- The Mayor (ex-officio)
- 2 Ward Councillors representing the wards occupied by Western University and Fanshawe College, respectively
- 2 additional Members of Council, one of who will be the Councillor for Ward 13
- 1 administrative representative of Western University
- 1 Student Council representative of Western University
- 1 neighbourhood representative of a residential area in the immediate vicinity of Western University
- 1 administrative representative of Fanshawe College
- 1 Student Council representative of Fanshawe College
- 1 neighbourhood representative of a residential area in the immediate vicinity of Fanshawe College
- 1 representative of Western University's Society of Graduate Students
- 1 representative of Western University's Affiliated Colleges (Brescia University College, Huron University College, King's University College)

The above-noted Council Resolution is requesting that the composition of the Town and Gown Committee be reviewed to potentially increase the Voting Members by three (3), to include two additional representatives from Western University's affiliated colleges and to change the status of the representative from the London Property Management Association from a Non-Voting Resource Member to a Voting Member.

The proposed revised composition would be as follows:

- The Mayor (ex-officio)
- 2 Ward Councillors representing the wards occupied by Western University and Fanshawe College, respectively
- 2 additional Members of Council, one of who will be the Councillor for Ward 13
- 1 administrative representative of Western University
- 1 Student Council representative of Western University
- 1 neighbourhood representative of a residential area in the immediate vicinity of Western University
- 1 administrative representative of Fanshawe College
- 1 Student Council representative of Fanshawe College
- 1 neighbourhood representative of a residential area in the immediate vicinity of Fanshawe College
- 1 representative of Western University's Society of Graduate Students
- 1 representative of Brescia University College
- 1 representative of Huron University College
- 1 representative of King's University College
- 1 representative of the London Property Management Association

The following summarizes the proposed Voting Members, by organization:

City of London - four (4) votes, five votes (5) if the Mayor is in attendance  
Western University and its affiliates six (6) votes  
Fanshawe College – two (2) votes  
Residents – two (2)  
London Property Management Association – one (1)

It should be noted that the above-noted proposal would result in Western University and its affiliates carrying a significant majority of the votes on the Committee. Council should consider if it is in all stakeholders' best interests to reweight the voting in this manner.

A copy of the proposed revised Terms of Reference for the Town and Gown Committee is attached to this report as Appendix "A".

If the Committee should wish to move forward with the proposed revised Terms of Reference, the following recommendation could be considered:

"That the revised Terms of Reference of the Town and Gown Committee **BE APPROVED**, as detailed in the attached Appendix "A."

<b>PREPARED AND RECOMMENDED BY:</b>
<b>CATHY SAUNDERS CITY CLERK</b>

## **APPENDIX "A"**

### **TERMS OF REFERENCE**

#### **TOWN AND GOWN COMMITTEE**

##### **COMPOSITION:**

###### **Voting Members:**

- The Mayor (ex-officio)
- 2 Ward Councillors representing the wards occupied by Western University and Fanshawe College, respectively.
- 2 additional Members of Council, one of whom will be the Councillor for Ward 13
- 1 administrative representative of Western University
- 1 Student Council representative of Western University
- 1 neighbourhood representative of a residential area in the immediate vicinity of Western University
- 1 administrative representative of Fanshawe College
- 1 Student Council representative of Fanshawe College
- 1 neighbourhood representative of a residential area in the immediate vicinity of Fanshawe College
- 1 representative of Western University's Society of Graduate Students
- 1 representative of Western University's Affiliated Colleges
- 1 representative of Huron University College
- 1 representative of King's University College
- 1 representative of the London Property Management Association

###### **Non-Voting Resource Group:**

One representative of each of the following will be available to attend the Committee's meetings when necessary:

London St. Thomas Association of Realtors  
London Police Service  
City of London Fire Services  
City of London Planning  
Director of Intergovernmental and Community Liaison  
Housing Mediation Office  
London Housing Advisory Committee

##### **TERM OF OFFICE:**

Appointments shall be for a four-year term, commencing March 1 of the first year of a Council term and ending on February 28 or, in the case of a leap year, February 29 of the first year of the following Council term.

##### **QUALIFICATIONS:**

Only members of the various organizations cited in the composition of the Committee may represent their respective body.

Any person who is a permanent resident (i.e. resides at the same address for a minimum of 12 concurrent months) in the general vicinity of Western University and Fanshawe College, respectively, may be appointed as a neighbourhood representative. They need not necessarily be a member of an organized neighbourhood association.

**APPOINTMENT POLICIES:**

Appointments are made in accordance with established Council policy.

The various organizations cited in the composition of the Committee nominate their representatives, who are appointed by the Municipal Council, through the Strategic Priorities and Policy Committee, except for mid-term vacancies, which are dealt with through the Corporate Services Committee.

The Chair and Vice-Chair are elected by the Committee from among its Voting Members.

**MEETINGS:**

Meetings shall be held on a bi-monthly basis.

**DUTIES:**

The Committee reports to the Municipal Council, through the Community and Protective Services Committee.

The Committee serves as a forum for the exchange of information on issues and initiatives involving Western University and Fanshawe College vis-à-vis The Corporation of the City of London and the local community and recommends potential responses related thereto.

**VACANCIES:**

The same procedure is followed as for the appointment of members to the Committee.

**REMUNERATION:**

No remuneration is paid to the Committee members.

**COMMITTEE SECRETARY:**

Name: Heather Lysynski  
Phone: 519-661-2500 ext. 4856  
Fax: 519-661-4892  
E-mail: [hlysynsk@london.ca](mailto:hlysynsk@london.ca)