

# Corporate Services Committee

## Report

18th Meeting of the Corporate Services Committee  
November 1, 2021

**PRESENT:** Councillors M. Cassidy (Chair), M. van Holst, J. Morgan, E. Pelozza, J. Fyfe-Millar

**ABSENT:** Mayor E. Holder

**ALSO PRESENT:** M. Schulthess, J. Taylor, B. Westlake-Power

Remote Attendance: Councillors S. Lewis, A. Hopkins and S. Hillier; L. Livingstone, A. Barbon, G. Bridge, B. Card, I. Collins, J. Dann, J. Davison, M. Goldrup, J. McMillan, K. Scherr, C. Smith, B. Warner

The meeting is called to order at 12:01 PM; it being noted that Councillor M. van Holst was in remote attendance.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

Moved by: E. Pelozza

Seconded by: J. Morgan

That Items 2.1 to 2.3, BE APPROVED.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

#### 2.1 City of London Days at the Budweiser Gardens – Showdown in the Downtown October 22, 2022

Moved by: E. Pelozza

Seconded by: J. Morgan

That, on the recommendation of the City Clerk, the request to hold the Showdown in the Downtown – Knock Out Kidney Disease event on October 22, 2022, BE APPROVED as a City of London Day at the Budweiser Gardens; it being noted that five days remain for 2022, with no other requests pending.

**Motion Passed**

#### 2.2 Various By-law Amendments to Implement Organizational Structure Change

Moved by: E. Pelozza

Seconded by: J. Morgan

That on the recommendation of the City Clerk, the following actions be taken with respect to various By-law amendments to implement

organizational structure changes:

a) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "A" being "A by-law to amend By-law No. A.-7766-366, being "A by-law to approve and adopt a standard form Licence Agreement for the use of recreation spaces and assets; and to authorize the Managing Director, Parks and Recreation or the Managing Director Neighbourhood, Children and Fire Services, or their written designate, to insert information and execute Licence Agreements not exceeding \$10,000, for the use of recreation spaces and assets, which employ this form and to repeal By-law No A.-6690-195 and any amendments thereto" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;

b) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "B" being "A by-law to amend By-law No. A.-7821-84, being "A by-law to approve the Grant Agreement between The Corporation of the City of London and Grand Theatre; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure" BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;

c) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "C" being "A by-law to amend By-law No. A.-7820-83, being "A by-law to approve the Purchase of Service Agreement between London Arts Council and The Corporation of the City of London; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;

d) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "D" being "A by-law to amend By-law No. A.-7834-109, being "A by-law to approve the Purchase of Service Agreement between London Heritage Council and The Corporation of the City of London; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;

e) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "E" being "A by-law to amend By-law No. A.-7332-16 being "A By-law to approve and adopt the standard form Grant Agreement (London Community Grants Program); and to authorize a City Representative to insert information and execute agreements which employ this form; and to authorize a City Representative to insert information and execute agreements which employ this form" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;

f) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "F" being "A by-law to amend By-law No. A.-6790-81, being "A By-law to approve and adopt the standard form for Purchase of Services Agreements for Community Services" to reflect the current organizational structure" BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021; and,

g) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "G" being A by-law to amend By-law No. A.-6690-195 being "A By-law to approve the standard form for Office/Storage Space Licence Agreements" to reflect the current organizational structure and to repeal By-law No. A.-5962-42 and By-law No. A.-5962(a)-126", BE

INTRODUCED at the Municipal Council Meeting to be held on November 16, 2021.

**Motion Passed**

2.3 Pre-Authorization Tax Payment Plan By-law and Collection of Interim Property Taxes By-law

Moved by: E. Pelosa

Seconded by: J. Morgan

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to property taxation for 2022:

a) the by-law, appended to the staff report dated November 1, 2021 as Appendix A, BE INTRODUCED at the Council meeting on November 16th, 2021 to amend by-law A.-5505-497, “a by-law to authorize the implementation of a pre-authorized payment plan” by updating Schedule A of the by-law to provide for the 2022 calculations; and,

b) the by-law, appended to the staff report dated November 1, 2021 as Appendix B, BE INTRODUCED at the Council meeting on November 16, 2021, to amend By-law A-8 “a by-law to provide for the collection of property taxes” in Part 1 to provide for the calculation of the interim tax levy at a percentage of 41.20% of the previous year’s taxes.

**Motion Passed**

**3. Scheduled Items**

None.

**4. Items for Direction**

4.1 Application - Issuance of Proclamation - International Day for the Elimination of Violence Against Women

Moved by: E. Pelosa

Seconded by: J. Morgan

That based on the application dated October 4, 2021 from Anova: A Future Without Violence, November 25, 2021 BE PROCLAIMED as International Day for the Elimination of Violence Against Women.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelosa, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

4.2 Application - Issuance of Proclamation - Salvation Army Week

Moved by: M. van Holst

Seconded by: J. Fyfe-Millar

That based on the application dated October 19, 2021 from The Governing Council of The Salvation Army, December 17, 2021 BE PROCLAIMED as Salvation Army Week.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

#### 4.3 Deferred Council Directions Concerning Indigenous Relations

Councillor M. Cassidy places Councillor M. van Holst in the Chair.

Moved by: M. Cassidy

Seconded by: E. Pelozza

That the City Council directions as mentioned below BE REFERRED to the Indigenous Community Liaison Advisor for a report back with respect to these matters:

December 6, 2016

“That clause 6 [*concerning a land acknowledgement at meetings of City Council*] BE REFERRED back for further consultation with the Indigenous Community with respect to the proposed statement.”

May 16, 2017

“That the request to invite the Munsee-Delaware Nation, the Oneida Nation of the Thames and the Chippewas of the Thames First Nation to provide their flags and have them raised in an appropriate manner at London City Hall BE REFERRED to the Civic Administration in order to allow for consultation and report back with respect to this matter.”

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

Councillor M. Cassidy resumes the Chair.

#### 4.4 Standing and Council Meeting Procedures

Moved by: E. Pelozza

Seconded by: J. Morgan

That the City Clerk BE DIRECTED to bring forward to a future meeting of the Corporate Services Committee for consideration, a draft policy with respect to the participation in hybrid electronic meetings by Council Members, staff and the public.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

#### 4.5 Removal of a City Councillor

Moved by: J. Morgan

Seconded by: M. Cassidy

That the communication from J. Kogelheide regarding the removal of a City Councillor BE RECEIVED;

it being noted that the Strategic Priorities and Policy Committee received communications dated October 26, 2021 from A. Harnish and M. Borthwick.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

**5. Deferred Matters/Additional Business**

None.

**6. Confidential (Enclosed for Members only.)**

Moved by: J. Fyfe-Millar

Seconded by: E. Pelozza

That the Corporate Services Committee convene, In Closed Session, with respect to the following:

**6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality

**6.2 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality

**6.3 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality

**6.4 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality

**6.5 Labour Relations/Employee Negotiations**

A matter pertaining to labour relations and employee negotiations.

**Motion Passed**

The Corporate Services Committee convenes, In closed session, from 12:37 PM to 12:54 PM.

**7. Adjournment**

Moved by: M. van Holst  
Seconded by: J. Fyfe-Millar

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 12:57 PM.