

Janet Pole

- Extensive experience dealing with the general public in a respectful and dignified manner
- Extensive and exhaustive love of and practice of cooking all kinds of cuisines
- Certificates in different types/styles of cooking, nutrition, super foods et al (see education)

Goodreads.com – Goodreads librarian (Volunteer)

2012 - present

Responsible for updating records, amending posts, and adding new books to the database.

Netgalley.com - Book Reviewer (Volunteer)

2017 – present

Volunteer reading and then writing book reviews for books provided by publishers. Also responsible for cross-posting on my book blog, Amazon and on Goodreads.

VON – Friendly Visitor Program Volunteer

2018 – present

Visiting people, usually seniors, for a weekly visit to enhance their lives with some social contact and currently as an online visitor via Skype for those who prefer this kind of “visit”.

Girl Guides of Canada – Volunteer Librarian

Literary Agent (South Western Ontario) for National Service Project – Words in Action Program 2015-16

Words in Action focused on United Nations Millennium Development Goal (MDG) - Achieving Universal Primary Education literacy. “Words in Action” embodies the spirit of service by putting girls in activities such as hosting a book drive, holding a book exchange, volunteering to read, and more.

<https://nsp.girlguides.ca/>

Salvation Army

Christmas Kettle Campaign (2008-2015)

- In 2013 I volunteered a total of 400 hours between the Salvation Army Kettle Drive and knitting 102 scarves and hats for the 2013 Winter Warmth Campaign. In 2014 I volunteered over 900 hours as I made 800 scarves for distribution to various agencies for the Warmth Campaign, and I also helped with the Kettle Pick Up Team and manning the kettle. In 2015 I knit 208 scarves and manned kettles in both London & Welland.

Glen Cairn Community Resource Centre (2011 – present)

- Researcher, front desk/basic needs fulfiller, information dissemination, MSOffice problem solver. I researched food bank issues and created a booklet to promote healthy/affordable meals emphasizing whole foods and items made from ingredients in our emergency food kits. I am currently teaching a fun painting class for a nominal materials fee to community members. I also have taught a number of “Paint Night-style” classes to clientele.

Employment History

Goodreads.com – Goodreads librarian	Volunteer	2012 - present
Netgalley.com	Book reviewer (Volunteer)	2017 - present
VON Friendly visitor program	Volunteer	2018 - present
Salvation Army Christmas Kettle Campaign	Volunteer	2008 -2015
Glen Cairn Community Resource Center	Volunteer	2011 - present
McDonalds Restaurants	Crew Member	Feb 2009 – Nov 2009
Charles Olarinde	Nanny (call in)	March 2008 –Feb 2009 Nov 2009 – Sept. 2014
The Time Shop/ Far East Watch Cases	Watch and Jewellery Repair	Oct 2007 – July 2008
Manpower Inc.	Contract Positions (mostly kitchen-related)	Feb 2003 – Feb 2005
Lewiscraft	Sales Clerk	Sept 2000 – April 2001
Royal Bank of Canada	Customer Service Rep.	Aug 1999 – Dec 1999
Hamilton-Wentworth RHD (Health Dept.)	Assistant to Medical Officer	1997 (locum position)
Mohawk College	Student Services Officer	1992 – 1996
Mohawk College	Library Technician	1990 – 1992

Education & Training

Fanshawe College	2004-2005
<i>Hotel/Restaurant Management Program</i>	
London JCC	2001
<i>Leadership Development Program</i>	
ICS Canada	1997
<i>Paralegal Course</i>	
Lakehead University	1987-1990
<i>Bachelor of Arts in Library and Information Studies</i>	