



MEMORANDUM

TO: Clerk's Office, City of London

DATE: October 7th, 2021

RE: Vacancy on Covent Garden Market Board

At the Board Meeting on September 24th, 2021, there was a motion put forth and it was unanimously passed to replace Melissa Reid after sequential meetings were missed and some without notification.

A vacancy needs to be filled as soon as possible. Please reach out to the outstanding interested candidates to fill the position on the Covent Garden Market Board.

Please let me know if you require anything further with respect to passing this information onto council.

Sincerely,

A handwritten signature in black ink, appearing to be 'Steve Hillier', written in a cursive style.

Steve Hillier
Board Chair, Covent Garden Market Corp.