TO:	CHAIR AND MEMBERS AUDIT COMMITTEE MEETING ON MAY 23, 2013
FROM:	MARTIN HAYWARD MANAGING DIRECTOR, CORPORATE SERVICES, CITY TREASURER AND CHIEF FINANCIAL OFFICER
SUBJECT:	ENGAGEMENT OF KPMG FOR PROCEDURE AND FINDINGS REPORT ON THE DOWNTOWN CAMERA PROGRAM

RECOMMENDATION

That on the recommendation of the Managing Director, Corporate Services, City Treasurer and Chief Financial Officer, Civic Administration **BE DIRECTED** to engage KPMG LLP to perform the annual Procedure and Findings report of the Downtown Camera Program at $3,250, exclusive of HST.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

None

BACKGROUND

The London Downtown Closed Circuit Television Program is a public safety program that consists of seventeen cameras located in the downtown area of London. The focus of the program is to assist in enhancing the safety in Downtown London. The cameras are monitored during evening hours and recorded 24 hours a day, seven days a week. Use of the cameras is guided by the Code of Practice which outlines appropriate use of the cameras, release of recordings and audit procedures for the program. The audit of the program is completed to ensure compliance with the code of practice. This provision was a recommendation made by the privacy commission at the inception of the program to ensure transparency and appropriate use of the cameras. This model has been followed by numerous municipalities across Canada. After recent staffing changes in the City's own audit staff, it was hoped that the Clerk's Office could take on responsibility for the completion of the annual audit of the program. However, the Clerk's office has significant workload pressures and as a result it is recommended that responsibility for the completion of the audit be transferred to KPMG and that the additional funding required come from the annual audit operating budget.

PREPARED BY:	RECOMMENDED BY:
MIKE TURNER DEPUTY CITY TREASURER	MARTIN HAYWARD MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER

c. D. O'Brien