

Recommendations of EEPAC working group (A. Boyer, S. Hall, B. Krichker, S. Levin) on advisory committee draft terms of reference and mandate as requested by City Council

A. The working group recommends the following be sent to City staff for its consideration:

1. The reduction in membership to 19 is supported
2. Quorum as a requirement for committee business be maintained
3. The existing Terms of Reference be maintained with one alteration highlighted below
4. The existing name be maintained
5. As the technical expertise needed is sometimes hard to obtain, term limits may not be suitable. This could be addressed by one or more of the following:
 - a. No term limits;
 - b. Three council cycles (12 year limit);
 - c. Current limit be continued but extensions be permitted on the advice of the Chair
6. Given the specialized knowledge required for membership:
 - a. the City be asked to circulate application information to the relevant Department Chairs at Western University and Course Coordinators at Fanshawe. The Chair and Vice Chair can provide assistance in identifying the appropriate contacts;
 - b. the information circulated include a contact name from EEPAC so that potential applicants can ask questions about membership prior to applying.
7. In the selection process, consideration be given to asking the current Chair and Vice Chair for assistance.

Add to the existing mandate:

“to provide advice on any global (**e.g climate change**), regional or local issue related to the long-term sustainability of the Natural Heritage System.”