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April 25, 2013

Ms. Jackie Martin
Secretary, Civic Works Committee
3rd Floor, City Clerk's Department
City of London
300 Dufferin Avenue
London ON N6A 4L9

Dear Jackie:

Re: Delegation at the May 6, 2013 Civic Works Committee Meeting

Please find enclosed 35 copies of the 2012 Annual Report for inclusion in the May 6, 2013 Civic Works Committee agenda as well as a cover letter to all Committee members.

The following LTC representatives will be presenting the report and request delegation status for this meeting:

- Eric Southern, Chair
- Larry Ducharme, General Manager
- Kelly Paleczny, Director of Finance & Administration

Please do not hesitate to call me at 519-451-1340 ext. 335, should you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to read 'Caroline Roy', written over a printed name and title.

Caroline Roy
Executive Assistant

Encl.