

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON APRIL 22, 2013</b>
<b>FROM:</b>	<b>ART ZUIDEMA CITY MANAGER</b>
<b>SUBJECT:</b>	<b>INTRODUCTION OF BY-LAW TO APPOINT MS. SANDRA DATARS BERE TO THE STATUTORY POSITION OF ONTARIO WORKS ADMINISTRATOR</b>

<b>RECOMMENDATION</b>
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That, on the recommendation of the City Manager, the following actions be taken with respect to the appointment of Ms. Sandra Datars Bere to the statutory position of Ontario Works Administrator:

- a) the attached proposed by-law (Appendix A) BE INTRODUCED at the Municipal Council meeting to be held on April 30, 2013 to appoint Ms. Sandra Datars Bere to the statutory position of Administrator Ontario Works-London, subject to the approval of the Director of Ontario Works, Ministry of Community and Social Services; and
- b) the City Clerk BE DIRECTED to so notify the Director of Ontario Works, Ministry of Community and Social Services.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
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None.

<b>BACKGROUND</b>
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As the Municipal Council is aware, effective May 6, 2013, Ms. Sandra Datars Bere will commence employment with The Corporation of the City of London as the Managing Director, Housing, Social Services and Dearness Home. As part of her portfolio, she will be assuming oversight of Ontario Works. Section 43 of the *Ontario Works Act, 1997* provides that "Each delivery agent shall, with the approval of the Director, appoint an administrator to oversee the administration of this Act and the provision of assistance in the delivery agent's geographic area."

The purpose of this report is to bring forward the necessary by-law to appoint Ms. Sandra Datars Bere to the statutory position of Administrator Ontario Works-London and to repeal the by-law appointing Ms. Lynne Livingstone to the statutory position of Administrator Ontario Works-London, and to instruct the City Clerk to so notify the Minister and obtain the approval of the Director of Ontario Works, Ministry of Community and Social Services.

It should be recognized that Ms. Lynne Livingstone has held the statutory position of Administrator Ontario Works – London, pending the appointment of Ms. Datars Bere, in addition to her regular portfolio. Her leadership in this area during her tenure has been very much appreciated.

<b>RECOMMENDED BY:</b>
<b>ART ZUIDEMA CITY MANAGER</b>

## APPENDIX A

Bill No.  
2013

By-law No. A.-

A by-law to appoint Sandra Datars Bere, Managing Director, Housing, Social Services and Dearness Home, as Administrator pursuant to the *Ontario Works Act, 1997*.

WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS pursuant to section 38(1) of the *Ontario Works Act, 1997*, S.O. 1997, c. 25, Sched. A (the "*Ontario Works Act*"), and Ontario Regulation 136/98, the City of London has been designated as the delivery agent for the geographic area of "City of London and County of Middlesex";

AND WHEREAS section 43 of the *Ontario Works Act* provides that each delivery agent shall appoint an administrator;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Sandra Datars Bere (Managing Director, Housing, Social Services and Dearness Home) is appointed Administrator pursuant to section 43 of the *Ontario Works Act*.
2. The City Clerk is directed to notify the Director of Ontario Works, Ministry of Community and Social Services of the appointment outlined in section 1.
3. By-law No. A.-6848-225 entitled "A by-law to appoint Lynne Livingstone, Director of Community Services/Neighbourhood & Children Services, as Administrator pursuant to the *Ontario Works Act* is hereby repealed.
4. This by-law comes into force and effect on May 6, 2013.

PASSED in Open Council on April 30, 2013.

Joe Fontana  
Mayor

Catharine Saunders  
City Clerk

First Reading – April 30, 2013  
Second Reading – April 30, 2013  
Third Reading – April 30, 2013