

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Advisory Committee Review – Interim Report V
Date: April 19, 2021

Recommendation

That, on the recommendation of the City Clerk, the following actions be taken with respect to the current Advisory Committee appointments:

- a) the current term for the City of London Advisory Committee appointments BE EXTENDED, until December 31, 2021; and,
- b) additional appointments BE MADE for the identified Advisory Committees, whose voting membership is well below that number identified in each of the respective Terms of Reference.

Executive Summary

The purpose of this interim report is to request consideration of extending the current appointments for the City of London Advisory Committees.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

- Finance and Administrative Services Committee, February 27, 2012
- Strategic Priorities and Policy Committee, December 16, 2013
- Strategic Priorities and Policy Committee, March 17, 2014
- Civic Works Committee, June 19, 2018
- Corporate Services Committee, November 13, 2018
- Corporate Services Committee, March 19, 2019
- Governance Working Group, August 24, 2020
- Governance Working Group, November 10, 2020
- Governance Working Group, January 11, 2021

1.2 Previous Council Direction

The following was resolved at the February 2, 2021 meeting of the Municipal Council:

That the following actions be taken with respect to the 1st Meeting of the Governance Working Group meeting held on January 11, 2021:

- a) the following actions be taken with respect to the Advisory Committee Review:
 - i) the report dated January 11, 2021 entitled "Advisory Committee Review - Interim Report IV", BE RECEIVED;
 - ii) the Civic Administration BE DIRECTED to proceed with drafting revised Terms of References for Advisory Committees based on the proposed changes set out in staff report dated November 10, 2020 entitled "Advisory Committee Review - Interim Report III", incorporating additional direction from the Municipal Council and the Governance Working Group; and,

iii) the Civic Administration BE DIRECTED to circulate the draft revised Terms of References noted in ii) above, to the Advisory Committees for input and to report back to the Governance Working Group with the draft revised Terms of Reference and comments received from the Advisory Committees;

b) the Civic Administration BE DIRECTED to prepare a draft revised Code of Conduct for Advisory Committees that would be similar in nature to the Code of Conduct for Council Members, including processes for both adjudication and enforcement of the revised Code of Conduct, and report back to the Governance Working Group with the draft revised Code of Conduct;

c) clause 1.1 BE RECEIVED for information;

d) the Additional Feedback from Current Advisory Committee Members BE RECEIVED; and

e) the communications dated March 15, 2019 and January 4, 2021 from the Transportation Advisory Committee BE RECEIVED.

2.0 Discussion and Considerations

Following the above-noted direction of the Municipal Council, the work is underway on a report back with information related to Terms of Reference. There are several considerations in addition to the Terms of Reference however, which may take time that will not coincide with the end of the current term appointments (June 30, 2021).

To this end, it is recommended that the current appointments be extended to the end of the calendar year to December 31, 2021. The current members have been advised of this report moving before the committee for consideration.

In addition to this information, some of the Advisory Committees have membership that is well under the maximum numbers of members. There was recently effort to recruit additional members (see additional items on this agenda); making these appointments through to the end of the current year would likely be welcomed.

3.0 Next Steps

Should there be Advisory Committee members who do not wish to continue with an extended appointment, any vacancies will be addressed as required.

4.0 Financial Impact/Considerations

None at this time.

5.0 Conclusion

The extension of the current appointments will allow additional stability to the work of the Advisory Committees for the year 2021, as well as allow for a smoother transition to any new committee structure that may be enacted by the Municipal Council.

Prepared, Submitted and Recommended by:

Cathy Saunders, City Clerk
Michael Schulthess, Deputy City Clerk
Barb Westlake-Power, Deputy City Clerk