

**10TH REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on April 9, 2013, commencing at 1:04 PM, in Committee Room #5, Second Floor, London City Hall.

**PRESENT:** Acting Mayor B. Polhill (Chair), Councillors J.P. Bryant and J.B. Swan and L. Rowe (Secretary).

**ABSENT:** Mayor J.F. Fontana and Councillor N. Branscombe.

**ALSO PRESENT:** A. Zuidema, J.P. Barber, G. Barrett, G. Belch, J. Braam, A. Dunbar, J.M. Fleming, L. Green, L. Karlovcec, L. Livingstone, V. McAlea Major, D. Munteer, L. Palarchio, J. Purser, C. Saunders, J. Senese, M. Turner and B. Warner.

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**I. DISCLOSURES OF PECUNIARY INTEREST**

1. That it BE NOTED that no pecuniary interests were disclosed.

**II. CONSENT ITEMS**

2. *Municipal Freedom of Information and Protection of Privacy Act - 2012 Annual Report*

Recommendation: That the following actions be taken with respect to the report dated April 9, 2013 regarding the *Municipal Freedom of Information and Protection of Privacy Act, 2012 Annual Report*:

- a) the Annual Report BE RECEIVED for information; and
- b) Councillor W.J. Armstrong's concerns, regarding the distribution of a particular communication earlier this year, BE REFERRED to the City Manager for discussion with Councillor Armstrong.

3. Elected Officials and Appointed Citizen Members - 2013 Remuneration

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer and the City Clerk, the 2013 remuneration for elected officials and appointed citizen members of local boards and commissions where stipends are paid BE ADJUSTED by 1.5% over 2012, effective, January 1, 2013, in keeping with Council Policy 5(32), which provides for the salaries and honorariums of elected officials and appointed citizen members of local boards and commissions where stipends are paid to be adjusted "...annually on January 1st by the percentage increase reflected in the Labour Index (monthly Index, Table 3), on the understanding that if such an index reflects a negative percentage, the annual adjustment to the salaries of the elected officials and appointed citizen members will be 0%; and on the further understanding that if the Labour Index (monthly Index, Table 3) has increased by a percentage greater than the Consumer Price Index, Ontario, the annual percentage increase in the salaries and honorariums of the elected officials and appointed citizen members will be no greater than the increase in the Computer Price Index, Ontario...".

4. 2012 Operating Budget Status - Fourth Quarter Report

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the 2012 Operating Budget Status – 4th Quarter Report for the General Budget (Property Tax Supported), Water and Wastewater Budgets:

- a) the status report BE RECEIVED for information; it being noted that the 2012 corporate operating savings resulted from:

- i) \$5.2 million in net savings for the General (Property Tax Supported) Budget as identified by Civic Departments, Boards and Commissions; it being noted that the year-end savings are \$2.7 million higher than projected in the 2012 Operating Budget Status – 3th Quarter Report, and the \$5.2 million operating surplus was contributed to the Operating Budget Contingency Reserve, consistent with Council direction;
  - ii) \$0.3 million in net savings for the Water rate supported budget was realized; it being noted that this year-end surplus is \$0.6 million greater than the \$0.3 million deficit reported in the 2012 Operating Budget Status – 3rd Quarter Report, and the \$0.3 million in savings has been contributed to the Water Capital Reserve Fund and will assist in funding future capital expenditures, consistent with Council direction; and
  - iii) \$1.4 million in net savings for the Wastewater rate supported budget was realized; it being noted that the \$1.4 million surplus is an approximate \$1.4 million change from the projected breakeven position in the 2012 Operating Budget Status – 3rd Quarter Report, and of the \$1.4 million savings, \$1.2 million has been contributed to the Sewage Works Reserve Fund and \$0.2 million has been contributed to the Wastewater Rate Stabilization Reserve, consistent with Council direction;
- b) the Civic Administration BE AUTHORIZED to draw down \$0.7 million from the Operating Budget Contingency Reserve and contribute the funding to the Economic Development Reserve Fund to be used to support initiatives brought forward by the Investment and Economic Prosperity Committee that best accelerate London's economy and foster private sector investment in the City;

it being noted that the \$4.5 million balance pertaining to the 2012 savings of \$5.2 million has already been allocated by Municipal Council for the following:

- i) \$2.0 million from the Operating Budget Contingency Reserve to the City Facilities Reserve Fund in order to provide a source of funding for facility-related initiatives such as Ontario Works Decentralization, consistent with direction received in the 2012 Operating Budget Status –3rd Quarter Report;
- ii) \$1.1 million to the Corporate Financing service as revenue, recognizing that during 2013 Budget deliberations, Council directed Civic Administration to utilize 2012 surplus funding to reduce the 2013 tax levy from rates;
- iii) \$0.5 million to the London & Middlesex Housing Corporation (LMHC), recognizing that during 2013 Budget deliberations, Council directed Civic Administration to use 2012 surplus to reduce its 2013 Budget increase;
- iv) \$0.9 million to the Corporate Financing service as revenue; it being noted that this is consistent with Municipal Council direction with regard to corporate surplus policy; and
- v) the London Advisory Committee on Heritage (LACH) 2012 surplus of \$4,498 to the LACH 2013 budget to be used for the purchase of interpretive signage for the Tempo VII Hydroplane and the replacement of a bronze heritage plaque commemorating the former Supertest station located on Carfrae Crescent; it being noted that this action is consistent with Municipal Council direction received on January 15, 2013; and

- c) the Civic Administrations contribution of \$3.3 million (\$2.9 million – property tax supported; \$0.2 million – wastewater; and \$0.2 million – water) to the Efficiency, Effectiveness and Economy reserves in 2012 BE NOTED for information.

*Note: Subject to year end financial statement audit and adjustments related to the accounting for tangible capital assets (PSAB 3150).*

5. 2012 Capital Budget Status - Fourth Quarter Report

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated April 9, 2013 regarding the 2012 Capital Budget Status, Fourth Quarter Report BE RECEIVED for information.

6. 295 Rectory Street - London Optimist Soccer Centre (BMO Centre) Building and Brownfield Site Remediation Update

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, the budget for the building and brownfield site remediation, project RC2401-RINC, BE INCREASED by \$200,000.00 as identified in the Sources of Financing Report as appended to the staff report dated April 9, 2013.

7. Old East Village Business Improvement Area - 2013 Proposed Budget - Municipal Special Levy

Recommendation: That, on the recommendation of the Deputy City Treasurer, the following actions be taken:

- a) the Old East Village Business Improvement Area proposed 2013 budget submission in the amount of \$511,291 BE APPROVED as outlined in the attached Schedule A;
- b) the amount to be raised by The Corporation of the City of London for the 2013 fiscal year for the purposes of the Old East Village Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$15,781 (which accounts for \$14,781 for the City of London levy as required by the Old East Village Business Improvement Area to help support its 2013 budget and an estimated allowance of \$1,000 to provide for vacancy rebates);
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law CP-1, as amended; it being noted that any special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the attached proposed by-law (Schedule B) BE INTRODUCED at the Municipal Council on April 16, 2013 with respect to municipal special levy for the Old East Village Business Improvement Area.

8. Argyle Business Improvement Area - 2013 Proposed Budget - Municipal Special Levy

Recommendation: That on the recommendation of the Deputy City Treasurer, the following actions be taken:

- a) the Argyle Business Improvement Area Budget of \$180,665 BE RECEIVED as outlined in the attached Schedule A;
- b) the \$130,665 portion of the \$180,665 budget submission which represent the exclusion of a \$50,000 grant request by the Argyle Business Improvement Area for the purposes of sweepers/cleaners, an anti-graffiti mural program, façade and beautification, consulting, banners, BIA District welcome signage and security measures such as street cameras, safety and policing, monitoring and business watch BE APPROVED;

- c) the \$50,000 municipal grant request BE DIRECTED to the Managing Director, Planning and City Planner, in consultation with the Finance Division, for a report back that includes a business case analysis to be prepared by the Argyle Business Improvement Area pertaining to the grant request initiated by the Argyle Business Improvement Area; it being noted that the requested \$50,000 grant could be incorporated into the Argyle Business Improvement Area's levy, and it being further noted that the \$50,000 grant request was received by Civic Administration in February, 2013 and was not approved as part of the recent 2013 Corporate Budget deliberations;
  - d) the amount to be raised by The Corporation of the City of London for the 2013 fiscal year for the purposes of the Argyle Business Improvement Area, pursuant to subsection 208(1) of the *Municipal Act, 2001*, BE FIXED at \$110,480 as outlined in the attached Schedule A;
  - e) a special charge BE ESTABLISHED for the amount referred to in part d), above, by a levy in accordance with By-law A.-6873-292, as amended, it being noted that any special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*;
  - f) the attached proposed by-law (Schedule B) BE INTRODUCED at the Municipal Council meeting to be held on April 16, 2013 for the purpose of implementing the municipal special levy for the Argyle Business Improvement Area; and
  - g) the Argyle Business Improvement Area BE REQUESTED to report back on the outstanding conditions associated with the grant provided by the City of London in 2012 prior to any further grant request considerations.
9. London Downtown Business Association - 2013 Proposed Budget - Municipal Special Levy

Recommendation: That on the recommendation of the Deputy City Treasurer, the following actions be taken:

- a) the London Downtown Business Association proposed 2013 budget submission in the amount of \$951,229 BE APPROVED as outlined in the attached Schedule A;
- b) the amount to be raised by The Corporation of the City of London for the 2013 fiscal year for the purposes of the London Downtown Business Association and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$1,018,027 (which accounts for \$935,027 for the City of London levy as required by the LDBA to help support its 2013 budget and an estimated allowance of \$83,000 to provide for vacancy rebates);
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law CP-2 as amended; it being noted that any special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the attached proposed by-law (Schedule C) BE INTRODUCED at the Municipal Council on April 16, 2013 with respect to municipal special levy for the London Downtown Business Improvement Area.

10. Tender No. 13-21 - Lease of Farm Land

Recommendation: That, on the recommendation of the Manager Realty Services, with the concurrence of the Manager of Purchasing and Supply, with respect to the City-owned lands, as shown on Schedule "A" attached, the bids submitted by Jason Lawrence Regier, for lease of farm lands at the tendered annual lease offer of \$72,000.00 for a three (3) year term on Manning Drive; \$44,352.00 for a one (1) year term on Huron Street, and \$14,400.00 for a one (1) year term on Bonder Road, BE ACCEPTED; it being noted that Jason Lawrence Regier submitted the highest offers and meets the City's terms, conditions and

specifications in all areas.

11. Federation of Canadian Municipalities Board of Directors Meeting - Prince George, B.C. - March 6-9, 2013

Recommendation: That the communication dated March 19, 2013 from Councillor H.L. Usher and Councillor J.L. Baechler regarding the Federation of Canadian Municipalities Board of Directors meeting held on March 6-9, 2013 in Prince George, B.C. BE RECEIVED.

**III. SCHEDULED ITEMS**

None.

**IV. ITEMS FOR DIRECTION**

12. Appointment to the Animal Welfare Advisory Committee

Recommendation: That the following individual BE APPOINTED to the Animal Welfare Advisory Committee for the term ending February 28, 2015;

Voting:

- Jennifer Fawcett-Cornish (Member- at-Large)

13. Appointment to the Community Safety and Crime Prevention Advisory Committee

Recommendation: That the following individuals BE APPOINTED to the Community Safety and Crime Prevention Advisory Committee for the term ending February 28, 2015;

Voting:

- Roderick Singh (Member-at-Large)
- Patricia Watson (Member-at-Large)

14. Resignation of C. Costa from the London Diversity and Race Relations Advisory Committee

Recommendation: That the communication dated March 26, 2013 from E. Rodrigues, Executive Director, LUSO Community Services, indicating the resignation of C. Costa's from the London Diversity and Race Relations Advisory Committee, BE ACCEPTED and Ms. Costa BE THANKED for participating on the London Diversity and Race Relations Advisory Committee.

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

15. Enquiry – Councillor J.P. Bryant – Status of Remediation Near Piccadilly Park

Recommendation: That the enquiry by Councillor J.P. Bryant regarding the remediation work that was postponed near Piccadilly Park, in the area bounded by Wellington Street, Kenneth Avenue and the CP Railway tracks, BE REFERRED to the Managing Director, Parks and Recreation, for response to Councillor Bryant.

**VI. CONFIDENTIAL**

*(See Confidential Appendix to the 10th Report of the Corporate Services Committee enclosed for Members only.)*

The Corporate Services Committee convened in camera from 1:04 PM to 2:01 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter to be considered for the purpose of instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-2. A matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the decommissioning of City owed lands known as the South Street Campus currently leased and occupied by London Health Sciences Centre; a proposed or pending acquisition or disposition of land by the municipality; and for the purpose of a vote for giving directions or instructions to officers, employees or agents of the municipality or persons retained by or under a contract with the municipality.
- C-3. A matter pertaining to labour relations and employee negotiations, and advice or recommendations of officers and employees of the Corporation including communications necessary for that purpose.

## **VII. ADJOURNMENT**

The meeting adjourned at 2:20 PM.