

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, Managing Director, Corporate Services
and City Treasurer, Chief Financial Officer

Subject: 2020 Statement of Remuneration and Expenses for Elected
and Appointed Officials

Date: March 1, 2021

Recommendation

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions **BE TAKEN**:

- a) in accordance with Section 284 of the *Municipal Act, 2001*, the Statements of Remuneration and Expenses for Elected and Appointed Officials, attached as Appendix “A” and Appendix “B”, **BE RECEIVED** for information,
- b) in accordance with the City Council resolution of March 2012, the annual report on the Mayor’s Office’s expenditures **BE RECEIVED** for information, and
- c) in accordance with the City Council Travel and Business Expenses Policy, the Statement of Travel Expenses for Senior Administration Officials, attached as Appendix “C” and “D”, **BE RECEIVED** for information.

Analysis

1.0 Background Information

1.1 Background

Section 284 of the *Municipal Act, 2001* requires the Treasurer of every municipality, on or before the 31st of March in each year, to submit to the City Council for the preceding year, an itemized statement of remuneration and expenses paid to each member of Council and Council-appointed members of Committees and Sub-committees and local bodies.

Section 284(1) reads as:

The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;*
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and*
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).*

1.0 Background Information (continued)

1.2 Previous Reports Related to this Matter

Elected Officials and Appointed Citizen Members 2019 Remuneration, April 16, 2019, meeting of Corporate Services Committee, Consent Item # 2.4

2019 Statement of Remuneration and Expenses Elected and Appointed Officials, March 9, 2020, meeting of Corporate Services Committee, Consent Item # 2.2

Remuneration for Elected Officials and Appointed Citizens, July 13, 2020, meeting of Corporate Services Committee, Deferred Matters/Additional Business Item # 5.1

2.0 Discussion and Considerations

2.1 Council Remuneration and Expenses

The attached Appendices have been prepared for the year ending December 31, 2020, in conjunction with this requirement of the *Municipal Act, 2001*, as follows:

- Appendix “A” - Statement of Remuneration and Expenses paid to or on behalf of Elected Officials; and
- Appendix “B” - Statement of Remuneration and Expenses paid to or on behalf of Appointed Officials

In Appendix “A”, attached, the Elected Officials’ individual 2020 actual remuneration (stipends), benefits and expenses are listed. Council expenses and remuneration were paid in accordance with Council Policy as set out through the following By-Laws:

- By-Law No. CPOL.-70(a)-408: Remuneration for Elected Officials and Appointed Citizen Members Policy
- By-law No. CPOL.-372-453: Discussion of Remuneration for Elected Officials and Individuals Appointed by City Council to Serve on its Committees or a Local Agency, Board or Commission Policy
- By-law No. CPOL.-228(a)-427: Council Members’ Expense Account Policy
- By-law No. CPOL.-229(a)-428: Mayor’s Expenses Policy
- By-law No. CPOL.-156(a)-385: Mayor – Contracted Staff Policy
- By-law No. CPOL.-227(a)-451: Travel & Business Expenses
- By-law No. CPOL.-68(a)-370: Issuance of Technology Equipment to Council Members Policy

Stipends and taxable employer-paid benefits are fully taxable. The expenses reported under the Expenses column are not subject to income tax. Note the following with regards to stipend reporting for the year 2020:

- Stipends identified on Appendix “A” reflect T4 reporting, which is recorded on a cash basis.
- There were 27 pay periods in 2020.
- No stipend increase for 2020 based on the Council recommendation of July 21, 2020.

2.0 Discussion and Considerations (continued)

2.2 Mayor's Office

On March 20 and 21, 2012, Council resolved that the Mayor be requested to provide annual reports detailing the Mayor's Office's expenditures. The 2020 expenses and a brief description provided by the Mayor's Office are below. The travel expenses are included in Appendix "A", attached.

Expenses with Description	Total
Hosting and/or Entertainment	
Used for hosting dignitaries and guests and special events requiring ticket purchase.	\$1,119.94
Gifts and Souvenirs	
Purchases include City of London pins and promotional material for citizen requests, visitors and dignitaries.	\$948.74
Purchased Services	
Includes expenses for services such as braille services, website hosting, virtual conferencing, Acting Mayor's contract staff and services related to the State of the City Address.	\$4,600.44
Total	\$6,669.12

The details for the above Mayor's Office expenses can be accessed via the Mayor's Office page located on www.london.ca.

2.3 Statements of Travel Expenses for Senior Administration

The Council Travel and Business Expenses Policy requires the City Treasurer to submit a list of expenses incurred during the previous calendar year for the Senior Administration of certain local Boards and Commissions as well as Senior Administration of the City of London.

The attached Appendices have been prepared for the year ending December 31, 2020, in accordance with the Travel & Business Expenses Policy as follows:

- Appendix "C" - Statement of Out-of-Town Travel and Expenses as submitted and reviewed by Senior Administrative Officials of:
 - London Police Services Board
 - London Public Library
 - London Transit Commission
 - RBC Place London (formerly known as London Convention Centre)
- Appendix "D" - Statement of Out-of-Town Travel and Expenses as submitted and reviewed by Senior Administrative Officials of the City of London.

Conclusion

In accordance with Municipal Council's policies regarding Council Members' Expense Account Policy and the Mayor's Expenses Policy, which are consistent with *Municipal Act, 2001* section 284(1), this report provides a breakdown of remuneration and expenses for elected officials. Further, consistent with other Council policies, this report provides statements of out-of-town travel and expenses for senior administrative officials of the City of London. These statements are to be received for information.

Prepared by: Sharon Swance, CPA, CGA, Manager, Accounting
Julie Kovacs, CPA, CGA, Manager, Employee Systems

Submitted by: Ian Collins, CPA, CMA, Director, Financial Services

Recommended by: Anna Lisa Barbon, CPA, CGA, Managing Director,
Corporate Services and City Treasurer, Chief Financial
Officer

Attachments

Appendix "A"
2020

**STATEMENT OF REMUNERATION AND EXPENSES
FOR ELECTED OFFICIALS**

Appointment(s)	Stipends ³	Benefits	Expenses	Total \$
Mayor Edwin Holder	145,531.75	33,363.42	2,504.00 ¹	181,399.17
Vehicle allowance ²		8,400.00		8,400.00
	<u>145,531.75</u>	<u>41,763.42</u>	<u>2,504.00</u>	<u>189,799.17</u>
Councillor Ward 1 Michael van Holst	53,965.24	15,075.95	8,240.78	77,281.97
Vehicle allowance/reimbursement ²		1,800.00		1,800.00
	<u>53,965.24</u>	<u>16,875.95</u>	<u>8,240.78</u>	<u>79,081.97</u>
Councillor Ward 2 Shawn Lewis	53,965.24	12,130.55	7,327.11	73,422.90
Vehicle allowance/reimbursement ²		1,680.00		1,680.00
	<u>53,965.24</u>	<u>13,810.55</u>	<u>7,327.11</u>	<u>75,102.90</u>
Councillor Ward 3 Mohamed Salih	53,965.24	14,860.27	4,602.10	73,427.61
Vehicle allowance/reimbursement ²		1,425.00		1,425.00
	<u>53,965.24</u>	<u>16,285.27</u>	<u>4,602.10</u>	<u>74,852.61</u>
Councillor Ward 4 Jesse Helmer	53,965.24	14,833.59	14,999.33	83,798.16
London Police Service Board			101.76	101.76
	<u>53,965.24</u>	<u>14,833.59</u>	<u>15,101.09</u>	<u>83,899.92</u>
Councillor Ward 5 Maureen Cassidy	53,965.24	14,870.18	1,055.42	69,890.84
Vehicle allowance/reimbursement ²		225.00		225.00
Home office internet			702.18	702.18
Middlesex-London Health Unit, Chair	5,908.08		1,826.09	7,734.17
	<u>59,873.32</u>	<u>15,095.18</u>	<u>3,583.69</u>	<u>78,552.19</u>
Councillor Ward 6 Phil Squire	53,965.24	14,784.35	563.99	69,313.58
Councillor Ward 7 Josh Morgan	53,965.24	14,959.20	1,163.86	70,088.30
Vehicle allowance/reimbursement ²		1,080.00		1,080.00
Federation of Canadian Municipalities Board Meetings			1,624.27	1,624.27
	<u>53,965.24</u>	<u>16,039.20</u>	<u>2,788.13</u>	<u>72,792.57</u>
Councillor Ward 8 Steve Lehman	53,965.24	14,784.35	5,360.93	74,110.52
Councillor Ward 9 Anna Hopkins	53,965.24	11,980.60	1,430.13	67,375.97
Vehicle allowance/reimbursement ²		450.00		450.00
Home office internet			753.36	753.36
Association of Municipalities Ontario - Meetings			745.90	745.90
	<u>53,965.24</u>	<u>12,430.60</u>	<u>2,929.39</u>	<u>69,325.23</u>
Councillor Ward 10 Paul Van Meerbergen	53,965.24	14,784.35	107.67	68,857.26
Councillor Ward 11 Stephen Turner	53,965.24	14,808.97	2,146.56	70,920.77
Councillor Ward 12 Elizabeth Peloza	53,965.24	14,930.25	3,390.02	72,285.51
Vehicle allowance/reimbursement ²		900.00		900.00
Kettle Creek Conservation Authority			10.34	10.34
	<u>53,965.24</u>	<u>15,830.25</u>	<u>3,400.36</u>	<u>73,195.85</u>
Councillor Ward 13 Arielle Kayabaga	53,965.24	14,983.83	6,152.72	75,101.79
Vehicle allowance/reimbursement ²		1,080.00		1,080.00
	<u>53,965.24</u>	<u>16,063.83</u>	<u>6,152.72</u>	<u>76,181.79</u>
Councillor Ward 14 Steve Hillier	53,965.24	15,075.95	721.71	69,762.90
Vehicle allowance/reimbursement ²		1,800.00		1,800.00
	<u>53,965.24</u>	<u>16,875.95</u>	<u>721.71</u>	<u>71,562.90</u>

Notes:

¹ Mayor's expenses

The Mayor's expenses may include Councillor and staff travel expenses who attended events as guests of or on behalf of the Mayor. Details can be found on the Mayor's 2020 Expense Report. A link is provided below:

<https://london.ca/sites/default/files/2021-02/Mayor%27s%20Expenses%202020%20-%20Q4.pdf>

² Vehicle allowance/reimbursement

Councillors can elect to receive a monthly transportation allowance or a per kilometer rate reimbursement for parking and kilometer usage per By-law No. CPOL.-228(a)-427: Council Members' Expense Account Policy. Allowances are a taxable benefit and reported on Councillors' T4's and are reported under the Benefit column on this appendix. Reimbursements are not a taxable benefit and are reported under the Expense column on this appendix.

³ Stipends

Stipends identified above reflect T4 reporting, which is recorded on a cash basis, noting that there were 27 pay periods in 2020.

Appendix "B"
2020
STATEMENT OF REMUNERATION AND EXPENSES
FOR APPOINTED OFFICIALS

Appointment(s)	Stipends	Benefits	Expenses	Total \$
Committee of Adjustment - J. Fyfe-Millar Chair	7,277.04 945.96	408.24		7,685.28 945.96 <u>8,631.24</u>
Committee of Adjustment - D. Schmidt	7,277.04	340.20		<u>7,617.24</u>
Committee of Adjustment - D. Brown	7,277.04	340.20		<u>7,617.24</u>
Committee of Adjustment - C. Miller	7,277.04	141.96		<u>7,419.00</u>
Committee of Adjustment - S. Polhill	7,277.04	340.20		<u>7,617.24</u>
Court of Revision - A. Stratton	76.00	1.48		<u>77.48</u>
Cycling Advisory Committee - R. Henderson			270.67	<u>270.67</u>
Community Diversity and Inclusion Strategy (CDIS) Implementation Body - Chairs - G.A. Gutierrez Sanin	2,000.00	39.00		<u>2,039.00</u>
Community Diversity and Inclusion Strategy (CDIS) Implementation Body - Chairs - B. Hill	2,000.00	67.45		<u>2,067.45</u>
Community Diversity and Inclusion Strategy (CDIS) Implementation Body - Chairs - R. Morris	2,000.00	67.45		<u>2,067.45</u>
Community Diversity and Inclusion Strategy (CDIS) Implementation Body - Chairs- S. Sharma	2,000.00	67.45		<u>2,067.45</u>
Election Compliance Audit Committee - C. Scrimgeour	100.00	1.95		<u>101.95</u>
Election Compliance Audit Committee - A. Wright	100.00	1.95		<u>101.95</u>
Election Compliance Audit Committee - D. Ross	600.00	11.70		<u>611.70</u>
Greater London International Airport Authority - B.Graham	14,400.00			<u>14,400.00</u>
Greater London International Airport Authority - M. O'Leary-Pickard	16,900.00			<u>16,900.00</u>
Greater London International Airport Authority - G. Kotsiomitis	13,900.00			<u>13,900.00</u>
Hearings Officer - D. Bryant	800.00	42.29		<u>842.29</u>
Hearings Officer - A. Wright	200.00	3.90		<u>203.90</u>
Kettle Creek Conservation Authority - B. Mackie	860.90		71.44	<u>932.34</u>
Kettle Creek Conservation Authority - R. Winfield	860.90		15.98	<u>876.88</u>
London Advisory Committee on Heritage - K. Waud			25.00	<u>25.00</u>
London Hydro Inc. - G. Holburn	19,632.00			<u>19,632.00</u>
London Hydro Inc. - A. Hrymak	21,432.00			<u>21,432.00</u>
London Hydro Inc. - C. Graham	19,632.00			<u>19,632.00</u>
London Hydro Inc. - M. Sinclair	19,632.00			<u>19,632.00</u>
London Hydro Inc. - G. Valente Chair	21,432.00 4,284.00			21,432.00 4,284.00 <u>25,716.00</u>
London Hydro Inc. - J. Smit	20,832.00			<u>20,832.00</u>
London Police Services Board - S. Toth	7,822.26		101.76	<u>7,924.02</u>
London Transit Commission - S. Rooth	4,982.04	174.96		<u>5,157.00</u>
London Transit Commission - T. Park	4,982.04	174.96		<u>5,157.00</u>
London Transit Commission - T. Khan	4,982.04	174.96		<u>5,157.00</u>

Appendix "B"
2020
STATEMENT OF REMUNERATION AND EXPENSES
FOR APPOINTED OFFICIALS

Appointment(s)	Stipends	Benefits	Expenses	Total \$
Middlesex-London Health Unit - M. Reid	3,029.80		965.95	<u>3,995.75</u>
Plumbers' and Drain Layers' Examining Board - M. Salliss	100.00			<u>100.00</u>
Plumbers' and Drain Layers' Examining Board - S. Atchison	100.00			<u>100.00</u>
Plumbers' and Drain Layers' Examining Board - D. Brouwer	100.00			<u>100.00</u>
Upper Thames River Conservation Authority - S. Levin	654.50		42.00	<u>696.50</u>
Upper Thames River Conservation Authority - M. Blosh	535.50		20.00	<u>555.50</u>
Upper Thames River Conservation Authority - J. Reffle	654.50		27.00	<u>681.50</u>

Appendix "C"

2020

STATEMENT OF OUT-OF-TOWN TRAVEL AND EXPENSES FOR
SENIOR ADMINISTRATIVE OFFICIALS
BOARDS AND COMMISSIONS

LONDON TRANSIT COMMISSION

	Position	Total \$
K. Paleczny	General Manager	-

LONDON POLICE SERVICES BOARD

	Position	Total \$
S. Williams	Chief of Police	1,426.19

LONDON CONVENTION CENTRE CORPORATION OPERATING AS RBC PLACE LONDON

	Position	Total \$
L. Da Silva	General Manager and CEO	477.18

LONDON PUBLIC LIBRARY

	Position	Total \$
M. Ciccone	CEO and Chief Librarian	3,799.00

Appendix "D"
2020
STATEMENT OF OUT-OF-TOWN TRAVEL AND EXPENSES FOR
SENIOR ADMINISTRATIVE OFFICIALS
CITY OF LONDON

	Position	Total \$
M. Hayward	City Manager	\$0.00
L. Livingstone	City Manager	\$979.26
B. Coxhead	Managing Director Corporate Services & Chief Human Resource Officer	\$0.00
B. Card	Managing Director Corporate Services & City Solicitor	\$0.00
A. Barbon	Managing Director Corporate Services & City Treasurer, Chief Financial Officer	\$373.97
G. Kotsifas	Managing Director Development & Compliance Services, Chief Building Official	\$1,452.50
K. Scherr	Managing Director Environmental & Engineering Services, City Engineer	\$620.14
S. Datars-Bere	Managing Director Housing, Social Services & Dearness Home	\$2,418.63
K. Dickins	Managing Director Housing, Social Services & Dearness Home (Acting)	\$1,032.79
C. Smith	Managing Director Neighbourhood, Children & Fire Services	\$90.06
S. Stafford	Managing Director Parks & Recreation	\$0.00
L. Hamer	Fire Chief	\$2,023.33
A. Hunt	Deputy Fire Chief, Communications & Operations	\$1,254.73
R. Hayes	Deputy Fire Chief, Operations	\$50.88
M. Hepditch	Deputy Fire Chief, Prevention and Public Education	\$50.88

Note: Based on position title as of December 31, 2020, consistent with Public Sector Salary Disclosure reporting.