

TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON NOVEMBER 17, 2020
FROM:	KELLY SCHERR, P.ENG., MBA, FEC MANAGING DIRECTOR ENVIRONMENTAL AND ENGINEERING SERVICES AND CITY ENGINEER
SUBJECT:	ACTIVE TRANSPORTATION MANAGER

RECOMMENDATION

That, on the recommendation of the Managing Director, Environmental and Engineering Services and City Engineer the following report regarding the development of a new Active Transportation Manager position within the Environmental and Engineering Services area **BE RECEIVED** for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Civic Works Committee – June 19, 2012 – London 2030 Transportation Master Plan
- Planning and Environment Committee – June 13, 2016 – The London Plan
- Civic Works Committee – September 7, 2016 – London ON Bikes Cycling Master Plan
- Civic Works Committee – March 10, 2020 – Cycling Master Plan Technical Amendments

2019-2023 STRATEGIC PLAN

The following report supports the 2019 – 2023 Strategic Plan through the strategic focus areas of Building a Sustainable City, Growing Our Economy and Leading in Customer Service by contributing to improved mobility options with a complete streets lens and a focus on climate change mitigation and adaptation. This report will assist in informing future directions for the creation of an efficient, inclusive, and connected active transportation network.

BACKGROUND

Purpose

On June 29, 2020, Council directed staff to complete the following actions with respect to the upcoming review of the City's Cycling Master Plan in 2021:

- a) the Civic Administration BE DIRECTED to develop a plan for the creation of an Active Transportation Manager under Environmental and Engineering Services and the City Engineer, including options to offset the costs for such a position through the reallocation of resources including but not limited to the redeployment of unfilled positions in the “Smart Cities” area;
- b) the Civic Administration BE DIRECTED to report back to the Civic Works Committee by the end of Q3 2020 with an update on progress made with regard to this initiative; it being noted and understood that the City of London is currently in a hiring freeze and hiring would occur once this has concluded;

This report addresses the above action items and provides information regarding the current status of the development of this new role.

DISCUSSION

This new role titled, Program Manager, Active Transportation will primarily be involved in the planning, design and construction of active transportation roadway infrastructure. The position will be responsible to implement dedicated cycling projects, provide advice on infrastructure projects led by others and lead planning initiatives like the next mobility master plan. The position will be in Transportation Planning & Design Division of the Environmental and Engineering Service Area and will be responsible to coordinate with Environmental Programs and Parks and Recreation staff regarding active transportation infrastructure.

A new job description has been finalized for this position by Human Resources and staff are ready to commence the recruitment process. The process was informed by a review of comparator position descriptions in other municipalities. The job description identifies the major responsibilities for this position as the development of active transportation infrastructure and programs that result in improvements to cycling and pedestrian infrastructure for the safe, efficient and equitable mobility of all road users. The Program Manager, Active Transportation will develop effective and collaborative relationships within the cycling and active transportation community in support of the City of London’s Transportation Master Plan, the Cycling Master Plan and other plans and policies encompassing active transportation.

The position will be a management position with the necessary professional qualifications, education and experience required to fulfill the responsibilities of this new role. The Program Manager, Active Transportation is expected to have up to two direct reports however the timing for this is to be confirmed.

Funding for this position has been identified through a detailed, line-by-line review of the Transportation Services budget.

CONCLUSION

The creation of a new position, titled, Program Manager, Active Transportation within the Environmental and Engineering Service Area is underway including the development of a job specification and the identification of a funding source for the new position. It is anticipated that the position will be filled in early 2021. This new position will be primarily involved in the planning, design and construction of active transportation roadway infrastructure projects while ensuring coordination across the network and the effective engagement of stakeholders and residents.

The provision of a robust and accessible active transportation network is important to ensure that London residents have more transportation choices to reach their destination.

PREPARED BY:	REVIEWED & CONCURRED BY:
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