

Committee: **Advisory Committee on the Environment**

Name: **Trevor Kolybaba**

Address:

**559 Jeffreybrook Dr
London, ON
N5X 2S3**

Occupation: **Operations Manager**

Work experience: **Jan 2011– Present Badger Daylighting, London, Ont. Operations Manager, South Western Ontario • Mentored and monitor all staff for their respective duties • Maintained and monitored current policies and procedures of Health and Safety programs • Actively maintain professional relationships with corporate, municipal and private clients • Commanded and controlled a variety of projects revolving around municipal activities and Utilities • Conducted hazard assessment, confined space planning, air quality monitoring and safety audits. • Performed project cost accounting and created deliverables for both clients and management. • Supply management and inventory control. • Completed forecasting models and participated in accounting functions for the branch including P&L assesments. April 2010 - Jan 2011 Emterra Environmental, London, Ont. Operations Manager, South Western Ontario. Management of the Business • Ensures that all operations are conducted in accordance with company policies and procedures and permit conditions. • Develops continuous improvement programs in the areas of productivity, efficiency, cost control, preventive maintenance, and housekeeping and ensures full compliance with corporate policies and procedures • Provides leadership to operations staff • Ensures that all financial reporting including weekly reports as well as monthly reports, area accurate and match revenues and costs • Participates in incident investigations and responsible for follow-up of preventative actions • Implementation of new Safety Management Software • Review of all current routing methods and development in the area of execution Customer Service/Market Management • Through regular communications with customers develops a deeper understanding of their businesses and their needs • Manages District customer service and satisfaction • Participates in establishing pricing strategy, maximizing revenues and margins • Develops and maintains extensive transactional and relationship based customer contacts Business Planning • Participates in the preparation of annual budgets • Responsible for delivery of revenue and margin results, in accordance with plans and budgets May 2007 – April 2010 Newalta Corporation, London, Ont. Operations Manager, Sarnia Division. • Mentored and monitor all staff for their respective duties • Maintained and monitored current policies and procedures of Health and Safety programs • Actively maintain professional relationships with corporate, municipal and private clients • Commanded and controlled a variety of projects revolving around industrial service work and centrifuge projects • Conducted hazard assessment, confined space planning, air quality monitoring and safety audits. • Performed project cost accounting and created deliverables for both clients and management. • Supply management and inventory control. • Completed forecasting models and participated in accounting functions for the branch including P&L assesments. 2000– May 2007 Ecolosite Inc., London, Ont. Operations Manager, London Division. • Acted as General Manager • Manage and monitor all staff and their respective duties • Assisted with creation of current Health and Safety programs • Actively maintain professional relationships with corporate, municipal and private clients • Implemented Hazardous Waste Management program for selected clients • Conducted Annual Waste Audits for clients as required under O. Reg. 102/94 • Hazard assessment, planning, air quality monitoring and safety audits. • Performed project cost accounting. • Provided on-site employee training. • Website design and maintenance. • Supply management and inventory control. • Assisted and implemented all technical upgrades. • Emergency Spill response and containment practices.**

Education: **1999-2002 University of Windsor, Windsor, Ont. • B.A., Geography (Earth Studies)**

Skills: **My strengths include the ability to manage and prioritize situations in a calm and professional manner. I believe that you will find that not only am I a highly motivated, results-oriented professional with a commitment to environmental protection but I am also able to work independently and well organized. My qualifications are: → Demonstrated leadership skills to direct staff in planning, managing and implementing projects/priorities; → Knowledge of environmental legislation; project management skills; implement, manage**

new initiatives; → Strong analytical, problem-solving skills to identify/resolve problem areas; → Excellent communication skills to effectively represent legislation/policy/programs; → Technical knowledge/experience re environmental control, pollution abatement, land-use practices; → Knowledge of environmental process, industrial process, municipal water supply systems, waste management, surface/groundwater technology; → Working knowledge of data entry software; experience with multiple geographical information systems.

Interest reason: I have always had a keen interest in participating in committees especially ones that deal with an environmental focus. I feel that with my background that I would be a valuable asset in dealing with environmental issues in and around London.

Contributions: I am pleased to submit my application for consideration. Upon reviewing my curriculum vitae, I believe you will find that I possess the knowledge, skills and direct experience to ensure success in this important role.

Past contributions: I have sat on the TD Friends for the Environment board for one year and worked toward distributing funds to local organizations.

Interpersonal: Participated with the EMRCB in the development of their annual Environmental Conference. Aided in the research and development of Web-Based GIS software in conjunction with the University of Windsor and the Windsor Public Library.

<http://www.windsorpubliclibrary.com/digi/icity/>

Interview interest: Yes