

## Report to Strategic Priorities and Policy Committee

**To:** Chair and Members  
Strategic Priorities and Policy Committee

**From:** Kelly Scherr, P.Eng  
Managing Director, Environmental & Engineering  
Services and City Engineer and Cathy Saunders, City  
Clerk

**Subject:** Rapid Transit Implementation Working Group

**Meeting on:** October 20, 2020

## Recommendation

That, on the recommendation of the Managing Director, Environmental & Engineering Services and City Engineer and the City Clerk, the “Rapid Transit Implementation Working Group” (RTIWG) BE DISSOLVED as the mandate of the RTIWG has been completed; it being noted that the Terms of Reference of the RTIWG sets out that the Working Group shall dissolve upon completion of its mandate.

## Previous Reports Pertinent to this Matter

None.

## Background

The Municipal Council, at its meeting held on November 26, 2019 resolved:

“That on the recommendation of the City Clerk, the following actions be taken with respect to the Rapid Transit Implementation Working Group:

- a) the following appointments to the Rapid Transit Implementation Working Group, BE EXTENDED to November 15, 2022, or until the Working Group completes its mandate, whichever is sooner: Councillors van Holst, Squire, Cassidy, Helmer, Kayabaga, Hillier, Pelosa, Hopkins and Lehman; and,
- b) subject to the approval of part a), above, the revised Terms of Reference as appended to the staff report dated November 25, 2019, as Appendix “B”, BE APPROVED. (2.4/22/SPPC) (2019-T06)”

The Rapid Transit Implementation Working Group (RTIWG) was established in August 2016 by the Municipal Council. The mandate of the RTIWG as set out in the Terms of Reference revised on November 26, 2019 attached as Appendix “A” to this report is as follows:

“The Working Group shall:

- a) Participate, as appropriate, in broader community engagement at key points throughout the design and construction phases of the rapid transit implementation process.
- b) Serve as a liaison point between the London Transit Commission and the Municipal Council on matters respecting the implementation of London’s rapid transit initiative
- c) Review and provide input to the Municipal Council, through the Strategic Priorities and Policy Committee, with respect to the implementation of London’s rapid transit initiative.”

As noted above, the term of the appointments to RTIWG were extended until November 15, 2022, or until the Working Group completes its mandate, whichever is sooner. As the implementation of rapid transit is proceeding as several individual projects, reporting during the design and construction phases will follow the standard process for construction project through reports to the Civic Works Committee.

As a result and in accordance with the mandate of the RTIWG Terms of Reference, the Working Group is dissolved.

### **Discussion**

Any future discussions with the London Transit Commission (LTC) regarding transit matters can be brought forward to the Civic Works Committee, at the request for delegation by the LTC.

The Civic Administration is seeking confirmation from Municipal Council that the RTIWG is dissolved as its mandate has been completed.

Prepared and Recommended by: Cathy Saunders, City Clerk

Recommended by: Kelly Scherr, P.Eng., Managing Director,  
Environmental and Engineering Services and  
City Engineer

## Appendix "A"

### **RAPID TRANSIT IMPLEMENTATION WORKING GROUP TERMS OF REFERENCE (August 2016)**

#### **COMPOSITION:**

The Working Group shall be comprised of Members of Council who have indicated to the City Clerk their willingness to serve on the Working Group and three representatives from the London Transit Commission.

#### **TERM OF OFFICE:**

The Working Group shall dissolve upon completion of its mandate.

#### **CHAIR AND VICE CHAIR**

The Chair and Vice Chair shall be elected by the Working Group from among its Members.

#### **REPORTING RELATIONSHIP**

The Working Group shall report through the Strategic Priorities and Policy Committee.

#### **DUTIES:**

The Working Group shall:

- a) Participate, as appropriate, in broader community engagement at key points throughout the, design and construction phases of the rapid transit implementation process.
- c) Serve as a liaison point between the London Transit Commission and the Municipal Council on matters respecting the implementation of London's rapid transit initiative
- d) Review and provide input to the Municipal Council, through the Strategic Priorities and Policy Committee, with respect to the development and implementation of London's rapid transit initiative.

#### **MEETINGS:**

The meetings shall be held on an as needed basis.

#### **RESOURCES:**

Research and general support staff resources shall be provided through the relevant Managing Director and/or the General Manager of the London Transit Commission. Secretariat support shall be provided by the City Clerk's Office.