

<b>TO:</b>	<b>CHAIR AND MEMBERS STRATEGIC PRIORITIES AND POLICY COMMITTEE MEETING ON OCTOBER 20, 2020</b>
<b>FROM:</b>	<b>CATHY SAUNDERS CITY CLERK</b>
<b>SUBJECT</b>	<b>APPOINTMENT OF DEPUTY MAYOR</b>

<b>RECOMMENDATION</b>
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That, on the recommendation of the Mayor, the following actions be taken with respect to the appointment of the Deputy Mayor:

- a) the appointment of Councillor Josh Morgan as Deputy Mayor for the City of London, for a term commencing on December 1, 2020 and ending on November 15, 2022 to carry out such responsibilities as set out and as provided for in the Council Policy "Appointment of Deputy Mayor Policy" and the Council Procedure By-law, BE APPROVED; and,
- b) the proposed attached by-law (Appendix "A") being "A by-law to appoint a Deputy Mayor for the City of London and to repeal By-law No. A.-7794-2, being a By-law to appoint a Deputy Mayor, as selected by the Mayor, for the City of London, BE INTRODUCED at the Municipal Council meeting to be held on October 27, 2020.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
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None.

<b>BACKGROUND</b>
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Municipal Council, at its meeting held on December 3, 2018 passed By-law No. A.-7794-2 to appoint Councillor Helmer as Deputy Mayor for the term commencing December 3, 2018 and ending November 30, 2020 to carry out such responsibilities as set out and as provided for in the Council Policy "Appointment of Deputy Mayor Policy" and in the Council Procedure By-law. As the term for Councillor Helmer's appointment ends on November 30, 2020, the appointment of a Deputy Mayor is required.

The "Appointment of Deputy Mayor Policy" is attached as Appendix "B" to this report for your information. In summary, the purpose of the Policy is to establish "the process for the appointment of a Deputy Mayor to assist the Mayor in carrying out their powers and duties and/or act in the place of the head of Council or other member of Council designated to preside at meetings in the municipality's procedure by-law when the head of Council or designated member is absent or refused to act or the office is vacant".

The Policy provides for the Deputy Mayor to be selected by the Mayor and confirmed by a majority vote of the Municipal Council through the enactment of an appointment by-law.

It is noted that the Policy sets out that following with respect to the appointment term:

- There is no limit to the number of terms a Member of Council can serve as Deputy Mayor
- The term of the appointment of the Deputy Mayor shall last no longer than the Council term during which the Deputy Mayor was selected.

<b>PREPARED BY:</b>
<b>CATHY SAUNDERS CITY CLERK</b>

APPENDIX "A"

Bill No.  
2020

By-law No. A.-

A by-law to appoint a Deputy Mayor for the City of London and to repeal By-law No. A.-7794-2 being "A by-law to appoint a Deputy Mayor, as selected by the Mayor, for the City of London".

WHEREAS section 5(3) of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 10(2) of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that a municipality may pass by-laws with respect to the governance structure of the municipality;

AND WHEREAS section 242 of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, provides for a municipality to, by by-law or resolution, appoint a member of the council to act in the place of the head of council or other member of council designated to preside at meetings in the municipality's procedure by-law when the head of council or designated member is absent or refuses to act or the office is vacant, and while so acting such member has all the powers and duties of the head of council or designated member, as the case may be;

AND WHEREAS Councillor Josh Morgan has consented to accept the appointment to the office of Deputy Mayor, and to carry out such responsibilities as set out and as provided for in the Council Policy "Appointment of Deputy Mayor Policy" and in the Council Procedure By-law;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Josh Morgan is hereby appointed Deputy Mayor, for the City of London, for a term commencing on December 1, 2020 and ending on November 15, 2022 and shall carry out such responsibilities as set out and as provided for in the Council Policy "Appointment of Deputy Mayor Policy" and the Council Procedure By-law.
2. By-law No. A.-7794-2, being "A by-law to appoint a Deputy Mayor, as selected by the Mayor for the City of London" is hereby repealed.
3. This by-law comes into force and effect on December 1, 2020.

PASSED in Open Council on October 27, 2020.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – October 27, 2020  
Second Reading – October 27, 2020  
Third Reading – October 27, 2020

## APPENDIX "B"

### Appointment of Deputy Mayor Policy

#### 1. Policy Statement

1.1 This policy establishes the process for the appointment of a Deputy Mayor to assist the Mayor in carrying out their powers and duties and/or act in the place of the head of council or other member of council designated to preside at meetings in the municipality's procedure by-law when the head of council or designated member is absent or refuses to act or the office is vacant. This shall include general business continuity in the absence of, or refusal to act by, the Mayor; attendance at meetings/events on behalf of the Mayor; participation/representation on civic committees, local boards, commissions or agencies and other related organizations and assistance with the operation and capital budget process through participation on the Audit Committee.

#### 2. Definitions

2.1 Not applicable.

#### 3. Applicability

3.1 This policy applies to all Ward Councillors.

#### 4. The Policy

##### 4.1 General

- a) All Ward Councillors shall be eligible to serve as Deputy Mayor.
- b) The Deputy Mayor shall be selected by the Mayor, confirmed by a majority vote of the Municipal Council and appointed by by-law.
- c) The Mayor shall be solely responsible for determining which of their powers and duties are to be allocated to the Deputy Mayor and may adjust that allocation from time to time at their discretion.
- d) There shall be no limit to the number of terms a Member of Council can serve as Deputy Mayor.
- e) In the event the head of Council's seat becomes vacant, as defined in section 259 of the *Municipal Act, 2001*, that vacancy shall be filled in accordance with section 263 of the *Municipal Act, 2001*, with the Deputy Mayor to act in the place of the head of council until such time as the vacant seat is otherwise filled.

##### 4.2 Selection of Deputy Mayor Process

- a) The Mayor's initial selection for Deputy Mayor shall be determined and confirmed at the Inaugural Meeting of Municipal Council, and appointed by by-law.
- b) The term of the Deputy Mayor shall last no longer than the Council term during which the Deputy Mayor was selected.
- c) The Mayor may, at their discretion, change their selection for Deputy Mayor throughout the course of their term as Mayor, in order to allow the Mayor to effectively draw upon the varied skill sets of Council Members.
- d) In the event the Mayor exercises their right under (c) above, any subsequent selection for Deputy Mayor shall be confirmed by Council, and appointed by by-law.