

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE ON OCTOBER 6, 2020
FROM:	G. KOTSIFAS, P. ENG. MANAGING DIRECTOR, DEVELOPMENT & COMPLIANCE SERVICES & CHIEF BUILDING OFFICIAL
SUBJECT:	ADMINISTRATIVE MONETARY PENALTIES – APPLICATION TO MUNICIPAL BY-LAWS PUBLIC PARTICIPATION MEETING

RECOMMENDATION

That, on the recommendation of the Managing Director, Development & Compliance & Chief Building Official, the proposed by-law amendments, **attached** as (“Appendix A”), **BE INTRODUCED** at the Municipal Council meeting to be held on October 13, 2020 for the purposes of applying the Administrative Monetary Penalties System By-law to municipal by-laws.

PREVIOUS REPORTS

Administrative Monetary Penalties – June 17, 2019 – Community and Protective Services Committee

Administrative Monetary Penalties – January 23, 2018 – Community and Protective Services Committee

Administrative Monetary Penalties – December 11, 2018 – Community and Protective Services Committee

BACKGROUND

On June 29, 2019, Municipal Council passed the Administrative Monetary Penalties System By-law (AMPs) with an effective date of November 1, 2019. The AMPs process is an alternative method of issuing *Provincial Offences Act* (POA) tickets for parking violations and other by-law matters. The AMPs process transfers by-law disputes from the courtroom to the municipality through the use of screening officers and independent hearing officers who are able to reduce, cancel, or affirm penalties. For parking violations, AMPs can be served on a vehicle, by mail, email or fax. For all other by-law violations, service can be done in person and also by mail, email or fax.

Parking Enforcement Officers have been issuing parking related AMPs since November 1, 2019. Since that time, over 41,000 AMPs have been issued for parking violations totaling over \$2.2 M in penalty amounts. Numerous screenings and several hearings have been processed. In response to Council direction, Parking Services has changed procedures to make services more accessible for persons with disabilities, alleviating the need for in person attendance.

As noted in the June 2019 CPSC report, once the AMPs process has been effectively implemented to address parking violations, Civic Administration would transfer the process to other municipal by-laws.

The intent of the attached amendments is to support the use of AMPs to address municipal by-law violations. The by-laws recommended for AMPs are: Business Licensing, Residential Rental Units Licensing, Property Standards and Yard and Lot Maintenance. The amendment for the property standards by-law will be made in an upcoming report (Q4 2020) on the full review of the property standards bylaw. The penalty amounts have been included in Schedule A-1 of the amendment. Officers have the discretion to apply escalated penalties (double the original penalty) for repeat similar offences. The penalties for parking offences has been increased in response to Council direction of March 3, 2020. The screening and hearings process for municipal by-law penalty disputes will remain the same as for parking AMPs.

PREPARED BY:	RECOMMENDED BY:
OREST KATOLYK, MLEO (C) CHIEF MUNICIPAL LAW ENFORCEMENT OFFICER	GEORGE KOTSIFAS, P. ENG. MANAGING DIRECTOR, DEVELOPMENT & COMPLIANCE SERVICES & CHIEF BUILDING OFFICIAL

Appendix A”

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. A-54-19001, being
“A by-law to implement an Administrative Monetary
Penalty System.

WHEREAS section 434.1 of the Municipal Act authorises the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council on June 25, 2019 passed By-law No. A-54-19001, being “A by-law to implement an Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. A-54-19001 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That section 8.1 of the By-law be amended by adding the word “penalties” after the word “policies”.
2. That Schedule “A” of the By-law be amended to read “A-1”.
3. That Schedule “A-1” of the By-law be amended by adding the associated penalty provisions.
4. That Schedule “A-2” be added as follows: The following by-laws are listed as Designated By-laws as defined in the AMPs By-law:
 - Traffic and Parking By-law
 - Unauthorized Area Parking By-law
 - Idling Control By-law
 - Business Licensing By-law
 - Residential Rental Units Licensing By-law
 - Yard and Lot Maintenance By-law
 - Property Standards By-law
5. That the definition of “Administrative Penalty” be deleted and replaced with: means an administrative penalty established by this By-law or set out in the attached Schedule “A-1” for a contravention of a Designated by-law listed in Schedule “A-2”.
6. That the definition of “Designated By-law” be amended by replacing Schedule “A” with Schedule “A-2”.
7. That Section 2.1 of the By-law be amended by replacing Schedule “A” in the first instance with Schedule “A-2” and Schedule “A” in the second instance with Schedule “A-1”.
8. That Section 2.3 of the By-law be deleted and replaced with: The *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended, will continue to apply to contraventions of a Designated By-law, except that no person that is required to pay an administrative penalty under this By-law in respect of a contravention of a Designated By-law shall be charged with an offence in respect of the same contravention under the Provincial Offences Act.
9. That Section 3.1 of the By-law be amended by replacing Schedule “A” with Schedule “A-1” and by adding the following clauses: An Officer has the discretion to apply an escalated penalty as prescribed in Schedule “A-1” if the

same violation is repeated by the same person. If the violation is related to a property, the Officer must ensure the property ownership has not changed before applying the escalated penalty. Escalating penalties for the same violation apply to a property in perpetuity as long as the owner of the property has not changed.

10. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on **date**, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. L 131-16 referred to
as Residential Rental Units Licensing By-law.

WHEREAS section 434.1 of the Municipal Act authorises the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54-19001, being “A by-law to implement an Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. L.131-16 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 10 of the By-law be amended by adding the following new section:
“Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54-19001, be liable to pay the City an Administrative Monetary Penalty.”
2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on date, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – date, 2020
Second Reading –date, 2020
Third Reading – date, 2020

Schedule "A -1"
Administrative Monetary Penalty System By-Law
Penalty Schedule Residential Rental Units Licensing By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Operate Rental Unit without current valid licence	2.1	450.00
2	Hold out to be licensed if not licensed	2.2	450.00
3	Contravene (<u>term</u> / <u>condition</u>) of licence	2.3	300.00
4	Fail to comply with (<u>term</u> / <u>condition</u>) of licence	2.3	300.00
5	Operate Rental Unit while licence under suspension	2.4	450.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. PW-9 referred to as the Yard and Lot Maintenance By-law. A by-law to provide for the Licensing and Regulation of Various Businesses.

WHEREAS section 434.1 of the Municipal Act authorises the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54-19001, being “A by-law to implement an Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. L.131-16 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 5 of the By-law be amended by adding the following new section:
“Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54-19001, be liable to pay the City an Administrative Monetary Penalty.”
2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on date, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – date, 2020
Second Reading –date, 2020
Third Reading – date, 2020

Schedule "A-1"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Yard and Lot Maintenance By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amounts
1	Fail to clear land of refuse	3.1	\$175.00
2	Fail to enclose excavation with temporary barrier (122cm / 48 inches) high	3.2	\$175.00
3	Fail to drain accumulation of water over (<u>30cm</u> / <u>12 inches</u>) deep	3.3	\$175.00
4	Deposit refuse on private property	3.4	\$175.00
5	Deposit refuse on municipal property	3.5	\$175.00
6	Fail to keep water in swimming pool in accordance with by-law	3.6	\$175.00
7	Fail to maintain water in swimming pool in accordance with by-law	3.6	\$175.00
8	Fail to clear buffer strip	3.7	\$175.00
9	Hinder Enforcement Officer	3.8	\$175.00
10	Obstruct Enforcement Officer	3.8	\$175.00
11	Attempt to hinder Enforcement Officer	3.8	\$175.00
12	Attempt to obstruct Enforcement Officer	3.8	\$175.00
13	Contravene (<u>Work Order</u> / <u>Order to Discontinue Activity</u>)	3.9	\$175.00
14	Fail to contain refuse in accordance with by-law	3.10	\$175.00
15	Fail to locate refuse containers in accordance with by-law	3.10	\$175.00
16	Fail to use (<u>bins</u> / <u>bulk storage units</u>) to contain refuse in accordance with by-law	3.11	\$175.00
17	Fail to remove graffiti from (<u>buildings</u> / <u>structures</u> / <u>erectations</u> / <u>objects</u> in accordance with by-law	3.12	\$175.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. L.131-16, being “A by-law to provide for the Licensing and Regulation of Various Businesses.

WHEREAS section 434.1 of the Municipal Act authorises the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54-19001, being “A by-law to implement an Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. L.131-16 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 12 of the By-law be amended by adding the following new section:
“Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54-19001, be liable to pay the City an Administrative Monetary Penalty.”
2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on date, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – date, 2020
Second Reading –date, 2020
Third Reading – date, 2020

Schedule "A-1"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Business Licensing By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Hold out to be licensed if not licensed	3.1	\$350.00
2	Operate business while licence under suspension	3.2	\$350.00
3	Operate business at location other than for which licence issued	3.3	\$350.00
4	Operate business under name other than name endorsed on licence	3.4	\$350.00
5	Licence holder – fail to display licence in conspicuous place on premise	3.5(a)	\$150.00
6	Licence holder – fail to display licence in conspicuous place on vehicle	3.5(b)	\$150.00
7	Licence holder – fail to maintain licence on their person	3.5(c)	\$250.00
8	Fail to keep required records	3.6	\$250.00
9	Hinder any person exercising power or duty under by-law	3.7	\$250.00
10	Attempt to hinder any person exercising power or duty under by-law	3.7	\$250.00
11	Obstruct any person exercising power or duty under by-law	3.7	\$250.00
12	Attempt to obstruct any person exercising power or duty under by-law	3.7	\$250.00
13	Own Body-Rub Parlour without current valid licence	Schedule 2, 7.1	\$750.00
14	Operate Body-Rub Parlour without current valid licence	Schedule 2, 7.1	\$750.00
15	Owner – permit person other than licensed Operator to operate Body-Rub Parlour	Schedule 2, 7.2	\$750.00
16	Operate Body-Rub Parlour without Owner holding Body-Rub Parlour licence	Schedule 2, 7.3	\$750.00
17	Owner – permit person under 18 to enter Body-Rub Parlour	Schedule 2, 7.4	\$750.00
18	Owner – permit person under 18 to remain in Body-Rub Parlour	Schedule 2, 7.4	\$750.00
19	Operator – permit person under 18 to enter Body-Rub Parlour	Schedule 2, 7.4	\$750.00
20	Operator – permit person under 18 to remain in Body-Rub Parlour	Schedule 2, 7.4	\$750.00
21	Owner – permit person under 18 to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
22	Owner – permit person under 18 to offer to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
23	Operator – permit person under 18 to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
24	Operator – permit person under 18 to offer to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
25	Owner – Body Rub Parlour – fail to ensure Operator attends at request of Enforcement Officer	Schedule 2, 8.1 (a)	\$750.00
26	Owner – fail to post sign at Body-Rub Parlour entrance – no entry to under 18	Schedule 2, 8.1 (b)	\$750.00
27	Owner – Body-Rub Parlour – fail to comply with prescribed operational standards	Schedule 2, 8.1 (c)	\$750.00
28	Owner – Body-Rub Parlour – fail to comply with prescribed hours of operation	Schedule 2, 8.1 (d)	\$750.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
29	Owner – Body-Rub Parlour – fail to comply with prescribed signage and advertising standards	Schedule 2, 8.1 (e)	\$750.00
30	Owner – Body-Rub Parlour – fail to maintain prescribed record of Attendants	Schedule 2, 8.1 (f)	\$750.00
31	Owner – Body-Rub Parlour – fail to ensure no services visible from outside	Schedule 2, 8.2 (a)	\$750.00
32	Operator – Body-Rub Parlour – fail to ensure no services visible from outside	2, 8.2 (a)	\$750.00
33	Owner – fail to ensure Body-Rub Parlour not more than 225m2 in size	Schedule 2, 8.2 (b)	\$750.00
34	Operator – fail to ensure Body-Rub Parlour not more than 225m2 in size	Schedule 2, 8.2 (b)	\$750.00
35	Owner – Body-Rub Parlour – fail to ensure no changes to premises as shown in floor plan	Schedule 2, 8.2 (c)	\$750.00
36	Operator – Body-Rub Parlour – fail to ensure no changes to premises as shown in floor plan	Schedule 2, 8.2 (c)	\$750.00
37	Own Adult Live Entertainment Parlour without current valid licence	Schedule 3, 7.1	\$750.00
38	Operate Adult Live Entertainment Parlour without current valid licence	Schedule 3, 7.1	\$750.00
39	Owner – permit person other than licensed Operator to operate Adult Live Entertainment Parlour	Schedule 3, 7.2	\$750.00
40	Operate Adult Live Entertainment Parlour without Owner holding Adult Live Entertainment Parlour Owner licence	Schedule 3, 7.3	\$750.00
41	Owner – permit person under 18 to enter Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
42	Owner – permit person under 18 to remain in Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
43	Operator – permit person under 18 to enter Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
44	Operator – permit person under 18 to remain in Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
45	Owner – permit person under 18 to provide services in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
46	Owner – permit person under 18 to act as Attendant in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
47	Operator – permit person under 18 to provide services in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
48	Operator – permit person under 18 to act as Attendant in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
49	Owner – Adult Live Entertainment Parlour – permit Attendant to have physical contact with person	Schedule 3, 7.6	\$750.00
50	Operator – Adult Live Entertainment Parlour – permit Attendant to have physical contact with person	Schedule 3, 7.7	\$750.00
51	Attendant – Adult Live Entertainment Parlour – have physical contact with person	Schedule 3, 7.7	\$750.00
52	Owner – Adult Live Entertainment Parlour – fail to ensure Operator attends on premises at request of Enforcement Officer	Schedule 3, 8.1 (a)	\$750.00
53	Owner – fail to post sign at Adult Live Entertainment Parlour entrance – no entry to under 18	Schedule 3, 8.1 (b)	\$750.00
54	Owner – Adult Live Entertainment Parlour – fail to comply with prescribed signage and advertising standards	Schedule 3, 8.1 (c)	\$750.00
55	Owner – Adult Live Entertainment Parlour – fail to maintain prescribed record of Attendants	Schedule 3, 8.1 (d)	\$750.00
56	Owner – Adult Live Entertainment Parlour – fail to ensure no services visible from outside	Schedule 3, 8.2 (a)	\$750.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
57	Operator – Adult Live Entertainment Parlour – fail to ensure no service visible from outside	Schedule 3, 8.2 (b)	\$750.00
58	Owner – fail to ensure Attendant services are within view of Entertainment Area	Schedule 3, 8.2 (b)	\$750.00
59	Operator – fail to ensure Attendant services are within view of Entertainment Area	Schedule 3, 8.2 (b)	\$750.00
60	Owner – fail to ensure Adult Live Entertainment Parlour operated in accordance with floor plan	Schedule 3, 8.2 (c)	\$750.00
61	Operator – fail to ensure Adult Live Entertainment Parlour operated in accordance with floor plan	Schedule 3, 8.2 (c)	\$750.00
62	Owner - Adult Live Entertainment Parlour – fail to ensure no changes to floor plan	Schedule 3, 8.2 (d)	\$750.00
63	Operator – Adult Live Entertainment Parlour – fail to ensure no changes to floor plan	Schedule 3, 8.2 (d)	\$750.00
64	Operate Automotive Service Business without current valid licence	Schedule 4, 2.1	\$275.00
65	Operate Commercial Parking Facility without current valid licence	Schedule 5, 3.1	\$275.00
66	Commercial Parking Facility licence holder – fail to post prescribed signage	Schedule 5, 4.1	\$275.00
67	Commercial Parking Facility licence holder – fail to maintain Facility in accordance with prescribed standards	Schedule 5, 4.2	\$275.00
68	Operate Contractor Business without current valid licence	Schedule 6, 4.1	\$225.00
69	Operate Donation Bin Business without current valid licence	Schedule 7, 4.1	\$225.00
70	Donation Bin Business licence holder – place Bin in low density residential or industrial zone	Schedule 7, 5.1 (a)	\$225.00
71	Donation Bin Business licence holder – place Bin without authorization from property owner	Schedule 7, 5.1 (b)	\$225.00
72	Donation Bin Business licence holder – place Bin other than as shown in plan	Schedule 7, 5.1 (c)	\$225.00
73	Donation Bin Business licence holder – fail to comply with prescribed operational standards	Schedule 7, 5.2 (a)	\$225.00
74	Donation Bin Business licence holder – fail to comply with prescribed advertising and signage requirements	Schedule 7, 5.2 (b)	\$225.00
75	Carry on business through Door to Door Sales without current valid licence	Schedule 8, 5.1	\$225.00
76	Door to Door Sales Licence holder – fail to maintain prescribed registry of persons conducting sales	Schedule 8, 6.1 (a)	\$225.00
77	Door to Door Sales Licence holder – fail to produce registry upon request	Schedule 8, 6.1 (b)	\$225.00
78	Door to Door Sales Licence holder – fail to produce Police Record Check for person conducting sales	Schedule 8, 6.1 (d)	\$225.00
79	Operate Electronic Cigarette Retail Business without current valid licence	Schedule 9, 3.1	\$300.00
80	Operate Tobacco Retail Business without current valid licence	Schedule 9, 3.2	\$300.00
81	Operate Food Premise without current valid licence	Schedule 10, 2.1	\$300.00
82	Operate Lodging House without current valid licence	Schedule 11, 3.1	\$550.00
83	Lodging House licence holder – fail to prominently display contact information sign	Schedule 11, 4.1	\$225.00
84	Lodging House licence holder – fail to display contact information sign as prescribed	Schedule 11, 4.1	\$225.00
85	Operate Payday Loan Business without current valid	Schedule 12,	\$500.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
	licence	3.1	
86	Payday Loan Business licence holder – fail to prominently display interest rates sign	Schedule 12, 4.1 (a)	\$500.00
87	Payday Loan Business licence holder – fail to display interest rates sign as prescribed	Schedule 12, 4.1 (a)	\$500.00
88	Payday Loan Business licence holder – fail to display interest rates sign in required locations	Schedule 12, 4.1 (a)	\$500.00
89	Payday Loan Business licence holder – fail to ensure person given prescribed money management support information	Schedule 12, 4.1 (b)	\$500.00
90	Operate Personal Services Business without current valid licence	Schedule 13, 3.1	\$225.00
91	Operate Pet Shop without current valid licence	Schedule 14, 3.1	\$225.00
92	Pet Shop licence holder – dog or cat obtained from unauthorized source	Schedule 14, 4.1	\$225.00
93	Pet Shop licence holder – fail to post prescribed list of animals in conspicuous place	Schedule 14, 4.2	\$225.00
94	Pet Shop licence holder – keep animal not prescribed by Licence Manager	Schedule 14, 4.3	\$225.00
95	Pet Shop licence holder – fail to maintain record of animals	Schedule 14, 4.4	\$225.00
96	Pet Shop licence holder – fail to maintain prescribed record of animals	Schedule 14, 4.4	\$225.00
97	Pet Shop licence holder – give animal to person under 18	Schedule 14, 4.5	\$225.00
98	Pet Shop licence holder – fail to provide prescribed information about animal to purchaser	Schedule 14, 4.6	\$225.00
99	Operate Public Hall without current valid licence	Schedule 15, 3.1	\$225.00
100	Operate Refreshment Vehicle without current valid licence	Schedule 16, 6.1	\$225.00
101	Operate Class 2 Refreshment Vehicle at location not prescribed	Schedule 16, 6.2 (a)	\$225.00
102	Operate Class 3 Refreshment Vehicle at location not prescribed	Schedule 16, 6.2 (b)	\$575.00
103	Operate Class 3 Refreshment Vehicle within 100m of Special Event	Schedule 16, 6.2 (c)	\$575.00
104	Operate Class 3 Refreshment Vehicle between 7am and 5pm within 100m of school	Schedule 16, 6.2(d)	\$575.00
105	Operate Class 3 Refreshment Vehicle between 3am and 7am	Schedule 16, 6.2 (e)	\$575.00
106	Class 2 Refreshment Vehicle licence holder – operate at location not allocated by Licence Manager	Schedule 16, 6.3	\$225.00
107	Refreshment Vehicle licence holder – fail to comply with all prescribed operational standards	Schedule 16, 7.1	\$225.00
108	Refreshment Vehicle licence holder – fail to operate Refreshment Vehicle in compliance with Traffic and Parking By-law	Schedule 16, 7.2	\$225.00
109	Refreshment Vehicle licence holder – fail to ensure Refreshment Vehicle Plate affixed as required	Schedule 16, 7.3 (a)	\$225.00
110	Refreshment Vehicle licence holder – fail to ensure Refreshment Vehicle Plate plainly visible	Schedule 16, 7.3 (b)	\$225.00
111	Operate Seasonal Sales Business without current valid licence	Schedule 17, 5.1	\$575.00
112	Operate Salvage Yard without current valid licence	Schedule 18, 6.1	\$350.00
113	Operate Second-hand Goods Business without current valid licence	Schedule 18, 6.2	\$350.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
114	Salvage Yard licence holder – Acquire goods – serial number altered	Schedule 18, 6.3 (a)	\$350.00
115	Second-hand Goods Business licence holder – Acquire goods – serial number altered	Schedule 18, 6.3 (a)	\$350.00
116	Salvage Yard licence holder – Acquire goods – from person who appears to be under 18	Schedule 18, 6.3 (b)	\$350.00
117	Second-hand Goods Business licence holder – Acquire goods – from person who appears to be under 18	Schedule 18, 6.3 (b)	\$350.00
118	Salvage Yard licence holder – Acquire goods – from person who appears to be under influence of drugs or alcohol	Schedule 18, 6.3 (c)	\$350.00
119	Second-hand Goods Business licence holder – Acquire goods – from person who appears to be under influence of drugs or alcohol	Schedule 18, 6.3 (c)	\$350.00
120	Salvage Yard licence holder – Acquire goods – from person without first verifying identity	Schedule 18, 6.3 (d)	\$350.00
121	Second-hand Goods Business licence holder – Acquire goods – from person without first verifying identity	Schedule 18, 6.3 (d)	\$350.00
122	Salvage Yard licence holder – fail to keep goods within Holding Area for at least 5 days	Schedule 18, 6.4	\$350.00
123	Second-hand Goods Business licence holder – fail to keep goods within Holding Area for at least 5 days	Schedule 18, 6.4	\$350.00
124	Salvage Yard licence holder – place goods in place other than licensed premises	Schedule 18, 6.5	\$350.00
125	Second-hand Goods Business licence holder – place goods in place other than licensed premises	Schedule 18, 6.5	\$350.00
126	Salvage Yard licence holder – fail to maintain register as prescribed	Schedule 18, 7.1 (a)	\$350.00
127	Second-hand Goods Business – fail to maintain register as prescribed	Schedule 18, 7.1 (a)	\$350.00
128	Salvage Yard licence holder – fail to open register to inspection	Schedule 18, 7.1 (b)	\$350.00
129	Second-hand Goods Business – fail to open register to inspection	Schedule 18, 7.1 (b)	\$350.00
130	Salvage Yard licence holder – fail to make prescribed report to Police of prescribed good	Schedule 18, 7.1 (c)	\$350.00
131	Second-hand Goods Business licence holder – fail to make prescribed report to Police of prescribed good	Schedule 18, 7.1 (c)	\$350.00
132	Salvage Yard licence holder – fail to erect fence on all boundaries of premises	Schedule 18, 7.3	\$350.00
133	Salvage Yard licence holder – fail to maintain fence on all boundaries of premises	Schedule 18, 7.3	\$350.00
134	Operate Towing Business without current valid licence	Schedule 19, 5.1	\$350.00
135	Operate Motor Vehicle Storage Business without current valid licence	Schedule 19, 5.2	\$350.00
136	Towing Business licence holder – fail to provide Police with prescribed information prior to towing	Schedule 19, 6.1	\$350.00
137	Towing Business licence holder – fail to maintain log book as prescribed	Schedule 19, 6.2	\$350.00
138	Towing Business licence holder – tow vehicle from Parking lot not posted with prescribed signs	Schedule 19, 6.3 (a)	\$350.00
139	Towing Business licence holder – charge amount for towing vehicle from Parking Lot other than as set out in by-law	Schedule 19, 6.3 (b)	\$350.00
140	Towing Business licence holder – charge amount for service not in by-law – towing vehicle from Parking	Schedule 19, 6.3 (d)	\$350.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
	Lot		
141	Motor Vehicle Storage Business licence holder – charge amount for storage of vehicle other than as set out in by-law	Schedule 19, 6.4 (a)	\$350.00
142	Motor Vehicle Storage Business licence holder – charge amount for waiting – storage of vehicle	Schedule 19, 6.4 (b)	\$350.00
143	Motor Vehicle Storage Business licence holder – charge amount for service not in by-law – care or storage of vehicle	Schedule 19, 6.4 (c)	\$350.00
144	Motor Vehicle Storage Business licence holder – close premises during time required to remain open	Schedule 19, 6.4 (d)	\$350.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Schedule "A-1"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Property Standards By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Failure to comply with Property Standards Order		\$400.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Schedule "A-1"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Traffic and Parking By-law, Idling Control By-law and Unauthorized Area Parking By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	Park facing wrong way	5(1)	45
2	Stop in traffic lane	8(1)	60
3	Stop in prohibited area - signed	8(2)	65
4	Park on sidewalk	9(1)(a)	65
5	Park between sidewalk and roadway	9(1)(b)	40
6	Park on boulevard	9(1)(c)	60
7	Park in front of driveway access	9(1)(d)	60
8	Park in front of lane	9(1)(d)	60
9	Park within an intersection	9(1)(e)	60
10	Park within 2 metres of fire hydrant	9(1)(f)	105
11	Park on crosswalk	9(1)(g)	60
12	Park more than .3 metres from curb	5(1)	45
13	Park within 6 metres of crosswalk at intersection	9(1)(h)	45
14	Park - obstruct traffic	9(1)(i)	65
15	Park - prevent removal of previously parked vehicle	9(1)(j)	40
16	Park prohibited - 3:00 am to 5:00 am	9(1)(k)	45
17	Park - obstruct ramp	9(1)(l)	40
18	Park within 15 metres of signal controlled intersection	9(1)(m)	60
19	Park - on roadway longer than 12 hours	9(1)(n)	45
20	Park - on shoulder longer than 12 hours	9(1)(n)	45
21	Park - in front of entrance to office building	10(1)(a)	40
22	Park - in front of entrance to hospital	10(1)(b)	40
23	Angle park not within pavement markings	6(1)(a)	40
24	Park - within 20m of intersection	10(1)(c)	45
25	Park - within 8m of fire hall	10(1)(d)	40
26	Park - adjacent to school property	10(1)(e)	40
27	Park - adjacent to service station	10(1)(f)	40
28	Park - within 30m of intersection controlled by traffic signal	10(1)(g)	40
29	Park - within 30 metres of railway crossing	10(1)(h)	60
30	Park - within limits of roundabout	10(1)(i)	60
31	Park - 20 metres on approach street to roundabout	10(1)(i)	60
32	Park - adjacent to inner curb within cul-de-sac	10(1)(j)	40
33	Park - signed prohibited area	11	45
34	Angle park exceed 60 degrees	6(1)(b)	40
35	Park - in bus stop	12(1)	60
36	Stop - in bus stop	12(1)	60
37	Park - in paratransit stop	12.1	105
38	Stop - in paratransit stop	12.1	105
39	Park - in taxi stand	13(1)	45
40	Park - in a loading zone	14	45
41	Park - where restricted	15(1)	45
42	Park over time limit	16	35
43	Park vehicle without valid Residential Parking Pass displayed	16.1(1)	40
44	Angle park where not permitted	17	40
45	Angle park with load extending	6(2)(a)	40

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
46	Stop in rush hour route	18(a)	60
47	Park motorcycle more than 45 degree angle	19(1)	40
48	Park heavy truck on prohibited street	27(2)	105
49	Park school bus not in designated School Bus Zone	29(2)	40
50	Park school vehicle not in designated School Bus Zone	29(2)	40
51	Park outside meter zone	39(1)	40
52	Park more than one vehicle in parking space	40(1)	40
53	Park in parking meter zone without depositing appropriate parking meter payment	42(1)	30
54	Park in parking meter zone exceeding maximum period allowable	42(1.1)	35
55	Park exceeding maximum period allowable	45	45
56	Angle park vehicle attached to trailer	6(2)(b)	40
57	Park in space adjacent to meter indicating no unexpired time	47(a)	30
58	Park without display of paper from pay and display parking meter	47(b)(i)	30
59	Park beyond time and date on paper from pay and display meter	47(b)(ii)	30
60	Park outside designated space - metered lot	54	45
61	Park vehicle in reserved parking space	56(4)	45
62	Park vehicle exceeding 6.1 metres in length	57	40
63	Park outside designated space - unmetered lot	60	45
64	Park motor vehicle over time limit - unmetered lot	61	40
65	Park during prohibited hours - unmetered lot	62(2)	40
66	Park vehicle exceeding 6.1 metres in length - unmetered lot	63	40
67	Angle park obstructing traffic	6(2)(c)	60
68	Park in fire route	71(1)	105
69	Park in space designated for disabled person on street	72	380
70	Park in space designated for disabled person off-street	77(1)	380
71	Park unlicensed vehicle on highway	78(1)	60
72	Park unlicensed vehicle on parking space	78(1)	60
73	Park vehicle in privately-owned parking lot exceeding maximum period allowable	79	45
74	Park vehicle in privately-owned parking facility exceeding maximum period allowable	79	45
75	Park vehicle in privately-owned parking lot without authorization	79.1	45
76	Park vehicle in privately-owned parking facility without authorization	79.1	45
77	Park vehicle on privately-owned land not used as parking lot or parking facility without authorization	79.2	45
78	Park facing wrong way on one way street	7(1)	45
79	Park vehicle on Corporation-owned or occupied land without authorization	81.1	45
80	Idle Motor Vehicle for more than 2 consecutive minutes	By-law PH-13, 3.1	60
81	Idle Transit Vehicle for more than 5 consecutive minutes	By-law PH - 13, 3.3	60
82	Park Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60
83	Stand Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
84	Stop Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60
85	Park in Unauthorized Area	By-law S-3, 2.1	60
86	Permit the parking in Unauthorized Area	By-law S-3, 2.2	60
87	Park motor vehicle in park in place other than authorized parking area	3.1(7)	60
88	Park motor vehicle in recreation area in place other than authorized parking area	3.1(7)	60
89	Park more than .3 metres from edge of roadway	7(2)	40
90	Park motor vehicle in park between 10 pm and 6 am	3.1(8)	60
91	Park motor vehicle in recreation area between 10 pm and 6 am	3.1(8)	60
92	Park trailer for overnight accommodation	4.1(3)	60
93	Park motor vehicle in parking area between 10 pm and 6 am	5.2(2)	60
94	Park trailer in natural park area	5.4(5)	70
95	Park trailer in ESA area	5.4(5)	70
96	Park - within reserved lane for bicycles	10(1)(k)	65
97	Park in parking space beyond time paid for	47(1)	35
98	Parking in access aisle to disabled parking-"no stopping" signs displayed	77(2)	380
99	Park vehicle in electric vehicle parking space - not an electric vehicle	10.1(a)	45
100	Park a vehicle on a municipal parking lot without displaying the parking permit issued for that lot	56(3)	40