

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING AUGUST 10, 2020</b>
<b>FROM:</b>	<b>CATHY SAUNDERS CITY CLERK</b>
<b>SUBJECT:</b>	<b>APPLICATION – ISSUANCE OF PROCLAMATION WORLD PATIENT SAFETY DAY</b>

**RECOMMENDATION**

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

Corporate Services Committee – December 3, 2019  
Corporate Services Committee – January 6, 2020

**BACKGROUND**

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

**CONCLUSION**

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received on July 28, 2020 from Patients for Patient Safety Canada requesting September 17, 2020 be proclaimed “World Patient Safety Day”.

The following sets out the review process for Applications for proclamations:

- The cause or event must contribute to the economic, social and cultural fabric of the City of London
- Proclamations will not be issued for the following:
  - i. Matters of political controversy, ideological or religious beliefs or individual conviction
  - ii. Events or organizations with no direct connection to the city
  - iii. Campaigns or events contrary to City of London policies or by-laws
  - iv. National, Independence or Republic Days
  - v. Campaigns or events intended for profit-making purposes
  - vi. Recognition of individuals
  - vii. Recognition of events or organizations that espouse discrimination, hatred, violence or racism
  - viii. Matters attempting to influence government policy
  - ix. Matters designed to incite hatred or disorder

The Civic Administration is seeking direction from Municipal Council with respect to this matter.

<b>SUBMITTED BY:</b>
<b>CATHY SAUNDERS CITY CLERK</b>

# APPENDIX "A"

## Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at

[ClerksApprovalRequests@london.ca](mailto:ClerksApprovalRequests@london.ca) or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

### Request details

Name of Organization Patients for Patient Safety Canada
Date Proclamation Required Sept. 17, 2020
Proclamation Name World Patient Safety Day
Proclamation Type (day), (week), (month)  Type- Day
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations) Public Awareness
Requester Name Kathy Rylett
Requester Telephone Number 519-327-4000
Requester Email Address kylett@patientsforpatientsafety.ca
Requester Address 1000-1000 London, ON N5X 2Z5

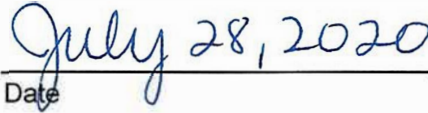
Required Supporting Documents

- Detail information on the Organization
- Detail information on the Event
- Confirmation of authorization from the Organization to submit the request

The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws.



Signature



Date

NOTICE OF COLLECTION OF PERSONAL INFORMATION

Personal information collected on this form is collected under the authority of the *Municipal Act, 2001, S.O. 2001, c. 25* and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: [csaunder@london.ca](mailto:csaunder@london.ca)



## World Patient Safety Day- September 17, 2020

### Sponsoring Organization- Patients for Patient Safety Canada

Patients for Patient Safety Canada (PPSC) is a patient-led program of the Canadian Patient Safety Institute (CPSI) and the Canadian arm of World Health Organization's (WHO) Patients for Patient Safety global network. PPSC members have contributed their unique experiences and perspective to patient safety efforts since 2006. While many members have personal stories of heartache, loss, grief and frustration due to unsafe care, they are able to look beyond personal events, draw from their experience, and partner with the people who work in the healthcare system in a shared mission of ***Every Patient Safe***.

From the very beginning, PPSC played a key role in supporting global efforts in patient engagement and patient safety. As the Canadian arm of the World Health Organization's (WHO) Patients for Patient Safety Program PPSC with support from CPSI, we have contributed to many initiatives that advance safe care both in Canada and around the world. WHO recognizes [PPSC as a global leader](#) as well as many [in Canada](#) as we hear from different evaluations.

PPSC members work collaboratively with others to contribute to the healthcare system at all levels by:

- Sharing our experiences, observations, and perspectives
- Representing the patient and family perspective in committees and working groups
- Identifying, initiating, sharing, and leading patient safety projects

<https://www.patientsafetyinstitute.ca/en/About/Programs/PPSC/Pages/default.aspx>

### Proclamation Event- World Patient Safety Day

On 17 September 2020, the World Health Organization, international partners and all countries will celebrate World Patient Safety Day.

The World Patient Safety Day (WPSD) objective is to enhance global understanding of patient safety. This year COVID-19 poses one of the biggest threats to face world humanity and has produced a crisis in patient safety around the world. There is now unprecedented pressure on health systems worldwide. The theme this year for WPSD is **'Health Worker Safety: A Priority for Patient Safety'**; the slogan is **'Safe Health Workers, Safe Patients'** and the Tagline is **'Speak Up for Health Worker Safety!'**

Frontline healthcare workers are under sustained high stress to meet the needs of all patients with and without COVID-19. In all countries they have faced safety risks like being infected or having limited access to personal protective equipment. At times health workers are being stigmatized related to their higher risk for infection. This enduring stress can lead to patient safety incidents. A strong partnership between patients, families and healthcare workers can help to lessen this stress and ensure safety in healthcare for everyone.


During these unprecedented times, a combination of virtual and other activities is being planned by WHO to observe and celebrate the Day in September. The signature mark of the global campaign is to **light up iconic monuments, landmarks, and public places in orange colour**, in collaboration with local authorities. This will also be a gesture of respect and gratitude to all health workers.

**PFPSA has adopted the WHO WPSD slogan of ‘Safe Health Workers, Safe Patients’.**

PFPSA feels that this slogan underlines the needed mutually supportive partnership between patients, families, LTC Residents and front-line health workers to achieve high standards of patient safety.

<https://www.who.int/news-room/events/detail/2020/09/17/default-calendar/world-patient-safety-day-2020>

PFPSA has authorized its members to request proclamations from Canadian Municipalities in recognition of World Patient Safety Day. Specifically in (location), (PFPSA Member) will be making a Proclamation Request.



Linda Hughes  
Co-Chair PFPSA



Allison Kooijman  
Co-Chair PFPSA



Theresa Malloy Miller  
Co-Chair PFPSA



## **Issuance of Proclamations Policy**

**Policy Name:** Issuance of Proclamations Policy

**Legislative History:** Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

**Last Review Date:** January 6, 2020

**Service Area Lead:** City Clerk

### **1. Policy Statement**

1.1 This policy sets out the requirements for the issuance of proclamations.

### **2. Definitions**

2.1 Not applicable.

### **3. Applicability**

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

### **4. The Policy**

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London's Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

#### Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk's Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London's policies and by-laws.
- c) Upon receipt of the Application, the City Clerk's Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

#### Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
  - Matters of political controversy, ideological or religious beliefs or individual conviction.
  - Events or organizations with no direct connection to the City of London.
  - Campaigns or events contrary to City of London policies or by-laws.
  - National, Independence or Republic Days.
  - Campaign or events intended for profit-making purposes.
  - Recognition of individuals.
  - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
  - Matters attempting to influence government policy.
  - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.