

# Corporate Services Committee

## Report

12th Meeting of the Corporate Services Committee  
July 13, 2020

PRESENT: Councillors A. Kayabaga (Chair), M. van Holst, J. Helmer, J. Morgan, A. Hopkins, Mayor E. Holder

ALSO PRESENT: J. Taylor, B. Westlake-Power

Remote Attendance: Councillors M. Cassidy, S. Hillier, S. Lewis; L. Livingstone, A. Anderson, A. Barbon, G. Bridge, I. Collins, M. Daley, K. Dickins, A. Dunbar, M. Galczynski, M. Goldrup, J. Logan, K. Murray, K. Scherr, M. Schulthess, C. Smith, B. Somers, J. Stanford, B. Warner

The meeting is called to order at 12:02 PM; it being noted that the following Members were in remote attendance: Mayor E. Holder, M. van Holst, J. Helmer, J. Morgan, A. Hopkins

### 1. Disclosures of Pecuniary Interest

Councillor A. Hopkins discloses a pecuniary interest in item 2.8, having to do with the Employee Absenteeism 2019 Report, by indicating that her son is an employee of the City of London and a member of CUPE 107.

### 2. Consent

Moved by: A. Hopkins  
Seconded by: E. Holder

That items 2.1 to 2.7, excluding items 2.3 and 2.6, BE APPROVED.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

**Motion Passed (6 to 0)**

#### 2.1 Postponement - Annual Retirement Dinner and 25-Year Club Reception

Moved by: A. Hopkins  
Seconded by: E. Holder

That, on the recommendation of the City Manager, the following actions be taken with respect to the Annual Retirement Dinner and 25-Year Club Reception:

- a) the staff report dated July 13, 2020 entitled "Postponement – Annual Retirement Dinner and 25-Year Club Reception, BE RECEIVED; and
- b) notwithstanding Council Policy "Receptions and Dinners for Retirement, 25-Year Club and Other Civic Occasions", the Civic Administration BE DIRECTED to reschedule the 2020 Annual Retirement Dinner and 25-Year Club Reception in 2021 when the Medical Officer of Health and the Province of Ontario have lifted restrictions to provide for the event to be safely held.

**Motion Passed**

2.2 RFP 20-22 Sharepoint Online Migration

Moved by: A. Hopkins  
Seconded by: E. Holder

That, on the recommendation of the Director, Information Technology Services, City Manager's Office, and with the concurrence of the City Clerk, Legal and Corporate Services, the following actions be taken with respect to the SharePoint Online Migration:

- a) the proposal submitted by Elantis Solutions, 10123 – 99 Street, Suite 400, Edmonton, Alberta, J5J 3H1, for the SharePoint Online Migration BE ACCEPTED in accordance with the Procurement of Goods and Services Policy;
- b) the financing for this project BE APPROVED as set out in the Sources of Financing Report as appended to the staff report dated July 13, 2020, hereto, as Appendix A;
- c) the Civic Administration BE AUTHORIZED to undertake all administrative acts that are necessary in connection with this purchase: and,
- d) the approval hereby given BE CONDITIONAL upon the Corporation entering into a formal contract, agreement or having a purchase order relating to the subject matter of this approval.

**Motion Passed**

2.4 Business Improvement Areas - Financial Measures to Respond to COVID-19

Moved by: A. Hopkins  
Seconded by: E. Holder

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated July 13, 2020 regarding Business Improvement Areas - Financial Measures to Respond to COVID-19 BE RECEIVED for information.

**Motion Passed**

2.5 Elimination of Vacant and Excess Land Subclasses Tax Reductions

Moved by: A. Hopkins  
Seconded by: E. Holder

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer and Chief Financial Officer, the following actions be taken with respect to the elimination of vacant and excess land subclasses tax reductions:

- a) the staff report dated July 13, 2020 entitled "Elimination of Vacant and Excess Land Subclasses Tax Reductions", BE RECEIVED; and,
- b) the City Clerk BE DIRECTED to bring forward for Municipal Council's consideration the proposed by-law, as appended to the staff report as Appendix "A" being "A by-law to eliminate the subclass tax reduction in accordance with subsection 313 (1.3) of the *Municipal Act, 2001*, as amended, for vacant and excess land in the commercial and industrial property classes for 2020 and subsequent years at such time as the Provincial Regulation related to this matter, is in effect.

**Motion Passed**

2.7 Declare Surplus - Portion of City-Owned Land -124 Cavendish Crescent

Moved by: A. Hopkins  
Seconded by: E. Holder

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, with respect to a portion of City-owned land located on south side of Cavendish Crescent, abutting the west side of 124 Cavendish Crescent, described as Part of Lot 16, Part Lots 15, 14 and 13, Plan 308 (W), as in W10912; Part Lot 15, Plan 308(W), as in ED38082, being part of PIN 080770394, as shown on Schedule "A" of the staff report (the "Property"), the following actions be taken:

- a) the subject property BE DECLARED SURPLUS; and,
- b) the subject property ("Surplus Lands") BE TRANSFERRED to the abutting property owner at 124 Cavendish Crescent, in accordance with the City's Sale and Other Disposition of Land Policy.

**Motion Passed**

2.3 2019 Investment Report

Moved by: J. Helmer  
Seconded by: E. Holder

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer:

- a) the 2019 Investment Report, providing a summary of the performance of the City of London's investment portfolio, BE RECEIVED for information; and,
- b) the Investment Policy attached as Appendix "B" to the staff report dated July 13, 2020 BE RECEIVED for information; it being noted that the Civic Administration is not recommending any revisions to the policy at this time.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

**Motion Passed (6 to 0)**

2.6 Industrial Land Development Strategy - Annual Monitoring and Pricing Report - City-Owned Industrial Land

Moved by: A. Hopkins  
Seconded by: J. Morgan

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services with respect to the City of London's Industrial Land Development Strategy, the following actions be taken with respect to the annual monitoring and pricing of City-owned industrial lands:

- a) the staff report dated July 13, 2020 entitled "Industrial Land Development Strategy Annual Monitoring and Pricing Report – City-Owned Industrial Land", BE RECEIVED and;
- b) NO ACTION BE TAKEN at this time to adjust the current pricing of the City-owned industrial land from the following prices that were established October 1, 2018:

Pricing for serviced industrial land in Innovation Park, Skyway Industrial Park, River Road Industrial Park and Cuddy Boulevard Parcels:

- Lots up to 3.99 acres \$80,000.00 per acre
- 4.00 acres and up \$70,000.00 per acre

Pricing for serviced industrial land in Trafalgar Industrial Park:

- All Lot sizes - \$ 65,000.00 per acre.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

**Motion Passed (6 to 0)**

2.8 Employee Absenteeism 2019

Moved by: J. Helmer  
Seconded by: A. Kayabaga

That, on the recommendation of the Director of People Services, that the staff report dated July 13, 2020 regarding Employee Absenteeism 2019 BE RECEIVED for information purposes.

Yeas: (5): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, and E. Holder  
Recuse: (1): A. Hopkins

**Motion Passed (5 to 0)**

**3. Scheduled Items**

None.

**4. Items for Direction**

None.

**5. Deferred Matters/Additional Business**

5.1 (ADDED) Remuneration for Elected Officials and Appointed Citizens

Moved by: J. Helmer  
Seconded by: A. Kayabaga

That, notwithstanding the provisions of the Council Policy "Remuneration for Elected Officials and Appointed Citizen Members", the remuneration for elected officials and appointed citizens, NO INCREASE to remuneration for elected officials for appointed citizens be made for 2020.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

**Motion Passed (6 to 0)**

5.2 (ADDED) Declaration of Mutual Commitment and Friendship with Ontario Federation of Indigenous Friendship Centres

Moved by: E. Holder  
Seconded by: A. Hopkins

WHEREAS London is working with the N'Amerind Friendship Centre;

WHEREAS the N'Amerind Friendship Centre has been an active contributor to the well being of residents in the community;

WHEREAS London has a good and ongoing relationship with the N’Amerind Friendship Centre and wants to set a leading example in the area of Indigenous relations by demonstrating overlapping community interest and work;

WHEREAS the City of London and the N’Amerind Friendship Centre have signed a Memo of Understanding to formally strengthen the relationship between the administrations of N’Amerind and the City of London and to achieve greater impact in the lives of urban Indigenous people in the City of London through strategically partnering resources and sharing expertise when possible;

WHEREAS the Association of Municipalities of Ontario (AMO) and the Ontario Federation of Indigenous Friendship Centres (OFIFC) Declaration of Mutual Commitment and Friendship reflects the municipality’s understanding of and working relationship with Indigenous people in the community;

WHEREAS the N’Amerind Friendship Centre is contemplating the signing of this declaration and participation in related concurrent activities during the virtual AMO Conference in August of 2020;

THEREFORE IT BE RESOLVED THAT London City Council authorizes the Mayor to sign in conjunction with the N’Amerind Friendship Centre the joint AMO-OFIFC Declaration of Mutual Commitment and Friendship on behalf of the municipality and participate it related concurrent activities during the AMO 2020 Conference;

AND THAT Council direct staff to work with AMO in order to coordinate the declaration signing and related concurrent activities in advance of the AMO 2020 Conference.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

**Motion Passed (6 to 0)**

**6. Confidential (Enclosed for Members only.)**

Moved by: J. Helmer

Seconded by: J. Morgan

That the Corporate Services Committee convene, In Closed Session, for the purpose of considering a matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

The Corporate Services Committee convenes, In Closed Session, from 1:01 PM to 1:18 PM, with respect to a matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

**7. Adjournment**

The meeting adjourned at 1:19 PM.