

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON JULY 13, 2020
FROM:	LYNNE LIVINGSTONE CITY MANAGER
SUBJECT:	POSTPONEMENT – ANNUAL RETIREMENT DINNER AND 25-YEAR CLUB RECEPTION

RECOMMENDATION

That, on the recommendation of the City Manager, the following actions be taken with respect to the Annual Retirement Dinner and 25-Year Club Reception:

- a) the staff report dated July 13, 2020 entitled “Postponement – Annual Retirement Dinner and 25-Year Club Reception, BE RECEIVED; and
- b) notwithstanding Council Policy “Receptions and Dinners for Retirement, 25-Year Club and Other Civic Occasions”, the Civic Administration BE DIRECTED to reschedule the 2020 Annual Retirement Dinner and 25-Year Club Reception in 2021 when the Medical Officer of Health and the Province of Ontario have lifted restrictions to provide for the event to be safely held.

BACKGROUND

Council Policy “Receptions and Dinners for Retirement, 25-Year Club and Other Civic Occasions” states the following with respect to the Retirement Dinner and 25-Year Club Reception:

“2.1 Retirement Dinner – shall mean a dinner held to recognize City of London staff and London Police Service staff who have retired, or will retire, in the calendar year during which the dinner is held.”

“2.2 25-Year Club Reception- shall mean a reception held for City of London staff and London Police Service staff who have, or will have achieved 25 years of service with the City of London or the London Police Service, in the calendar year in which the reception is held.

4.1 Subject to the annual budget approval process, an annual City of London Retirement Dinner for employees retiring in the calendar year, and one guest, shall be hosted by the City of London.

4.2 Subject to the annual budget approval process an annual Council reception shall be held for those employees achieving 25 years of service in the calendar year, including one guest.”

The City Clerk’s Office is responsible for making the necessary arrangements to hold the above-noted annual events. The 2020 Retirement Dinner is scheduled to be held on November 18, 2020 at the RBC Place London. The 2020 25-Year Club Reception is scheduled to be held at City Hall, prior to the September 15, 2020 Municipal Council Meeting where the recipients are to be recognized.

Given the current circumstances related to the COVID-19 Emergency, it is recommended that the 2020 Retirement Dinner and the 2020 25-Year Club Reception be rescheduled to be held in 2021 when it is determined safe to do so; it being noted that the Council Policy provides for both events to be held in the year the individuals have or will be retiring or in the year the individuals have achieved 25 years of service with the City of London or the London Police Services. Due to the COVID-19 Emergency it would not be possible to hold these two events in 2020.

The Civic Administration recommends that these two events be rescheduled to be held in 2021 when it is safe to do so, to recognize the achievements of these individuals.

The Civic Administration will ensure that the Unions and impacted employees are advised of the cancellation.

RECOMMENDED BY:
LYNNE LIVINGSTONE CITY MANAGER