

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING JUNE 22, 2020</b>
<b>FROM:</b>	<b>CATHY SAUNDERS CITY CLERK</b>
<b>SUBJECT:</b>	<b>APPLICATION – ISSUANCE OF PROCLAMATION ONTARIO FASD ACTION NETWORK – LONDON BRANCH</b>

<b>RECOMMENDATION</b>
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That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
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Corporate Services Committee – December 3, 2019  
Corporate Services Committee – January 6, 2020

<b>BACKGROUND</b>
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The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

<b>CONCLUSION</b>
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The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received on May 29, 2020 from the Ontario FASD Action Network – London Branch requesting September 9, 2020 be proclaimed “FASD Awareness Day”.

The following sets out the review process for Applications for proclamations:

- The cause or event must contribute to the economic, social and cultural fabric of the City of London
- Proclamations will not be issued for the following:
  - i. Matters of political controversy, ideological or religious beliefs or individual conviction
  - ii. Events or organizations with no direct connection to the city
  - iii. Campaigns or events contrary to City of London policies or by-laws
  - iv. National, Independence or Republic Days
  - v. Campaigns or events intended for profit-making purposes
  - vi. Recognition of individuals
  - vii. Recognition of events or organizations that espouse discrimination, hatred, violence or racism
  - viii. Matters attempting to influence government policy
  - ix. Matters designed to incite hatred or disorder

The Civic Administration is seeking direction from Municipal Council with respect to this matter.

<b>SUBMITTED BY:</b>
<b>CATHY SAUNDERS CITY CLERK</b>


# Appendix "A"

## Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at

[ClerksApprovalRequests@london.ca](mailto:ClerksApprovalRequests@london.ca) or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

### Request details

Name of Organization
Ontario FASD Action Network - London Branch
Date Proclamation Required
Sept. 9, 2020
Proclamation Name
FASD Awareness Day
Proclamation Type (day), (week), (month)
Yearly each September 9th.
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)
Awareness Campaign
Requester Name
Darlene Durand
Requester Telephone Number
519-438-7221
Requester Email Address
info@ofan.ca
Requester Address
4-770 Fanshawe Park Road London, Ontario N5X 1L5
Required Supporting Documents
<ul style="list-style-type: none"><li>• Detail information on the Organization</li><li>• Detail information on the Event</li><li>• Confirmation of authorization from the Organization to submit the request</li></ul>
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws.

May 29, 2020
Signature
Date
NOTICE OF COLLECTION OF PERSONAL INFORMATION
Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: <a href="mailto:csaunder@london.ca">csaunder@london.ca</a>

**From:** info@ofan.ca [mailto:info@ofan.ca]  
**Sent:** Monday, June 01, 2020 8:23 AM  
**To:** Clerk's Approval Requests <ClerksApprovalRequests@london.ca>  
**Subject:** [EXTERNAL] Proclamation Request

To Whom it May Concern,

My name is Darlene Durand and I am a caregiver to a sweet young lady who is affected by Fetal Alcohol Spectrum Disorder and we live in North London! We LOVE our city so much and are thankful for the beautiful community we can raise our family in.

On behalf of the people of the City of London, Ontario, I am writing to request that you officially proclaim FASD (Fetal Alcohol Spectrum Disorder) Awareness Day on September 9, 2020. We will be joined by numerous communities across the U.S. and Canada, and around the world for this yearly event.

Studies conducted by CANFASD state the following facts:

- o FASD impacts approximately 4% of Canadians.
- o FASD impacts **more** people in Canada than Autism Spectrum Disorder, Cerebral Palsy, and Down syndrome *combined*.
- o Individuals with FASD are known for having a number of different strengths, including being friendly, likeable, affectionate, determined, hard-working, forgiving, non-judgemental and caring.
- o 90% of individuals with FASD also experience mental health issues.
- o The social and economic cost of FASD in Canada is estimated to be \$1.8 billion annually.
- o Individuals with FASD achieve positive outcomes if their needs and challenges are addressed early on in life and they have access to supports that carry into adulthood.

All children born with FASD do have brain damage that becomes obvious during the school years. Adolescents with FASD have serious behavior problems. Adults with FASD are at high risk of getting in trouble with the law, having substance abuse problems, and have difficulty achieving success in employment and independent living. Many end up on the streets or in prison, unless they receive early diagnosis and appropriate intervention services. Most require support services in their adult years. But yet our communities know very little about FASD and still ask "What is that?".

The Ontario FASD Action Network is working hard in our province to create one voice for the families, children, youth and adults impacted by FASD. Sadly, our local communities and government have not recognized FASD and programming does not exist for this population. We are hoping to create change and have ALL children with Developmental Needs be able to participate with proper supports in their communities.

Why September 9th? On the ninth minute of the ninth hour of the ninth day of the ninth month, international activists are asking the world to remember that during the nine months of pregnancy, a woman and her baby should remain alcohol free.

I have attached some links below for further information and ideas that have happened in other Municipalities.

I look forward to hearing from you and being part of Sept. 9<sup>th</sup> Day here in London!

Kind Regards ,

Darlene Durand  
Ontario FASD Action Network – London Branch

1. CANFASD is the lead research organization that supports FASD and making sure that proper information is given out to communities.

<https://canfasd.ca/topics/basic-information/>

2. This link gives a great overview of FASD Day 2019.

<https://oursacredbreath.com/2019/09/29/fasd-awareness-day-2019/>

3. Here is a sample of a Proclamation made in Barrie, Ontario.

<https://www.barrie.ca/City%20Hall/MayorCouncil/Council%20Committees/Proclamations/Pages/Details.aspx?proclamation=545>



## **Issuance of Proclamations Policy**

**Policy Name:** Issuance of Proclamations Policy

**Legislative History:** Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

**Last Review Date:** January 6, 2020

**Service Area Lead:** City Clerk

### **1. Policy Statement**

1.1 This policy sets out the requirements for the issuance of proclamations.

### **2. Definitions**

2.1 Not applicable.

### **3. Applicability**

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

### **4. The Policy**

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London's Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

#### Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk's Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London's policies and by-laws.
- c) Upon receipt of the Application, the City Clerk's Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

#### Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
  - Matters of political controversy, ideological or religious beliefs or individual conviction.
  - Events or organizations with no direct connection to the City of London.
  - Campaigns or events contrary to City of London policies or by-laws.
  - National, Independence or Republic Days.
  - Campaign or events intended for profit-making purposes.
  - Recognition of individuals.
  - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
  - Matters attempting to influence government policy.
  - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.