

# Janet Pole

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- Extensive experience dealing with the general public in a respectful and dignified manner
- Extensive and exhaustive love of and practice of cooking all kinds of cuisines
- Certificates in different types/styles of cooking, nutrition, super foods et al (see education)

## **Goodreads.com – Goodreads librarian (Volunteer)**

**2012 - present**

Responsible for updating records, amending posts, and adding new books to the database.

## **Netgalley.com - Book Reviewer (Volunteer)**

**2017 – present**

Volunteer reading and then writing book reviews for books provided by publishers. Also responsible for cross-posting on my book blog, Amazon and on Goodreads.

## **VON – Friendly Visitor Program Volunteer**

**2018 – present**

Visiting people, usually seniors, for a weekly visit to enhance their lives with some social contact and currently as an online visitor via Skype for those who prefer this kind of “visit”.

## **Girl Guides of Canada – Volunteer Librarian**

**Literary Agent (South Western Ontario) for National Service Project – Words in Action Program 2015-16**

Words in Action focused on United Nations Millennium Development Goal (MDG) - Achieving Universal Primary Education literacy. “Words in Action” embodies the spirit of service by putting girls in activities such as hosting a book drive, holding a book exchange, volunteering to read, and more.

<https://nsp.girlguides.ca/>

## **Salvation Army**

**Christmas Kettle Campaign (2008-2015)**

- In 2013 I volunteered a total of 400 hours between the Salvation Army Kettle Drive and knitting 102 scarves and hats for the 2013 Winter Warmth Campaign. In 2014 I volunteered over 900 hours as I made 800 scarves for distribution to various agencies for the Warmth Campaign, and I also helped with the Kettle Pick Up Team and manning the kettle. In 2015 I knit 208 scarves and manned kettles in both London & Welland.

## **Glen Cairn Community Resource Centre (2011 – present)**

- Researcher, front desk/basic needs fulfiller, information dissemination, MSOffice problem solver. I researched food bank issues and created a booklet to promote healthy/affordable meals emphasizing whole foods and items made from ingredients in our emergency food kits. I am currently teaching a fun painting class for a nominal materials fee to community members. I also have taught a number of “Paint Night-style” classes to clientele.

## Employment History

<b>Goodreads.com – Goodreads librarian</b>	Volunteer	2012 - present
<b>Netgalley.com</b>	Book reviewer (Volunteer)	2017 - present
<b>VON Friendly visitor program</b>	Volunteer	2018 - present
<b>Salvation Army Christmas Kettle Campaign</b>	Volunteer	2008 -2015
<b>Glen Cairn Community Resource Center</b>	Volunteer	2011 - present
<b>McDonalds Restaurants</b>	Crew Member	Feb 2009 – Nov 2009
<b>Charles Olarinde</b>	Nanny (call in)	March 2008 –Feb 2009 Nov 2009 – Sept. 2014
<b>The Time Shop/ Far East Watch Cases</b>	Watch and Jewellery Repair	Oct 2007 – July 2008
<b>Manpower Inc.</b>	Contract Positions (mostly kitchen-related)	Feb 2003 – Feb 2005
<b>Lewiscraft</b>	Sales Clerk	Sept 2000 – April 2001
<b>Royal Bank of Canada</b>	Customer Service Rep.	Aug 1999 – Dec 1999
<b>Hamilton-Wentworth RHD (Health Dept.)</b>	Assistant to Medical Officer	1997 (locum position)
<b>Mohawk College</b>	Student Services Officer	1992 – 1996
<b>Mohawk College</b>	Library Technician	1990 – 1992

## Education & Training

<b>Fanshawe College</b>	2004-2005
<i>Hotel/Restaurant Management Program</i>	
<b>London JCC</b>	2001
<i>Leadership Development Program</i>	
<b>ICS Canada</b>	1997
<i>Paralegal Course</i>	
<b>Lakehead University</b>	1987-1990
<i>Bachelor of Arts in Library and Information Studies</i>	