



April 7, 2020

SENT BY EMAIL to csaunders@london.ca

Attention: Cathy Saunders, City Clerk City of London

City Clerks Office
City Hall, 300 Dufferin Avenue
PO Box 5035
London, ON N6A 4L9

Dear Ms. Saunders:

REGARDING: HDC Annual Meeting of the Sole Shareholder

This letter is being sent to request a meeting of the Shareholder. HDC requests to appear before the Strategic Priorities and Policy Committee (SPPC) of Municipal Council, at its June 9, 2020 meeting for our annual meeting of the Sole Shareholder.

HDC requests a 15 minutes delegation to provide the Shareholder a presentation on the annual report for 2019. This duration is consistent with those previously provided to municipally share-held corporations for annual reporting purposes.

Please advise if Civic Administration is requiring anything for the corresponding report related to the standard resolutions and receipt of the HDC audit. Please also note that the HDC audit has been scheduled through the City's Finance office with KPMG and is targeted to be completed for the requested meeting date. Despite the current emergency measures, we believe these timelines remain realistic.

We look forward to our meeting with the Shareholder.

Yours truly,

Stephen Giustizia President & CEO, on behalf of,
Housing Development Corporation, London (HDC) Board of Directors

c. HDC Board