

# Corporate Services Committee

## Report

4th Meeting of the Corporate Services Committee  
February 3, 2020

PRESENT: M. van Holst, J. Helmer , J. Morgan, A. Hopkins

ABSENT: Councillors A. Kayabaga (Chair), Mayor E. Holder

ALSO PRESENT: A.L. Barbon, I. Collins, L. Livingstone, D. Munteer, M. Ribera,  
M. Schulthess, B. Warner and B. Westlake-Power

The meeting is called to order at 12:01 PM.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

#### 2.1 3rd Report of the City Manager Search Committee

Moved by: J. Morgan

Seconded by: J. Helmer

That the 3rd Report of the City Manager Search Committee, from its meeting held on January 22, 2020 BE RECEIVED for information.

Yeas: (4): M. van Holst, J. Helmer, J. Morgan, and A. Hopkins

Absent: (2): A. Kayabaga, and E. Holder

**Motion Passed (4 to 0)**

### 3. Scheduled Items

None.

### 4. Items for Direction

#### 4.1 Consideration of Appointment to the Advisory Committee on the Environment (Requires 4 Voting Members)

Moved by: J. Helmer

Seconded by: J. Morgan

That the following individuals BE APPOINTED to the Advisory Committee on the Environment for the term ending June 30, 2021:

Robert Pate

Joseph Santarelli

Natalie Beauregard

Brennan Vogel

Yeas: (4): M. van Holst, J. Helmer, J. Morgan, and A. Hopkins

Absent: (2): A. Kayabaga, and E. Holder

**Motion Passed (4 to 0)**

Voting Record:

**Election**

Appointments to vacancies on the Advisory Committee on the Environment

**Pate, Robert(12.50 %):**M. van Holst, A. Hopkins

**Santarelli, Joseph(25.00 %):**M. van Holst, J. Helmer, J. Morgan, A. Hopkins

**Silva, Andres(6.25 %):**J. Helmer

**Tamblyn, Louise(6.25 %):**J. Morgan

**Beauregard, Natalie(25.00 %):**M. van Holst, J. Helmer, J. Morgan, A. Hopkins

**Vogel, Brennan(25.00 %):**M. van Holst, J. Helmer, J. Morgan, A. Hopkins

**Majority Winner: Beauregard, Natalie; Santarelli, Joseph; Vogel, Brennan; Pate, Robert**

## **5. Deferred Matters/Additional Business**

### 5.1 Corporate Services Committee Deferred Matters List

Moved by: J. Helmer

Seconded by: J. Morgan

That the Corporate Services Committee Deferred Matters List, as of January 24, 2020, BE RECEIVED, with the removal of item 1.1, related to "Sister Cities".

Yeas: (4): M. van Holst, J. Helmer, J. Morgan, and A. Hopkins

Absent: (2): A. Kayabaga, and E. Holder

**Motion Passed (4 to 0)**

## **6. Confidential (Enclosed for Members only.)**

Moved by: A. Hopkins

Seconded by: J. Morgan

That the Corporate Services Committee convene, In Closed Session, for the purpose of considering the following:

### 6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

### 6.2 Land Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.3 Land Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.4 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.5 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending lease of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.6 Confidential Trade Secret, Scientific, Technical, Commercial, Financial or Labour Relations Information Supplied to the Corporation in Confidence / Personal Matters/Identifiable Individuals/Solicitor-Client Privileged Advice

Two matters pertaining to trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization as provided by Odgers Berndtson; a matter for the purpose of educating or training the members, and no additional discussion of any matter that materially advances the business or decision-making of the council or committee; and a matter pertaining to advice subject to solicitor-client privilege with respect to confidentiality agreements for Council Members.

Yeas: (4): M. van Holst, J. Helmer, J. Morgan, and A. Hopkins  
Absent: (2): A. Kayabaga, and E. Holder

**Motion Passed (4 to 0)**

The Corporate Services Committee convened, In Closed Session, from 12:09 PM to 12:15 PM.

**7. Adjournment**

The meeting adjourned at 12:16 PM.