



300 Dufferin Avenue
P.O. Box 5035
London, ON
N6A 4L9

London
CANADA

January 16, 2020

Chair and Members of the
Strategic Priorities and Policy Committee

Re: Proposed Changes to the City Manager Search Committee Terms of Reference

Given that the City Manager reports directly to Municipal Council, it is important that all Members of Council are provided with sufficient opportunity to participate in the selection process to fill the upcoming vacancy in this position.

It is our understanding that based on the current "City Manager Search Committee Terms of Reference", it is anticipated that at the end of the search process the Search Committee, through the Corporate Services Committee, will recommend a single individual for consideration for appointment as the new City Manager. We believe that an amendment to the Terms of Reference is warranted to provide for the Search Committee to recommend a short list of three individuals to be interviewed by the Strategic Priorities and Policy Committee.

We understand that the "City Manager Search Committee Terms of Reference" was approved by Municipal Council and is a decided matter of Council and that as a result a reconsideration vote would be required.

We are seeking support of the following recommendation:

That the following actions be taken with respect to the "City Manager Search Committee Terms of Reference":

- a) pursuant to section 13.3 of the Council Procedure By-law the Municipal Council decision of November 12, 2019 with respect to clause 5.1 of the 20th Report of the Strategic Priorities and Policy Committee having to do with Terms of Reference for the City Manager Search Committee BE RECONSIDERED to provide for amendments to process;
- b) subject to the approval of a) above, the "City Manager Search Committee Terms of Reference" be amended by deleting part d) its entirety under Duties and by replacing it with the following new part d):
 - "d) provide a recommendation to the Municipal Council, through the Strategic Priorities and Policy Committee (SPPC) of three candidates to be interviewed by the Strategic Priorities and Policy Committee" with the preferred candidate being recommended to Municipal Council by the SPPC."

Respectfully submitted,

Phil Squire
Councillor, Ward 6

Shawn Lewis
Councillor, Ward 2