

**2ND REPORT OF THE
LONDON ADVISORY COMMITTEE ON HERITAGE**

Meeting held on January 9, 2013, commencing at 5:30 p.m.

PRESENT: G. Goodlet (Chair), D. Brock, J. Cushing, D. Dann, T. Fowler, H. Garrett, O. Hobson, W. Kinghorn, J. Lutman, S. Potter and D. Vandenberg and B. Mercier (Secretary).

ALSO PRESENT: D. Menard.

REGRETS: J. Manness.

I YOUR COMMITTEE RECOMMENDS:

Archival Sub-
Committee

1. (iv) That a committee **BE ESTABLISHED** consisting of City Staff, London Advisory Committee on Heritage (LACH) Members and other interested parties, to investigate the establishment of a City/County Archive, referencing a Needs Assessment for a City of London Archives report, prepared by Roy Schaeffer, March 2011.

Ministry of
Tourism,
Culture and
Sport –
Streamlined
Approach to
Archaeological
Report Review

2. (5) That the Civic Administration **BE REQUESTED** to initiate a review of the existing Archaeological Master Plan, for the following reasons:

- the Approval Authority has been given broader powers, as per the attached communication dated November 13, 2012 from the Ministry of Tourism, Culture and Sport, entitled “Streamlined Approach to Archaeological Report Review”;
- the recent changes, indicated in the above-noted report, with respect to the *Provincial Standards and Guidelines for Consultant Archaeologists*;
- the last review of the Archaeological Master Plan was in 2005; and,
- the current Plan does not address Urban Archaeology;

it being noted that the London Advisory Committee on the Heritage (LACH) heard a verbal update and received the attached communication from D. Dann, with respect to this matter.

519 Maitland
Street

3. (10) That the following actions be taken with respect to the Heritage Alteration Permit Application of J. Regehr and R. Kaplansky, for the property located at 591 Maitland Street:

- a) the Civic Administration **BE ADVISED** that the London Advisory Committee on Heritage (LACH) does not support the recommendations outlined in the Report of the Director of Land Use Planning and City Planner, dated January 9, 2013, for the following reasons:
- i) the recommendation does not comply with the Municipal Council resolution adopted at its meeting held on November 20, 2012, which states, “...*BE DEFERRED* for up to 90 days to allow the applicant to work on a new design, in consultation with the Civic Administration and the Woodfield Community Association...”; and,
 - ii) at this time, no consultation has taken place between the Woodfield Community Association and the applicants;
- b) the Civic Administration **BE ADVISED** that the LACH continues to reject the proposed demolition of the existing building;

it being further noted that the LACH heard verbal delegations from R. Kaplansky and J. Regehr, Applicants and H. Elmslie, Woodfield Community Association, with respect to this matter.

Westminster
Ponds -
Western
Counties
Heritage
Recognition
Plan

4. (Added) That Parks Planning, in conjunction with the MHBC Consultants, **BE REQUESTED** to consider the use of the name “Queen Elizabeth Memorial Park” at the Western Counties-Westminster Ponds site, to honour the veterans who received rehabilitation there; it being noted that this initiative may assist in obtaining funds from the other levels of government.

Local Improvement Charges Regulations

5. (Added) That the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer **BE REQUESTED** to investigate recent changes to Ontario Regulation 586/06 (Local Improvement Charges) to determine whether these changes would allow owners of designated heritage properties to carry out works related to the conservation of their heritage properties or, more specifically, works related to encouraging energy efficiency measures for older homes.

II YOUR COMMITTEE REPORTS:

Election of Vice Chair

6. That the London Advisory Committee on Heritage (LACH) elected W. Kinghorn as it's Vice Chair for the term ending November 30, 2013.

Education Sub-Committee

7. (ii) That the London Advisory Committee on Heritage (LACH) heard a verbal update from O. Hobson, on behalf of the Education Sub-Committee, advising that the City's Corporate Communications will liaise with the City Clerk's Office related to social media guidelines for advisory committees.

Tempo VII Sub-Committee

8. (vi) That the London Advisory Committee on Heritage (LACH) heard a verbal update from D. Menard, on behalf of the Tempo VII Sub-Committee, advising that the Tempo VII needs to be removed from its current location as it is beginning to show signs of deterioration, various location options were discussed.

Heritage Conservation District Sub-Committee

9. (vii) That the London Advisory Committee on Heritage (LACH) heard a verbal update from W. Kinghorn, on behalf of the Heritage Conservation District Sub-Committee, with respect to the Energy Efficiency Guidelines for older homes.

Heritage Planner's Report

10. That the London Advisory Committee on Heritage (LACH) heard a verbal report from D. Menard, Heritage Planner, with respect to the following:

- a) the Eldon House Board of Directors has hired a Manager to oversee the Eldon House operations;
- b) the Eldon House New Year's Day levee was a success, with approximately 150 people in attendance; and,
- c) the Heritage Inventory is being updated;

11. That the London Advisory Committee on Heritage (LACH) received and noted the following:

1st Report of the LACH

a) (1) the 1st Report of the London Advisory Committee on Heritage (LACH) from its meeting held on December 12, 2012, subject to the amendment to clause 12 by removing the last sentence and adding it after the word 'guidance' in the 3rd line;

City of London – Wonderland Road North / Fanshawe Park Road West and 1761 Wonderland Road North

b) (2) a Notice dated December 21, 2012, from M. Tomazincic, Manager, Planning Review, with respect to an application submitted by the City of London relating to the properties located at Wonderland Road North/Fanshawe Park Road West Neighbourhood Commercial Node and 1761 Wonderland Road North;

4th Report of the LACH

c) (3) a Municipal Council resolution adopted at its meeting held on December 11, 2012, with respect to the 4th Report of the London Advisory Committee on Heritage;

Resignation - J. Nelson

d) (4) a communication from J. Nelson, with respect to her resignation from the London Advisory Committee on Heritage;

Historic Sites Committee Minutes

e) (6) a communication from J. White, with respect to the Historic Sites Committee minutes from its meeting held on October 3, 2012;

Blair Doman,
Doman
Developments
– North Side of
Routledge
Street West
Side of Hyde
Park Road

f) (7) a Notice dated January 8, 2013, from A. MacLean, Senior Planner, with respect to an application submitted by Blair Doman, Doman Developments relating to the lands located on the north side of Routledge Street and the west side of Hyde Park Road;

Agent Realty
Ltd. – 555-557
Ridout Street

g) (8) a Notice dated January 4, 2013, from M. Corby, Planner II, with respect to an application submitted by Agent Realty Ltd. relating to the properties located at 555 to 557 Ridout Street; and,

1875425
Ontario Inc. –
275-277
Piccadilly
Street

h) (9) a Notice dated January 4, 2013, from M. Corby, Planner II, with respect to an application submitted by 1875425 Ontario Inc. relating to the properties located at 275 to 277 Piccadilly Street.

III MATTERS REFERRED TO SUB-COMMITTEES:

229
Greenwood
and 1460
Commissioners
Road West

12. That the London Advisory Committee on Heritage (LACH) received the attached photographs of the properties located at 229 Greenwood and 1460 Commissioners Road West. The LACH was advised by the Heritage Planner that requests for demolition have been received. The LACH referred the matter to the Stewardship Sub-Committee for its consideration.

Heritage
Designation
Application -
142 Dundas
Street

13. (11) That the London Advisory Committee on Heritage (LACH) received a Heritage Designation Application for the property located at 142 Dundas Street. The LACH referred the Application to the Stewardship Sub-Committee for its consideration.

Next Meeting

14. That the London Advisory Committee on Heritage (LACH) will hold its next meeting on February 13, 2013.

The meeting adjourned at 8:28 p.m.

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Culture and Sport

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MEMORANDUM TO: Approval Authorities

FROM: Blair Rohaly
Manager (A), Culture Programs Unit

DATE: November 13, 2012

SUBJECT: *Streamlined Approach to Archaeological Report Review*

In our continuing effort to modernize the archaeology program, I am writing to introduce further improvements to the ministry's report review process. We recognize the importance of improving report review turnaround times to enhance customer service to consultant archaeologists, their development proponent clients and you, the approval authority.

Streamlined Archaeological Report Review

The streamlined approach to archaeological report review involves a review of only those archaeological assessment reports that reflect a greater potential risk for negative impacts to archaeological resources as a result of land development activities. This approach will allow us to provide more timely reviews and better ensure the protection, conservation and preservation of archaeological resources with cultural heritage value or interest.

The ministry will undertake a technical review of higher risk reports to oversee compliance with the 2011 *Standards and Guidelines for Consultant Archaeologists* and to ensure the conservation of archaeological resources. The ministry will enter lower risk reports into the report register without a technical review in order to inform the public record of archaeology in Ontario.

This change will not affect consultant archaeologists' requirement to file archaeological assessment reports with the ministry as a condition of their archaeological licence.

What this change means for you

Not all stages of assessment will receive full technical review by ministry staff before being entered into the report register.

Two types of reports that will not be routinely reviewed are:

- Stage 1 archaeological assessment reports that recommend full Stage 2 survey of the lands to be developed in their entirety; and,
- Stage 2 reports where survey has resulted in no archaeological resources being found.

Approval authorities copied on a letter indicating that a Stage 1 report has been entered into the public register without review can expect that a Stage 2 report covering all of the lands in the development application will follow.

Approval authorities copied on a letter indicating that a Stage 2 report has been entered into the public register without review may consider the lands in the development application free from concerns for archaeological sites as no archaeological resources were found during the Stage 2 assessment.

The ministry will continue to review reports with a higher potential for negative impacts to archaeological resources as well as significant First Nations and Métis sites. We will provide approval authorities with timely feedback on the results of report review in order to inform their decision making.

A number of lower risk reports will be audited, and the ministry reserves the right to review any report at any time.

New ministry protocols for incomplete and non-compliant reports

The ministry is introducing protocols that address reports that are incomplete or non-compliant with the 2011 *Standards and Guidelines for Consultant Archaeologists*.

These protocols will enable us to better allocate staff resources and improve service delivery by reducing the amount of staff time spent focusing on incomplete and non-compliant reports, which can involve multiple, time-consuming rounds of revisions.

The ministry will deem a report incomplete, and terminate its review, in cases where an archaeologist has not filed a revised report before the deadline, or the revised report does not address all of the concerns identified to the ministry's satisfaction. If a report is deemed incomplete, the licensee will be required to submit a new project report package that addresses the ministry's unresolved concerns.

The ministry will deem a report non-compliant, and conclude its review, when a report contains severe standard violations and the ministry has determined that no additional fieldwork or reporting revisions will be able to resolve the issues. Before deeming a report non-compliant, the ministry will work with the archaeologist to address its concerns.

What you need to know

While expected to be used infrequently, in cases where a report is deemed non-compliant, we anticipate that the archaeological assessment will need to be redone to ensure that concerns for archaeological resources on the subject property have been addressed. Depending on the non-compliant work, this may mean that one or more stages of assessment must be redone. It will be the approval authority's decision whether or not to accept non-compliant archaeological assessment reports for the purpose of development plan approvals.

Improving our communication with you

The ministry is improving its communication with proponents and approval authorities by increasing the number, and improving the timeliness, of report review status updates.

Building on our current practice of copying approval authorities on the ministry's letter to an archaeologist when a report has been entered into the register, the ministry will now notify approval authorities by email when the review of a report has been deemed incomplete or non-compliant.

This change will increase transparency and enable timely communication of review results.

Ministry letters and correspondence

Once the ministry has addressed an archaeological assessment report you will be notified:

- **When a report is not reviewed**, you and the development proponent will be copied on the letter sent to the archaeologist notifying them that the report has been entered into the register without review. The ministry's letter will not cite the recommendations of the report, nor indicate whether or not the report and its recommendations meet the Standards and Guidelines.
- **When a report has been reviewed and meets ministry requirements for fieldwork and reporting**, you and the development proponent will be copied on the letter sent to the archaeologist notifying them that the report is compliant with the Standards and Guidelines and has been entered into the register. The letter will cite the recommendations made by the archaeologist in the report with regard to:
 - further archaeological fieldwork;
 - further actions to be taken in regard to a specific archaeological site; or
 - the fact that there are no further concerns for a specified archaeological site(s), as per Section 48 of the *Ontario Heritage Act*.

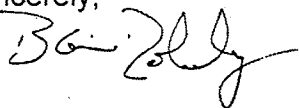
- **When a report is incomplete** because the archaeologist has not filed a revised report before the deadline, or the revised report does not address the concerns identified to the ministry's satisfaction, the ministry will notify you and the development proponent by email. This notification will be provided when the review of the report has been terminated.

Before a report is deemed incomplete, the ministry will communicate its concerns to the consultant archaeologist and request that revisions be submitted to the ministry by a specified date. The consultant archaeologist will then have the opportunity to submit a revised report. You will not be copied on this letter.

- **When a report is not compliant with the Standards and Guidelines**, an account of the specific concerns with the report will only be made available to the consultant archaeologist. You and the development proponent will be notified of the review outcome by email.

Moving to a streamlined approach to report review is one of many changes that the ministry will be making to modernize and strengthen the archaeology program. More information is available on the ministry's website: www.Ontario.ca/archaeology. Should you have any questions or comments about the ministry's report review process, please send them to: Archaeology@Ontario.ca.

Sincerely,



Blair Rohaly
Manager (A), Culture Programs Unit

c: Peter Armstrong, Director, Programs and Services Branch, Culture Division

Stage 1: Background study and property inspection

The consultant archaeologist reviews the geographic, land use, and historical information for the project (all lands that are part of the development proposal) and the relevant surrounding area through a background study. Where necessary, this may be supplemented by a property inspection.

Stage 2: Property assessment

The consultant archaeologist conducts a general survey of the whole property to identify all archaeological resources that may be present. The survey consists of walking a ploughed field looking for artifacts lying on the surface of the ground or test pitting unploughable areas (e.g., forested areas, woodlots, old pasture) at regular intervals and screening the soil for artifacts. Special conditions such as brownfield properties or deeply buried archaeological resources may require alternative strategies. If archaeological sites are identified, Stage 3 assessment is required.

Stage 3: Site-specific assessment

This stage focuses on the archaeological sites recommended for further assessment after Stage 2. Stage 3 includes mapping the surface extent of each archaeological site and excavating a number of test units and/or test trenches. The goal of this stage is to accurately determine the spatial extent of the archaeological sites, to more completely evaluate their cultural heritage value or interest and, where necessary, to make recommendations for conducting Stage 4 strategies to mitigate development impacts. For some archaeological sites, no further work may be recommended at the end of Stage 3. For those archaeological sites where it is recommended that Stage 4 is necessary, the process of formulating the appropriate mitigation strategy will require reviewing potential strategies with the client and may also require engaging Aboriginal and local communities.

Stage 4: Mitigation of development impacts

Stage 4 includes implementing long-term protection strategies for archaeological sites to be impacted by the project. If protection of the site is not a viable option, the consultant archaeologist conducts an archaeological excavation to document the site and remove the artifacts before construction begins.

Northern Ontario and the Canadian Shield

It is recognized that much of northern Ontario and the Canadian Shield present obstacles to archaeological assessment including less detailed mapping and difficulties of access. Therefore, various exemptions and alternative strategies are included in the Standards and Guidelines to address the challenges of these different environments. These include alternative requirements for the background research involved in evaluating archaeological potential, and alternative requirements for the areas around features of potential that require test pitting. These alternative requirements are discussed in greater detail in the appropriate sections.

229 Greenwood Ave - R. 3.

