

TO:	CHAIR AND MEMBERS STRATEGIC PRIORITIES & POLICY COMMITTEE MEETING ON NOVEMBER 25, 2019
FROM:	CATHY SAUNDERS, CITY CLERK
SUBJECT:	WASTE MANAGEMENT WORKING GROUP – EXTENSION OF TERM

RECOMMENDATION

That on the recommendation of the City Clerk, the following actions be taken with respect to the Waste Management Working Group:

- a) the following appointments to the Waste Management Working Group, BE EXTENDED to June 30, 2021, or until the Working Group completes its mandate, whichever is sooner: Councillors van Holst, Lehman, Turner and Pelozza; and,
- b) subject to the approval of part a), above, the Terms of Reference BE AMENDED to reflect the Term of Office for the Working Group.

BACKGROUND

In December 2016, the Municipal Council established a Waste Management Working Group. The current Terms of Reference for the Group are attached to this report as Appendix A.

DISCUSSION

Appointments last fall, following the Municipal Election, were made for a term ending November 30, 2019. Staff has indicated that this Working Group is required beyond this timeline, including a meeting in December of this year. The proposed extension will allow for the anticipated completion of the mandate, noting that should this conclude in advance of June 30, 2021, the Working Group will be disbanded.

PREPARED BY AND RECOMMENDED BY:
CATHY SAUNDERS CITY CLERK

APPENDIX A

WASTE MANAGEMENT WORKING GROUP TERMS OF REFERENCE

(December 2016)

COMPOSITION:

The Waste Management Working Group (WMWG) shall be comprised of a minimum of three (3) Members of Council who have indicated to the City Clerk their willingness to serve on the Working Group.

TERM OF OFFICE:

The WMWG shall dissolve upon completion of its mandate.

CHAIR AND VICE CHAIR:

The Chair and Vice Chair shall be elected by the Working Group from among its Members.

REPORTING RELATIONSHIP:

The Working Group shall report through the Civic Works Committee.

MANDATE:

The Working Group shall consider matters related to the City's Resource Recovery Strategy and Residual Waste Disposal Strategy. The Resource Recovery Strategy involves the development and design of a plan to maximize waste reduction, reuse, recycling, resource recovery, energy recovery and/or waste conversion in an economically viable manner. The Residual Waste Disposal Strategy involves the development and design of a long-term plan to manage residual waste (waste after resource recovery) until 2050 or longer and will require the completion of an Individual Environmental Assessment.

DUTIES:

The Working Group shall:

- a) Review and provide input to Civic Administration on reports brought forward regarding the Resource Recovery Strategy and Residual Waste Disposal Strategy;
- b) Review and provide input to the Municipal Council, through the Civic Works Committee, with respect to the development and design of the Resource Recovery Strategy and Residual Waste Disposal Strategy;
- c) Participate, as appropriate, in broader community engagement at key points throughout the planning/development process of the Resource Recovery Strategy
- d) Participate, as appropriate, in broader community engagement at key points throughout the environmental assessment for the Residual Waste Disposal Strategy; and
- e) Provide input in evaluating issues received from the public and other stakeholders.

MEETINGS:

The meetings shall be held quarterly or on an as needed basis.

RESOURCES:

Research and general support staff resources shall be provided through the Managing Director, Environmental & Engineering Services and City Engineer. Secretariat support shall be provided by the City Clerk's Office.