

Joint Meeting Notes  
Education & Awareness Subcommittee and  
Policy & Planning Subcommittee  
Wednesday November 6, 2019

Attendees: Ashfaq H., Mphatso M., Michael B, Saleha K, Corri H,  
Rifat H, Mathew S.  
Regrets: Cynthia K.

1. Orientation Package.

Meeting Notes: Mphatso M, Interim Chair of the E&A sub-committee made a presentation outlining the contents of the proposed orientation package. It was agreed by all attendees that the orientation package is an important document to have as a resource for new DIAAC members, in addition to the oral presentation made by City Staff.

This package has been worked on for the past three years and it is now time to officially adopt it and also keep in mind the time and effort that past DIAAC members have put forth in forming this document. It was discussed that Mphatso M, would send a copy to Michael B, to have a final look before submitting it to Dan Turner, DIAAC committee secretary. The goal is to have the package contents approved while the sub-committee members polish up the aesthetics of the document.

2. Black History Month Participation.

Mphatso M, gave a brief overview of last year's BHM event. A great success taking into account the variety of entertainment and a slight increase in attendance, including the increase in interest to join the organizing body of the BHM events.

Saleha K. gave an update about the Black History Month's Coordinating Committee's (BHMCC) activities in relation to the February/March 2020 events. BHMCC members urged the City to get involved in BHM activities and, therefore, resulting in the City of London covering the cost of the guest speaker for the BHM opening or closing gala with a remuneration amount of \$500.

3. March 21st Planning.

It was discussed that we would invite the Saidat show to perform and include the hands against racism banner used in past events. We would have a bedsheet and get kids/adults to print their hands with paint on to the sheet and bring it back to City hall for a photo-op with Council.

Rifat H.,DIAAC chair, was tasked to reach out to Saidat from the Saidat show and make arrangements to meet and start the event planning process.

#### 4. HR Day Workshop

Saleha provided an update of the planned workshop for Tuesday December 10. She has reached out to the OHRC and they will provide 2 speakers. The workshop is expected to run from 1:00 pm – 3:00 pm. This schedule will not conflict with the DRIA Awards which will start at 3:30 pm.

#### 5. Proclamation Policy Review.

Kash updated the group on a meeting he had with Councilor Helmer with regard to the request made by Councilor Kayabaga for a review of the City's policy on Proclamations. The request was made in relation to the issuing of a proclamation for Black History Month. During the discussion, Kash requested the City also consider issuing proclamations on other important dates such as: March 21, National Access Awareness Week and December 3 and December 10. Coun. Helmer indicated that this could not be done at this time as there is a haste to have the policy reviewed in time for BHM. Other dates could be considered during the next review. We will track the review of this policy and look for an opportunity to have other dates considered.

#### 6. 2020 Workplan – What Activities/Initiatives do we want to undertake?

We agreed to discuss the 2020 Workplan at the next subcommittee meeting.

#### 7. Any Other Business.

##### a. DIAAC Committee Agenda.

Rifat was asked to work with Dan to have our Subcommittees Reports placed as a “Standing” item on DIAACs Agenda.

Also, include an item at the end of the Agenda to allow committee members to provide information on upcoming events/meetings/celebrations and other important exigent events.

8. Next Meeting Date – December 4, 2019.