

**Child Care Advisory Committee Work Plan – 2019**

<b>Project/Initiative</b>	<b>Background</b>	<b>Lead/Responsible</b>	<b>Proposed Timeline</b>	<b>Proposed Budget</b>
"Adopt a Councillor/ Trustee 2019" preparation	<ul style="list-style-type: none"> <li>• Adopt a Councillor/ Trustee Sub-Committee to reconvene in 2019 to update the child care information binders ready for "Adopt a Councillor/ Trustee 2019-20" and to recruit child care programs as adopters.</li> </ul>	Adopt a Councillor/ Trustee Sub-Committee	2019-20	\$200 to cover binders and printing
Invitation to attend CCAC	<ul style="list-style-type: none"> <li>• Standing invitation for Mayor and Chair of Community and Protective Services</li> </ul>	Diane Gordon	Ongoing	\$0
Review of the One List	<ul style="list-style-type: none"> <li>• CCAC to meet with City Managers upon request to review the One List (Centralized Wait List), the statistics collected and their use</li> </ul>	CCAC/ CCAC Sub-Committee in conjunction with City Manager	TBD	\$0
Evaluation of Child Care Vacancy Data	<ul style="list-style-type: none"> <li>• Review the process of collection of vacancy data for accuracy of stats collected</li> <li>• Clarification regarding operational versus licensed capacity</li> </ul>	CCAC in conjunction with City Manager	Fall 2019	\$0
Membership Review within a Terms of Reference Review	<ul style="list-style-type: none"> <li>• A review of voting/ non-voting members</li> <li>• A review of membership</li> <li>• Recruitment</li> <li>• Review and Feedback to General Terms of Reference</li> </ul>	CCAC/CCAC Sub-Committee	Fall 2019	\$0