

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON NOVEMBER 5, 2019</b>
<b>FROM:</b>	<b>ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER</b>
<b>SUBJECT:</b>	<b>RFT19-90 PLUMBING SERVICES AT VARIOUS CITY OF LONDON FACILITIES - IRREGULAR RESULT</b>

<b>RECOMMENDATION</b>
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That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions **BE TAKEN** with respect to the selection of a Licensed Plumbing Services Provider:

- (a) The proposal submitted by Besterd Mechanical, 1070 Wilton Grove Road, London ON N6N 1C6 for the provision of Plumbing Services at various City of London facilities in accordance RFT19-90 Plumbing Services at Various City of London Facilities, at a total estimated annual cost of \$178,870.00 excluding HST, **BE ACCEPTED**; it being noted that this is an Irregular Result under Section 8.10 (b) of the Procurement of Goods & Service Policy.
- (b) The Civic Administration **BE AUTHORIZED** to undertake all administrative acts that are necessary in connection with this contract; and
- (c) The approvals given herein **BE CONDITIONAL** upon the Corporation entering into a formal contract, having a purchase order, or contract record relating to the subject matter of this approval.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
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None

<b>BACKGROUND</b>
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**Purpose**

The purpose of this report is to seek approval from Council to award a contract for the provision of Plumbing Services that the Facilities Division manages. The Service Contractor will provide all labour, materials, tools, equipment, transportation and supervision necessary to complete plumbing maintenance, legislated inspections and emergency repairs at various City facilities.

**Purchasing Process**

The City issued Tender 19-90 on August 9, 2019 for Plumbing Services at Various City of London Facilities. On August 29, 2019 three (3) bids were received, only one bid was compliant and now falls under Section 8.10 (b) of the Procurement of Goods and Services Policy, irregular result.

The bid submitted by Besterd Mechanical is under the pre-tender estimate of \$200,000.00.

**Discussion**

The Facilities Division is responsible for a variety of buildings across multiply service areas such as; City Hall, indoor and outdoor pools, spray pads, arenas, community centres, field houses, operation centres and fire stations.

The Facilities Division is equipped with a skilled team of licensed plumbers that complete a variety of inspections, maintenance and repairs required at our facilities. A Licensed Plumbing Service Contractor is required to assist with peak seasonal start up and shut down of various Parks and Recreation sites and along with plumbing maintenance, legislated inspections and emergency repairs.

City facilities are equipped with a variety of plumbing systems that require regular legislated maintenance performed by licensed tradespeople to ensure reliable, safe and efficient operation for the public and employees.

The contract term is for a period of three (3) years with an option to renew the contract for an additional two, one (1) year periods. Besterd Mechanical is an established provider of licensed plumbing services and has provided satisfactory services to the City of London in the past. Besterd Mechanical submission meets all of the City's RFT criteria and can be awarded under section 8.10 of the Procurement of Goods and Services Policy as an Irregular Result.

**Financial Impact**

The estimated annual cost identified in Besterd Mechanical's bid can be accommodated within the existing operating budget earmarked for this type of service, therefore there are no additional financial impacts.

**Acknowledgements**

This report was prepared by Val Morgado, Facilities and Billy Sevier, Purchasing & Supply.

<b>SUBMITTED BY:</b>	<b>CONCURRED BY:</b>
<b>VAL MORGADO, MANAGER, FACILITIES MAINTENANCE &amp; OPERATIONS</b>	<b>TIM WELLHAUSER, C.I.M. DIVISION MANAGER, FACILITIES</b>
<b>CONCURRED BY:</b>	<b>RECOMMENDED BY:</b>
<b>IAN B COLLINS, CPA, CMA DIRECTOR, FINANCIAL SERVICES</b>	<b>ANNA LISA BARBON, CPA, CGA MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER</b>

CC: John Freeman, Manager of Purchasing and Supply