

Corporate Services Committee

Report

18th Meeting of the Corporate Services Committee
September 24, 2019

PRESENT: Councillors J. Morgan (Chair), J. Helmer , P. Van Meerbergen, A. Kayabaga, S. Hillier
ABSENT: Mayor E. Holder
ALSO PRESENT: Councillor S. Lewis; and M. Hayward, A.L. Barbon, B. Card, I. Collins, B. Coxhead, J. Davies, A. Dunbar, J. Edmonds, J. Freeman, M. Galczynski, L. Livingstone, J. Logan, K. Murray, K. Scherr, C. Smith, S. Spring, B. Warner, B. Westlake-Power and J. Wills

The meeting is called to order at 12:34 PM.

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: A. Kayabaga
Seconded by: S. Hillier

That items 2.1 to 2.5 BE APPROVED.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier

Absent: (1): E. Holder

Motion Passed (5 to 0)

2.1 2019 Operating Budget Mid-Year Monitoring Report - Property Tax, Water, Wastewater & Treatment Budgets

Moved by: A. Kayabaga
Seconded by: S. Hillier

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the 2019 Operating Budget Mid-Year Monitoring Report:

- a) the 2019 Operating Budget Mid-Year Monitoring Report for the Property Tax Supported Budget, Water, and Wastewater & Treatment Budgets, as appended to the staff report dated September 24, 2019, BE RECEIVED for information; it being noted that an overview of the net corporate projections are outlined below, and that the year-end positions could fluctuate based on factors beyond the control of the Civic Administration;
 - i) Property Tax Supported Budget surplus of \$4.5 million as identified by the Civic Administration, Boards and Commissions, the projected year-end position includes the Reserve Fund contribution listed in item b), below;
 - ii) Water Rate Supported Budget surplus of \$2.6 million; and,
 - iii) Wastewater & Treatment Rate Supported Budget surplus of \$2.8 million;
- b) the Civic Administration BE AUTHORIZED to contribute Information Technology Services year-end operational surplus, if any, to the

Technology Services Reserve Fund to be used to support investments in corporate systems;

c) the Civic Administration BE AUTHORIZED to allocate the year-end Property Tax Supported Budget surplus, currently projected at \$4.5 million, to the Operating Budget Contingency Reserve to be used to smooth the impact of budgetary pressures associated with Provincial funding and cost-sharing changes impacting the City of London's 2020 - 2023 Multi-Year Budget;

d) the Civic Administration BE AUTHORIZED to contribute \$925,370 resulting from the 2018 Property Tax Supported Budget Surplus to the Land Acquisition Reserve Fund, identified as a high priority tax-supported reserve fund, in accordance with direction provided as part of the 2018 Operating Budget Year-End Monitoring Report;

e) it BE NOTED that \$1,440,355 (\$1,197,194 – Property Tax Supported; \$72,788 – Water; and \$170,373 – Wastewater & Treatment) to the Efficiency, Effectiveness and Economy Reserve in 2019 was contributed.

Motion Passed

2.2 2019 Mid-Year Capital Monitoring Report

Moved by: A. Kayabaga

Seconded by: S. Hillier

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the 2019 Mid-Year Capital Monitoring Report, dated September 24, 2019, BE RECEIVED for information; it being noted that the life-to-date capital budget represents \$2.1 billion, with \$1.4 billion committed and \$0.6 billion uncommitted.

Motion Passed

2.3 Procurement of Goods and Services Policy Revision

Moved by: A. Kayabaga

Seconded by: S. Hillier

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated September 24, 2019 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on October 1, 2019 to amend By-law No. A.-6151-17, as amended, being "A by-law to establish policies for the sale and other disposition of land, hiring of employees, procurement of goods and services, public notice, accountability and transparency, and delegation of powers and duties, as required under section 270(1) of the Municipal Act, 2001", by deleting Schedule "C" – Procurement of Goods and Services Policy in its entirety and by replacing it with the new Schedule "C" – Procurement of Goods and Services Policy, to update the Policy, to provide additional clarity and updates, as included in the above-noted staff report.

Motion Passed

2.4 By-law to Delegate Tax Appeals Under Section 357(1)(d.1) to the Assessment Review Board

Moved by: A. Kayabaga
Seconded by: S. Hillier

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated September 24, 2019, BE INTRODUCED at the Municipal Council meeting to be held on October 1, 2019, to delegate tax appeal applications under subsection 357(1)(d.1) of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, to the Assessment Review Board in accordance with subsection 357(11) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended.

Motion Passed

2.5 Response to the Ministry of the Attorney General Joint and Several Liability Reform Consultation

Moved by: A. Kayabaga
Seconded by: S. Hillier

That, on the recommendation of the Managing Director Corporate Services and City Solicitor and the Manager III, Risk Management Division, with the concurrence of the City Clerk, the Civic Administration BE DIRECTED to submit a response to the Ministry of the Attorney General regarding Joint and Several Liability Reform as summarized in the staff report dated September 24, 2019, entitled "Response to the Ministry of the Attorney General Joint and Several Liability Reform".

Motion Passed

3. Scheduled Items

3.1 Not to be heard before 12:45 PM - Tax Adjustment Agenda

Moved by: J. Helmer
Seconded by: S. Hillier

That the recommendations contained in the Tax Adjustment Agenda dated September 24, 2019 BE APPROVED; it being noted that there were no members of the public in attendance to speak to the Corporate Services Committee at the public hearing associated with this matter.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier

Absent: (1): E. Holder

Motion Passed (5 to 0)

4. Items for Direction

None.

5. Deferred Matters/Additional Business

None.

6. Confidential (Enclosed for Members only.)

Moved by: J. Helmer

Seconded by: P. Van Meerbergen

That the Corporate Services Committee convene, In Closed Session, for the purpose of considering the following:

6.1 Land Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2 Land Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.3 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.4 Personal Matters/Identifiable Individual

A matter pertaining to personal matters, including information regarding an identifiable individual, with respect to employment-related matters; advice or recommendations of officers and employees of the Corporation including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier

Absent: (1): E. Holder

Motion Passed (5 to 0)

The Corporate Services Committee convened, In Closed Session, from 12:40 PM to 1:16 PM.

7. Adjournment

The meeting adjourned at 1:20 PM.